



Barnstable Old Kings Highway Historic District Committee

200 Main Street, Hyannis, MA 02601, Tel 508.862.4787 Eml erin.logan@town.barnstable.ma.us

APPLICATION, CERTIFICATE OF APPROPRIATENESS

Application is hereby made, with five (5) complete sets, for the issuance of a Certificate of Appropriateness under Section 6 of Chapter 470, Acts and Resolves of Massachusetts, 1973, for proposed work as described below and on plans, drawings, or photographs accompanying this application for:

Check all categories that apply;

- 1. Building construction: New Addition Alteration
- 2. Type of Building: House Garage/barn Shed Commercial Other
- 3. Exterior Painting, roof new roof color/material change, of trim, siding, window, door
- 4. Sign: New Sign Existing Sign Repainting Existing Sign
- 5. Structure: Fence Wall Flagpole Retaining wall Tennis court Other *
- 6. Pool Swimming Other man-made pool Solar panels Other

Type or Print Legibly: Date 9/5/19

** landscaping, street lights, and site furnishings*

NOTE All applications must be signed by the current owner

Owner (print): Town of Barnstable Telephone #: 508-790-6400 (DPW)

Address of Proposed Work: Main St. and Mill Way Village Barnstable Map Lot # _____

Mailing Address (if different) Dept. of Public Works, 382 Falmouth Rd., Hyannis, MA 02601

Owner's Signature Paul Graves Paul Graves, P.E. for Town of Barnstable

Description of Proposed Work: Give particulars of work to be done: Install flagpole and planter at SE corner of Barnstable Harbor Marina (110 Freezer Rd.). Install decorative street lights, park benches, and bike racks along Main St. between Railroad Ave. and Mill Way. Plant trees and other landscaping along Main St. (Rendezvous Lane to Mill Way) and Mill Way.

Agent or Contractor (print): _____ Telephone #: _____

Address: _____

Contractor/Agent' signature: _____

For committee use only This Certificate is hereby APPROVED / DENIED

Date _____ Members signatures _____

Conditions of approval _____

CERTIFICATE OF APPROPRIATENESS SPEC SHEET Please submit 5 copies

Foundation Type: (Max. 12" exposed) (material - brick/cement, other) _____

Siding Type: Clapboard ___ shingle ___ other _____
Material: red cedar ___ white cedar ___ other _____ Color: _____

Chimney Material: _____ Color: _____

Roof Material: (make & style) _____ Color: _____

Roof Pitch(s): (7/12 minimum) _____ (specify on plans for new buildings, major additions)

Window and door trim material: wood _____ other material, specify _____

Size of cornerboards _____ size of casings (1 X 4 min.) _____ color _____

Rakes 1st member _____ 2nd member _____ Depth of overhang _____

Window: (make/model) _____ material _____ color _____
(Provide window schedule on plan for new buildings, major additions)

Window grills (please check all that apply):
true divided lights ___ exterior glued grills ___ grills between glass ___ removable interior ___ None ___

Door style and make: _____ material _____ Color: _____

Garage Door, Style _____ Size of opening _____ Material _____ Color _____

Shutter Type/Style/Material: _____ Color: _____

Gutter Type/Material: _____ Color: _____

Deck material: wood _____ other material, specify _____ Color: _____

Skylight, type/make/model/: _____ material _____ Color: _____ Size: _____

Sign size: _____ Type/Materials: _____ Color: _____

Fence Type (max 6') Style _____ material: _____ Color: _____

Retaining wall: Material: _____

Lighting, freestanding _____ on building _____ illuminating sign _____

OTHER INFORMATION: _____

THE ATTACHED CHECK LIST MUST BE COMPLETED AND SUBMITTED

Please provide samples of paint colors, manufacturers brochure of windows, doors, garage door, fences, lamp posts etc

Signed: ~~(plan preparer)~~ Paul Graves Print Name Paul Graves, P.E.
Town of Barnstable DPW

Town of Barnstable, Old Kings Highway Historic District Committee

CHECKLIST -- CERTIFICATE OF APPROPRIATENESS

Please check the applicable categories; This check list must be completed and submitted with your application.

1. ALTERATIONS (new paint color, changes to siding, roof shingles, windows or door etc.)

- Application for Certificate of Appropriateness**, 5 copies.
- Spec Sheet**, 4 copies; brochures and color samples.
- Plans of building elevations/photographs, 5 copies, **ONLY** if there is a change to the location and size of the window (s) or door (s)

2. MINOR ADDITIONS e.g. decks, shed (over 120 sq. feet)

- Application for Certificate of Appropriateness**, 5 copies.
- Spec Sheet**, 5 copies; brochures and color samples.
- Site Plan**, 5 copies, **ONLY** if there is a change to the building footprint.
A site plan drawn on a mortgage survey plan or GIS map may be used for minor additions, **UNLESS** the porch, deck, pool, or shed etc. is close to lot lines, zoning setback lines, or other buildings, in which case a certified site plan must be submitted, see requirements as applicable, see 4. Site Plan, below.
- Photographs** of all building elevation affected by any proposed alterations.
- Plans**: 5 copies plus 1 at reduced scale to fit 8.5 x 11 or 11 x 17 paper
Company brochure of manufacturer's shed **OR** to-scale sketch of affected structure or building elevations.

3. STRUCTURES, NEW/ALTERED (fences, new stonewalls or changes to, retaining walls, pools etc)

- Application for Certificate of Appropriateness**
- Spec Sheet**, brochures or diagram.
- Site plan**, see Instructions 2. Site Plan, above.
- Photographs** of any existing structure that will be affected by change.

+ LANDSCAPE PLAN - SEE PAGE 4

4. NEW HOUSE, ADDITION OR A COMMERCIAL BUILDING

- Application for Certificate of Appropriateness** (5 copies).
- Spec Sheet**, 5 copies, brochures and samples of colors.
- Site Plan**, 5 copies, at an appropriate scale. & 5 copies of site plans at reduced scaled to fit 8.5"X11 or 11X17 paper
Site Plans shall contain the following:
 - Name of applicant, street location, map and parcel.
 - Name of architect, engineer or surveyor; original stamp and signature; date of plan and revision dates.
 - North arrow, written and drawn scale.
 - Changes to existing grades shown with one-foot contours.
 - Proposed and existing footprint of the building and/or structures, and distance to lot lines.
 - Proposed driveway location.
 - Proposed limits of clearing for building(s), accessory structure(s), driveway and septic system.
 - Retaining walls or accessory structures (e.g. pool, tennis court, cabanas, barn, garage etc.)
- Building Elevations:**
 - 5 copies of plans at a scale of 1/4" = 1 foot; a written and drawn scale.
 - 5 copies of plans at a reduced scale to fit 8.5"x 11 or 11 x 17 paper.

✕ **Landscaping plan**, 5 copies drawn on a certified perimeter plan containing the following information:

- Name of applicant, street address, assessor's map and parcel number.
Name address and telephone number of the plan preparer, plan date, & dates of revisions
- ✕ The location of existing and proposed buildings and structures, and lot lines.
- ✕ Natural features of site (e.g. rock outcroppings, streams, wetlands, etc.).
- ✕ Existing buffer areas to remain.
- Location and species of trees outside of buffer areas greater than 12" caliper to be retained or removed. ✕
- ✕ The location, number, size and name of proposed new trees and plants.
- ✕ Driveway, parking areas, walkways, and patios indicating materials to be used.
- ✕ Existing stone walls, and proposed walls including retaining walls for slope retention or septic systems. (for removal of stone walls, file Demolition Form).
- ✕ All proposed exterior lighting and signs.

** Separate application by Tree Warden*

5. SIGNS

- Diagram of sign, showing graphics, size, design and height of post, color and materials.
- Spec sheet.
- Site Plan on a GIS map or mortgage survey, OR photographs OR to-scale sketch of building elevation showing location of proposed sign; and any tree to be removed near a freestanding sign.

6. SOLAR PANELS

- Drawing of location of panels on house showing roof and panel dimensions.
- Site plan showing location of building on property. (Assessors map may be submitted)
- Height of solar panel above the roof.
- Color of panels
- Finish (matt or glossy)

7. FEES

- \$17.25 check made payable to the Barnstable Patriot for the required legal ad notification
- First Class Postage Stamps** for abutter notification. Please contact the Barnstable Old King's Highway Office

SIGNED (plan preparer) Paul Graves Print Paul Graves, P.E.
 Date: 9/5/19 Tel. Phone no's: 508-790-6400 (main), 774-487-0641 (direct)
 Email paul.graves@town.barnstable.ma.us

NOTE: The Old Kings Highway Historic District Committee MAY DENY INCOMPLETE APPLICATIONS

ATTENDANCE AT MEETINGS: If the applicant or his/her representative is not present during the hearing is scheduled, the application may be either CONTINUED OR DENIED

APPEAL PERIOD

APPROVED PLANS

PLAN PICK UP

There is a ten (10) day appeal period, plus a 4 day waiting period for approved plans from the date the decision is filed with Town Clerk. This is necessary for each Certificate of Appropriateness and/or Certificate for Demolition issued by the Old King's Highway Committee. Plans approved by the Old King's Highway Historic District Committee may be picked up at Growth Management, Regulatory Division, 200 Main Street, Hyannis, after expiration of the 14 day "wait" period. If the 14th day falls on a Saturday, your plans will be available the afternoon of the following business day.

DENIALS

Applications that are denied may be appealed to the Old Kings Highway Regional Historic District Commission within 10 days of the filing of the decision with the Town Clerk. For more information, see the Bulletin of the Old Kings Highway District Commission.

BUILDING PERMITS, OTHER AGENCY CONTACTS

In most instances, before commencing work, a Building Permit is required. The Building Division will require a certified plot plan for new construction and/or demolition. Commercial work may require Site Plan approval. Demolitions: the applicant should check with the Building Division as to conformance with Zoning requirements.

Other Regulatory Agencies at 200 Main St, Hyannis MA 02601: Building Division 508-862-4038
 Conservation Division 508-862-4093 Health Division 508-862-4644

**QUESTIONS ABOUT YOUR APPLICATION? PLEASE CALL THE BARNSTABLE
 OLD KINGS HIGHWAY OFFICE AT 508 862-4787**