CONFIRM A HOUSEHOLD ACCOUNT BEFORE YOU REGISTER ONLINE BY:

- ON BARNSTABLE RECREATION’S HOME PAGE (www.town.barnstable.ma.us/recreation), CLICK ONLINE REGISTRATION ACCOUNT.

- EXISTING HOUSEHOLDS HAVE ALREADY BEEN ASSIGNED A USER NAME AND PASSWORD. IF YOU HAVE FORGOTTEN YOUR INFORMATION, PLEASE CALL THE RECREATION OFFICE AT (508-790-6345).

- NEW HOUSEHOLDS ONLY, CLICK “NEED AN ACCOUNT?” ICON AND COMPLETE THE REQUIRED INFORMATION.

- NEW HOUSEHOLDS: ONCE VERIFIED BY OUR STAFF, A USER NAME AND PASSWORD WILL BE EMAILED TO YOU WITHIN A DAY (PLEASE CHECK YOUR SPAM FOLDER).

- QUESTIONS: CALL 508-790-6345
STEP 1:
GO TO BARNSTABLE RECREATION’S HOME PAGE (www.town.barnstable.ma.us/recreation).

STEP 1A:
CLICK ON ICON “ONLINE PROGRAM REGISTRATION.”
STEP 2:
MEMBER LOGIN: ENTER YOUR USER NAME (FIVE DIGIT #) AND PASSWORD (ZIP CODE) ASSIGNED.

• CLICK THE “LOGIN” ICON TO PROCEED.
STEP 3:
ONCE YOU HAVE LOGGED IN, YOU WILL SEE THIS PAGE. SCROLL DOWN TO BOTTOM OF PAGE TO SEE PROGRAM CATEGORIES.

STEP 3A:
AFTER SCROLLING DOWN, CHOOSE A PROGRAM CATEGORY.
STEP 4:
CLICK ON THE “SHOPPING CART” ICON (to the left of the program name) OF THE ACTIVITY YOUR CHILD(REN) WOULD LIKE TO PARTICIPATE IN.

STEP 4A:
YOU WILL SEE THE “ENROLL NOW” ICON AT BOTTOM OF SCREEN.
STEP 5:
CHOOSE THE CHILD THAT WILL BE PARTICIPATING IN THE SELECTED ACTIVITY AND CLICK THE BOX NEXT TO THEIR NAME.

- CLICK “ADD TO CART” ICON TO PROCEED.
STEP 6: READ THE ENROLLMENT WAIVER AND LATE PICK-UP POLICY.

- CLICK “AGREE” ICON TO PROCEED.
STEP 7:
ANSWER THE REQUIRED QUESTIONS REGARDING YOUR CHILD(REN).

- CLICK “SUBMIT” ICON TO PROCEED.
STEP 8: REVIEW YOUR SHOPPING CART.

- CLICK “PROCEED TO CHECKOUT” ICON TO ENTER PAYMENT INFORMATION.
- CLICK “CONTINUE SHOPPING” IF YOU’RE ADDING ADDITIONAL PROGRAMS OR CHILD(REN).
STEP 9:
PLEASE LOOK OVER HOUSEHOLD INFORMATION AND SELECT CREDIT/DEBIT CARD TYPE (VISA OR MASTERCARD ONLY).

• CLICK “CONTINUE” ICON TO PROCEED.
STEP 10:
PROVIDE CREDIT/ DEBIT CARD INFORMATION ON SECURE PAYMENT PAGE.

- CONFIRM AMOUNT BEING CHARGED.

- CLICK “SUBMIT TRANSACTION” ICON TO PROCEED.
STEP 11: YOUR ONLINE REGISTRATION IS COMPLETE!

- PLEASE PRINT OUT A RECEIPT FOR YOUR RECORDS.