



Town of Barnstable Town Council

367 Main Street, Village of Hyannis, MA 02601

Office 508.862.4738 • Fax 508.862.4770

E-mail: council@town.barnstable.ma.us

www.town.barnstable.ma.us

MEETING AGENDA TOWN HALL HEARING ROOM

May 2, 2019

7:00 PM

Councillors:

James H. Crocker Jr.
President
Precinct 5

John G. Flores
Vice President
Precinct 1

Eric R. Steinhilber
Precinct 2

Paul Hebert
Precinct 3

Britt Beedenbender
Precinct 4

Paul C. Neary
Precinct 6

Jessica Rapp Grassetti
Precinct 7

Debra S. Dagwan
Precinct 8

James M. Tinsley
Precinct 9

Matthew Levesque
Precinct 10

Philip N. Wallace
Precinct 11

Paula Schnepf
Precinct 12

Jennifer L. Cullum
Precinct 13

Administrator:

Cynthia A. Lovell

Administrative

Assistant:

Kelly Crahan

1. ROLL CALL
2. PLEDGE OF ALLEGIANCE
3. MOMENT OF SILENCE
 - Youth Commission update
4. PUBLIC COMMENT
5. COUNCIL RESPONSE TO PUBLIC COMMENT
6. TOWN MANAGER COMMUNICATIONS
7. ACT ON MINUTES (Including Executive Session)
8. COMMUNICATIONS- from elected officials, boards, committees, staff commission reports, correspondence and announcements
9. ORDERS OF THE DAY
 - A. Old Business
 - B. New Business
10. ADJOURNMENT

NEXT REGULAR MEETING: May 16, 2019

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A. OLD BUSINESS

| | | |
|----------|--|---|
| 2019-191 | Appointments to a Board/ Committee/Commission: Infrastructure and Energy Committee: Christopher Peterson, 41 Thatcher Holway Road, Marstons Mills as a regular member to a term expiring 06/2020; Mid Cape Cultural Council: Margaret Weber, 364 Main Street, Centerville, as a regular member to a term expiring 06/2021; Planning Board: Stephen Robichaud, 63 Marble Road, Barnstable, to a term expiring 06/2020; Zoning Board of Appeals: Robert Twiss, 44 Curry Lane, Osterville, as an associate member to a term expiring 06/2021 (May be acted upon) | 5 |
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B. NEW BUSINESS

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2019-178 Appropriation Order in the amount of **\$268,987** for the purpose of funding the Town's Fiscal Year 2020 Town Council budget **(Refer to Public Hearing 05/16/19)**23

2019-179 Appropriation Order in the amount of **\$709,451** for the purpose of funding the Town's Fiscal Year 2020 Town Manager budget **(Refer to Public Hearing 05/16/19)**24

2019-180 Appropriation Order **in the amount of \$6,322,843** for the purpose of funding the Town's Fiscal Year 2020 Administrative Services Department budget **(Refer to Public Hearing 05/16/19)**25

2019-181 Appropriation Order **in the amount of \$23,894,141** for the purpose of funding the Town's Fiscal Year 2020 Employee Benefits budget **(Refer to Public Hearing 05/16/19)**26

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2019-183 Appropriation Order **in the amount of \$2,115,460** for the purpose of funding the Town's Fiscal Year 2020 Library and Tourism Grant budgets**(Refer to Public Hearing 05/16/19)**.....28

2019-184 Appropriation Order **in the amount of \$250,000** be appropriated for the purpose of funding the Town's Fiscal Year 2020 Reserve Fund **(Refer to Public Hearing 05/16/19)**29

2019-185 Appropriation Order that the following sums be transferred from the Town's Enterprise Funds for the purpose of reimbursing administrative, employee benefit and insurance costs budgeted within the General Fund:

- Water Pollution Control \$503,449
- Solid Waste \$395,683
- Water Supply \$188,311
- Airport \$770,538
- Golf Course 483,199
- Marinas \$67,842
- Sandy Neck \$107,936
- HYCC \$332,069
- PEG \$84,245

And further, that the sum of **\$500,000** be transferred from the General Fund reserves all for the purpose of funding the Town’s Fiscal Year 2019 General Fund budget as presented to the Town Council by the Town Manager

(Refer to Public Hearing 05/16/19)30

2019-186 Appropriation Order for the fiscal year beginning July 1, 2019, the following sums of the annual revenues of the Community Preservation Fund be set aside for further appropriation and expenditure for the following purposes: **\$404,676** for open space and recreation; **\$404,676** for historic resources; **\$404,676** for community housing; **\$801,534** for a budget reserve, and that the sum of **\$200,000** be appropriated from the annual revenues of the Community Preservation Fund for the administrative expenses the Community Preservation Committee **(Refer to Public Hearing 05/16/19)**31

2019-187 Appropriation Order in the amount of **\$1,921,467** for the purpose of paying the Fiscal Year 2020 Community Preservation Fund debt service requirements **(Refer to Public Hearing 05/16/19)**.....32

2019-188 Appropriation Order in the amount of **\$501,578** for the purpose of paying the Fiscal Year 2020 Comprehensive Water Management and Private Way Improvement Fund debt service requirements **Refer to Public Hearing 05/16/19)**33

2019-189 Revolving Funds That the Town Council hereby authorizes the following spending limitations for Fiscal Year 2020 revolving funds: **(Refer to Public Hearing 05/16/19)**.....34

Senior Services Classroom Education Fund - **\$100,000**

Recreation Program Fund - **\$525,000**

Shellfish Propagation Fund - **\$200,000**

Consumer Protection Fund - **\$400,000**

Geographical Information Technology Fund - **\$10,000**

Arts and Culture Program Fund - **\$50,000**

Asset Management Fund - **\$500,000**

2019-193 Acceptance of a Fiscal Year 2019 grant in the amount of **\$1,000,000** from the Seaport Economic Council Grant Program for Expedition: Blue! **(May be acted upon)**35-36

2019-194 Acceptance of Fiscal Year 2019 Survey and Planning Grant from the Commonwealth of Massachusetts in the amount of **\$10,000** to complete the new Massachusetts Historical Commission inventory forms for historic properties **(May be acted upon)**.....37-38

2019-195 Transfer Order in the amount of **\$100,000** for the Attucks Lane Pump Station Sewer Expansion **(May be acted upon)**39-40

Approve Minutes –April 25, 2019

Please Note: The list of matters, are those reasonably anticipated by the council president, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Council may go into executive session. The Council may also act on items in an order other than they appear on this agenda. Persons interested are advised, that in the event any matter taken up at the meeting remains unfinished at the close of the meeting, may be put off to a continued session of this meeting, and with proper notice. Anyone requiring hearing assistance devices please inform the Town Clerk at the meeting.

A. OLD BUSINESS (May be acted upon)

BARNSTABLE TOWN COUNCIL

ITEM # 2019-191
INTRO: 04/25/19; 05/02/19

2019-191 APPOINTMENTS TO A BOARD/COMMITTEE/COMMISSION:

RESOLVED: That the Town Council appoints the following individuals to a multiple-member board/committee/commission: **Infrastructure and Energy Committee:** Christopher Peterson, 41 Thatcher Holway Road, Marstons Mills as a regular member to a term expiring 06/2020; **Mid Cape Cultural Council:** Margaret Weber, 364 Main Street, Centerville, as a regular member to a term expiring 06/2021; **Planning Board:** Stephen Robichaud, 63 Marble Road, Barnstable, to a term expiring 06/2020; **Zoning Board of Appeals:** Robert Twiss, 44 Curry Lane, Osterville, as an associate member to a term expiring 06/2021

SPONSOR: Appointments Committee

| DATE | ACTION TAKEN |
|-------|--------------|
| _____ | _____ |
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- ___ Read Item
- ___ Rationale
- ___ Council Discussion
- ___ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 05/16/19)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-161
INTRO: 05/02/19**

2019-161 APPROPRIATION ORDER IN THE AMOUNT OF \$8,041,243 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2020 AIRPORT ENTERPRISE FUND BUDGET

Barnstable Municipal Airport Enterprise Fund

ORDERED: That the sum **\$8,041,243** be appropriated for the purpose of funding the Town's Fiscal Year 2020 Airport Enterprise Fund budget, and to meet such appropriation that **\$8,041,243** be raised from current year revenues by the Airport Enterprise Fund, as presented to the Town Council by the Town Manager

SPONSOR: Mark S. Ells, Town Manager

| DATE | ACTION TAKEN |
|-------|--------------|
| _____ | _____ |
| _____ | _____ |

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 05/16/19)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-162
INTRO: 05/02/19**

**2019-162 APPROPRIATION ORDER IN THE AMOUNT OF \$69,599,861 FOR THE
PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2020 BARNSTABLE
PUBLIC SCHOOLS BUDGET**

SCHOOL DEPARTMENT

ORDERED: That the sum **\$69,599,861** be appropriated for the purpose of funding the Town's FY 2020 Barnstable Public Schools budget, and that to meet this appropriation that **\$68,999,861** be raised from current year revenues, and that **\$600,000** be transferred from the General Fund reserves, as presented to the Town Council by the Town Manager

SPONSOR: Mark S. Ells, Town Manager

| DATE | ACTION TAKEN |
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| _____ | _____ |
| _____ | _____ |

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 05/16/19)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-163
INTRO: 05/02/19**

POLICE DEPARTMENT

2019-163 APPROPRIATION ORDER IN THE AMOUNT OF \$15,342,667 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2020 BARNSTABLE POLICE DEPARTMENT BUDGET

ORDERED: That the sum of **\$15,342,667** be appropriated for the purpose of funding the Town's Fiscal Year 2020 Barnstable Police Department budget; and to meet such appropriation that **\$15,007,667** be raised from current year revenues, that **\$285,000** be transferred from the General Fund reserves, and that **\$50,000** be transferred from the Embarkation Fee Special Revenue Fund as presented to the Town Council by the Town Manager

SPONSOR: Mark S. Ells, Town Manager

| DATE | ACTION TAKEN |
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| _____ | _____ |
| _____ | _____ |

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 05/16/19)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-164
INTRO: 05/02/19**

PLANNING AND DEVELOPMENT DEPARTMENT

2019-164 APPROPRIATION ORDER IN THE AMOUNT OF \$2,130,304 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2020 PLANNING AND DEVELOPMENT DEPARTMENT BUDGET

ORDERED: That the sum of **\$2,130,304** be appropriated for the purpose of funding the Town's Fiscal Year 2020 Planning and Development Department budget, and that to meet this appropriation that **\$1,811,004** be raised from current year revenues and that **\$45,000** be transferred from the Wetlands Protection Special Revenue Fund, and that **\$264,900** be transferred from the Bismore Park Special Revenue Fund, and that **\$9,400** be transferred from the General Fund reserves, as presented to the Town Council by the Town Manager

SPONSOR: Mark S. Ells, Town Manager

| DATE | ACTION TAKEN |
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| _____ | _____ |
| _____ | _____ |

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 05/16/19)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-165
INTRO: 05/02/19**

COMMUNITY SERVICES DEPARTMENT GENERAL FUND BUDGET

2019-165 APPROPRIATION ORDER IN THE AMOUNT OF \$2,569,427 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2020 COMMUNITY SERVICES DEPARTMENT GENERAL FUND BUDGET

ORDERED: That the sum of **\$2,569,427** be raised and appropriated for the purpose of funding the Town's FY 2020 Community Services Department General Fund budget as presented to the Town Council by the Town Manager

SPONSOR: Mark S. Ells, Town Manager

| DATE | ACTION TAKEN |
|-------|--------------|
| _____ | _____ |
| _____ | _____ |

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 05/16/19)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-166
INTRO: 05/02/19**

**COMMUNITY SERVICES DEPARTMENT PUBLIC, EDUCATION & GOVERNMENT
TELEVISION ACCESS ENTERPRISE FUND**

**2019-166 APPROPRIATION ORDER IN THE AMOUNT OF \$877,860 FOR THE
PURPOSE OF FUNDING THE TOWN'S FY 2020 PUBLIC, EDUCATION &
GOVERNMENT ACCESS TELEVISION ENTERPRISE FUND BUDGET**

ORDERED: That the sum of **\$877,860** be appropriated for the purpose of funding the Town's Fiscal Year 2020 Public, Education & Government Access Television Enterprise Fund budget; and to meet such appropriation that **\$838,000** be raised from Enterprise Fund revenues, and that **\$39,860** be transferred from the PEG Enterprise Fund reserves as presented to the Town Council by the Town Manager

SPONSOR: Mark S. Ells, Town Manager

| DATE | ACTION TAKEN |
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| _____ | _____ |
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- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 05/16/19)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-167
INTRO: 05/02/19**

COMMUNITY SERVICES DEPARTMENT GOLF COURSE ENTERPRISE FUND

2019-167 APPROPRIATION ORDER IN THE AMOUNT OF \$3,876,414 FOR THE PURPOSE OF FUNDING THE TOWN'S FY 2020 GOLF COURSE ENTERPRISE FUND BUDGET

ORDERED: That the sum of **\$3,876,414** be appropriated for the purpose of funding the Town's Fiscal Year 2020 Golf Course Enterprise Fund budget; and to meet such appropriation that **\$3,493,200** be raised from Enterprise Fund revenues, and that **\$233,199** be raised from the General Fund, and that **\$150,015** be transferred from the Golf Course Enterprise Fund reserves, as presented to the Town Council by the Town Manager

SPONSOR: Mark S. Ells, Town Manager

| DATE | ACTION TAKEN |
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- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 05/16/19)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-168
INTRO: 05/02/19**

**COMMUNITY SERVICES DEPARTMENT HYANNIS YOUTH AND COMMUNITY CENTER
ENTERPRISE FUND**

**2019-168 APPROPRIATION ORDER IN THE AMOUNT OF \$3,400,131 FOR THE
PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2020 HYANNIS YOUTH
AND COMMUNITY CENTER ENTERPRISE FUND BUDGET**

ORDERED: That the sum of **\$3,400,131** be appropriated for the purpose of funding the Town's Fiscal Year 2020 Hyannis Youth and Community Center Enterprise Fund budget; and to meet such appropriation that **\$1,128,102** be raised from Enterprise Fund revenues, that **\$1,049,639** be raised in the General Fund, that **\$1,089,550** be transferred from the Capital Trust Fund, and that **\$132,840** be transferred from the HYCC Enterprise Fund reserves as presented to the Town Council by the Town Manager

SPONSOR: Mark S. Ells, Town Manager

| DATE | ACTION TAKEN |
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- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 05/16/19)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-169
INTRO: 05/02/19**

MARINE & ENVIRONMENTAL AFFAIRS DEPARTMENT GENERAL FUND BUDGET

2019-169 APPROPRIATION ORDER IN THE AMOUNT OF \$1,238,947 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2020 MARINE & ENVIRONMENTAL AFFAIRS DEPARTMENT GENERAL FUND BUDGET

ORDERED: That the sum of **\$1,238,947** be appropriated for the purpose of funding the Town's Fiscal Year 2020 Marine & Environmental Affairs Department General Fund budget, and to meet such appropriation, that **\$864,947** be raised from current year revenue, that **\$348,000** be transferred from the Waterways Special Revenue Fund, and that **\$26,000** be transferred from the General Fund reserves as presented to the Town Council by the Town Manager

SPONSOR: Mark S. Ells, Town Manager

| DATE | ACTION TAKEN |
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| _____ | _____ |
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- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 05/16/19)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-170
INTRO: 05/02/19**

MARINE & ENVIRONMENTAL AFFAIRS DEPARTMENT MARINA ENTERPRISE FUND

**2019-170 APPROPRIATION ORDER IN THE AMOUNT OF \$832,780 FOR THE
PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2020 MARINA
ENTERPRISE FUND BUDGET**

ORDERED: That the sum of **\$832,780** be appropriated for the purpose of funding the Town's Fiscal Year 2020 Marina Enterprise Fund budget; and to meet such appropriation that **\$707,700** be raised from Enterprise Fund revenues, and that **\$55,631** be transferred from the Capital Trust Fund, that **\$30,000** be transferred from the Bismore Park Special Revenue Fund, and that **\$39,449** be transferred from the Marina Enterprise Fund reserves as presented to the Town Council by the Town Manager

SPONSOR: Mark S. Ells, Town Manager

| DATE | ACTION TAKEN |
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| _____ | _____ |
| _____ | _____ |

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 05/16/19)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-171
INTRO: 05/02/19**

**MARINE & ENVIRONMENTAL AFFAIRS DEPARTMENT SANDY NECK ENTERPRISE
FUND**

**2019-171 APPROPRIATION ORDER IN THE AMOUNT OF \$1,147,959 FOR THE
PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2020 SANDY NECK
PARK ENTERPRISE FUND BUDGET**

ORDERED: That the sum of **\$1,147,959** be appropriated for the purpose of funding the Town's Fiscal Year 2020 Sandy Neck Park Enterprise Fund budget; and to meet such appropriation that **\$1,108,555** be raised from Enterprise Fund revenues, and that **\$39,404** be transferred from the Sandy Neck Enterprise Fund reserves, as presented to the Town Council by the Town Manager

SPONSOR: Mark S. Ells, Town Manager

| DATE | ACTION TAKEN |
|-------|--------------|
| _____ | _____ |
| _____ | _____ |

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 05/16/19)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-172
INTRO: 05/02/19**

LICENSING DEPARTMENT

**2019-172 APPROPRIATION ORDER IN THE AMOUNT OF \$165,398 FOR THE
PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2020 LICENSING
DEPARTMENT BUDGET**

ORDERED: That the sum of **\$165,398** be appropriated for the purpose of funding the Town's Fiscal Year 2020 Licensing Department budget, and to meet such appropriation, that **\$165,398** be raised from current year revenue, as presented to the Town Council by the Town Manager

SPONSOR: Mark S. Ells, Town Manager

| DATE | ACTION TAKEN |
|-------|--------------|
| _____ | _____ |
| _____ | _____ |

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 05/16/19)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-173
INTRO: 05/02/19**

INSPECTIONAL SERVICES DEPARTMENT

2019-173 APPROPRIATION ORDER IN THE AMOUNT OF \$2,140,557 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2020 INSPECTIONAL SERVICES DEPARTMENT BUDGET

ORDERED: That the sum of **\$2,140,557** be appropriated for the purpose of funding the Town's Fiscal Year 2020 Inspectional Services Department budget, and to meet such appropriation, that **\$2,140,557** be raised from current year revenue as presented to the Town Council by the Town Manager

SPONSOR: Mark S. Ells, Town Manager

| DATE | ACTION TAKEN |
|-------|--------------|
| _____ | _____ |
| _____ | _____ |

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 05/16/19)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-174
INTRO: 05/02/19**

DEPARTMENT OF PUBLIC WORKS GENERAL FUND BUDGET

2019-174 APPROPRIATION ORDER IN THE AMOUNT OF \$10,189,353 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2020 DEPARTMENT OF PUBLIC WORKS GENERAL FUND BUDGET

ORDERED: That the sum of **\$10,189,353** be appropriated for the purpose of funding the Town's Fiscal Year 2020 Department of Public Works General Fund budget, and to meet such appropriation, that **\$10,118,783** be raised from current year revenue, **\$45,570** be transferred from the Embarkation Fee Special Revenue Fund and **\$25,000** be transferred from the Bismore Park Special Revenue Fund, as presented to the Town Council by the Town Manager

SPONSOR: Mark S. Ells, Town Manager

| DATE | ACTION TAKEN |
|-------|--------------|
| _____ | _____ |
| _____ | _____ |

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 05/16/19)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-175
INTRO: 05/02/19**

DEPARTMENT OF PUBLIC WORKS SOLID WASTE ENTERPRISE FUND

**2019-175 APPROPRIATION ORDER IN THE AMOUNT OF \$3,419,883 FOR THE
PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2020 DEPARTMENT
OF PUBLIC WORKS SOLID WASTE ENTERPRISE FUND BUDGET**

ORDERED: That the sum of **\$3,419,883** be appropriated for the purpose of funding the Town's FY 2020 Department of Public Works Solid Waste Enterprise Fund budget, and to meet such appropriation that **\$3,129,500** be raised from the Enterprise Fund revenues, and that **\$290,383** be transferred from the Solid Waste Enterprise Fund reserves, as presented to the Town Council by the Town Manager

SPONSOR: Mark S. Ells, Town Manager

| DATE | ACTION TAKEN |
|-------|--------------|
| _____ | _____ |
| _____ | _____ |

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 05/16/19)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-176
INTRO: 05/02/19**

**DEPARTMENT OF PUBLIC WORKS WATER POLLUTION CONTROL ENTERPRISE
FUND**

**2019-176 APPROPRIATION ORDER IN THE AMOUNT OF \$4,816,380 FOR THE
PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2020 DEPARTMENT
OF PUBLIC WORKS WATER POLLUTION CONTROL ENTERPRISE FUND
BUDGET**

ORDERED: That the sum of **\$4,816,380** be appropriated for the purpose of funding the Town's FY 2020 Department of Public Works Water Pollution Control Enterprise Fund budget, and to meet such appropriation that **\$4,816,380** be raised from the Enterprise Fund revenues, as presented to the Town Council by the Town Manager

SPONSOR: Mark S. Ells, Town Manager

| DATE | ACTION TAKEN |
|-------|--------------|
| _____ | _____ |
| _____ | _____ |

- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 05/16/19)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-177
INTRO: 05/02/19**

DEPARTMENT OF PUBLIC WORKS WATER SUPPLY ENTERPRISE FUND

2019-177 APPROPRIATION ORDER IN THE AMOUNT OF \$6,955,015 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2020 DEPARTMENT OF PUBLIC WORKS WATER SUPPLY ENTERPRISE FUND BUDGET

ORDERED: That the sum of **\$6,955,015** be appropriated for the purpose of funding the Town's Fiscal Year 2020 Department of Public Works Water Supply Enterprise Fund budget, and to meet such appropriation that **\$6,565,015** be raised from the Enterprise Fund revenues, and that **\$390,000** be transferred from the Water Enterprise Fund reserves, as presented to the Town Council by the Town Manager

SPONSOR: Mark S. Ells, Town Manager

| DATE | ACTION TAKEN |
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- _____ Read Item
- _____ Motion to Open Public Hearing
- _____ Rationale
- _____ Public Hearing
- _____ Close Public Hearing
- _____ Council Discussion
- _____ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 05/16/19)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-178
INTRO: 05/02/19**

TOWN COUNCIL DEPARTMENT

2019-178 APPROPRIATION ORDER IN THE AMOUNT OF \$268,987 APPROPRIATED FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2020 TOWN COUNCIL BUDGET

ORDERED: That the sum of **\$268,987** be raised and appropriated for the purpose of funding the Town's Fiscal Year 2020 Town Council budget as presented to the Town Council by the Town Manager

SPONSOR: Mark S. Ells, Town Manager

| DATE | ACTION TAKEN |
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- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 05/16/19)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-179
INTRO: 05/02/19**

TOWN MANAGER DEPARTMENT

2019-179 APPROPRIATION ORDER IN THE AMOUNT OF \$709,451 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2020 TOWN MANAGER BUDGET

ORDERED: That the sum of **\$709,451** be raised and appropriated for the purpose of funding the Town's Fiscal Year 2020 Town Manager budget as presented to the Town Council by the Town Manager

SPONSOR: Mark S. Ells, Town Manager

| DATE | ACTION TAKEN |
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- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 05/16/19)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-180
INTRO: 05/02/19**

ADMINISTRATIVE SERVICES DEPARTMENT

**2019-180 APPROPRIATION ORDER IN THE AMOUNT OF \$6,322,843 FOR THE
PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2020
ADMINISTRATIVE SERVICES DEPARTMENT BUDGET**

ORDERED: That the sum of **\$6,322,843** be appropriated for the purpose of funding the Town's Fiscal Year 2020 Administrative Services Department budget, and to meet such appropriation, that **\$6,160,343** be raised from current year revenue, and that **\$162,500** be transferred from the General Fund reserves, as presented to the Town Council by the Town Manager

SPONSOR: Mark S. Ells, Town Manager

| DATE | ACTION TAKEN |
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- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 05/16/19)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-181
INTRO: 05/02/19**

EMPLOYEE BENEFITS

2019-181 APPROPRIATION ORDER \$23,894,141 BE APPROPRIATED FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2020 EMPLOYEE BENEFITS BUDGET

ORDERED: That the sum of **\$23,894,141** be appropriated for the purpose of funding the Town's Fiscal Year 2020 Employee Benefits budget, and to meet such appropriation, that **\$23,044,141** be raised from current year revenue, that **\$240,000** be transferred from the Pension Reserve Trust Fund, and that **\$610,000** be transferred from the General Fund reserves, as presented to the Town Council by the Town Manager

SPONSOR: Mark S. Ells, Town Manager

| DATE | ACTION TAKEN |
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- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 05/16/19)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-182
INTRO: 05/02/19**

DEBT SERVICE

2019-182 APPROPRIATION ORDER IN THE AMOUNT OF \$7,152,492 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2020 GENERAL FUND DEBT SERVICE BUDGET

ORDERED: That the sum of **\$7,152,492** be appropriated for the purpose of funding the Town's Fiscal Year 2020 General Fund Debt Service budget, and to meet such appropriation, that **\$694,670** be raised from current year revenue, and that **\$6,345,492** be transferred from the Capital Trust Fund, and that **\$59,430** be transferred from the Embarkation Fee Special Revenue Fund, and that **\$52,900** be transferred from the Bismore Park Special Revenue Fund, as presented to the Town Council by the Town Manager

SPONSOR: Mark S. Ells, Town Manager

| DATE | ACTION TAKEN |
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- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 05/16/19)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-183
INTRO: 05/02/19**

GRANTS

2019-183 APPROPRIATION ORDER IN THE AMOUNT OF \$2,115,460 BE RAISED AND APPROPRIATED FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2020 LIBRARY AND TOURISM GRANT BUDGETS

ORDERED: That the sum of **\$2,115,460** be raised and appropriated for the purpose of funding the Town's Fiscal Year 2020 Library and Tourism Grant budgets as presented to the Town Council by the Town Manager

SPONSOR: Mark S. Ells, Town Manager

| DATE | ACTION TAKEN |
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- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 05/16/19)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-184
INTRO: 05/02/19**

TOWN COUNCIL RESERVE FUND

**2019-184 APPROPRIATION ORDER IN THE AMOUNT OF \$250,000 FOR THE
PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2020 RESERVE FUND**

ORDERED: That the sum of **\$250,000** be appropriated for the purpose of funding the Town's Fiscal Year 2020 Reserve Fund and that the sum of **\$250,000** be transferred from the General Fund reserves

SPONSOR: Mark S. Ells, Town Manager

| DATE | ACTION TAKEN |
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- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 05/16/19)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-185
INTRO: 05/02/19**

INSURANCE, ASSESSMENTS, TRANSFERS AND OTHER FIXED COSTS

2019-185 APPROPRIATION ORDER IN THE AMOUNT OF \$18,758,861 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2020 INSURANCE, ASSESSMENTS, TRANSFERS AND OTHER FIXED COSTS BUDGET

ORDERED: That the sum of **\$18,758,861** be raised and appropriated for the purpose of funding the Town's FY 2020 Insurance, Assessments, Transfers and Other Fixed Costs budget as presented to the Town Council by the Town Manager, and that the following sums be transferred from the Town's Enterprise Funds for the purpose of reimbursing administrative, employee benefit and insurance costs budgeted within the General Fund:

- Water Pollution Control\$503,449
- Solid Waste\$395,683
- Water Supply\$188,311
- Airport\$770,538
- Golf Course\$483,199
- Marinas\$67,842
- Sandy Neck\$107,936
- HYCC \$332,069
- PEG \$84,245

And further, that the sum of **\$500,000** be transferred from the General Fund reserves all for the purpose of funding the Town's FY 2019 General Fund budget as presented to the Town Council by the Town Manager

SPONSOR: Mark S. Ells, Town Manager

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- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 05/16/19)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-186
INTRO: 05/02/19**

COMMUNITY PRESERVATION FUND ADMINISTRATION EXPENSES

**2019-186 APPROPRIATION ORDER FOR COMMUNITY PRESERVATION FUND
ADMINISTRATION EXPENSES AND FISCAL YEAR 2020 PROGRAM SET-
ASIDES**

ORDERED: That, pursuant to the provisions of G. L. c. 44B § 6, for the fiscal year beginning July 1, 2019, the following sums of the annual revenues of the Community Preservation Fund be set aside for further appropriation and expenditure for the following purposes: **\$404,676** for open space and recreation; **\$404,676** for historic resources; **\$404,676** for community housing; **\$801,534** for a budget reserve, and that the sum of **\$200,000** be appropriated from the annual revenues of the Community Preservation Fund for the administrative expenses the Community Preservation Committee, to be expended under the direction of the Town Manager, or the Community Preservation Committee with the prior approval of the Town Manager

SPONSOR: Mark S. Ells, Town Manager

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- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 05/16/19)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-187
INTRO: 05/02/19**

COMMUNITY PRESERVATION FUND FISCAL YEAR 2020 DEBT SERVICE

2019-187 APPROPRIATION ORDER \$1,921,467 FOR THE PURPOSE OF PAYING THE FISCAL YEAR 2020 COMMUNITY PRESERVATION FUND DEBT SERVICE REQUIREMENTS

ORDERED: That the Town Council hereby appropriate **\$1,921,467** for the purpose of paying the Fiscal Year 2020 Community Preservation Fund debt service requirements, and to meet such appropriation, that **\$1,831,198** be provided from current year revenues of the Community Preservation Fund and that **\$90,269** be provided from the reserve for the historic preservation program within the Community Preservation Fund

SPONSOR: Mark S. Ells, Town Manager

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- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 05/16/19)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-188
INTRO: 05/02/19**

**COMPREHENSIVE WATER MANAGEMENT AND PRIVATE WAY IMPROVEMENT FUND
FISCAL YEAR 2020 DEBT SERVICE**

**2019-188 APPROPRIATION ORDER IN THE AMOUNT OF \$501,578 FOR THE
PURPOSE OF PAYING THE FISCAL YEAR 2020 COMPREHENSIVE WATER
MANAGEMENT AND PRIVATE WAY IMPROVEMENT FUND DEBT
SERVICE REQUIREMENTS**

ORDERED: That the Town Council hereby appropriate **\$501,578** for the purpose of paying the FY 2020 Comprehensive Water Management and Private Way Improvement Fund debt service requirements, and to meet such appropriation, that **\$501,578** be provided from the current year revenues of the Comprehensive Water Management and Private Way Fund

SPONSOR: Mark S. Ells, Town Manager

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- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

B. NEW BUSINESS (Refer to Public Hearing 05/16/19)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-189
INTRO: 05/02/19**

FISCAL YEAR 2020 REVOLVING FUND SPENDING LIMITS

2019-189 REVOLVING FUNDS

RESOLVED: That the Town Council hereby authorizes the following spending limitations for fiscal year 2020 revolving funds:

- Senior Services Classroom Education Fund - **\$100,000**
- Recreation Program Fund - **\$525,000**
- Shellfish Propagation Fund - **\$200,000**
- Consumer Protection Fund - **\$400,000**
- Geographical Information Technology Fund - **\$10,000**
- Arts and Culture Program Fund - **\$50,000**
- Asset Management Fund - **\$500,000**

SPONSOR: Mark S. Ells, Town Manager

| DATE | ACTION TAKEN |
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- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

B. NEW BUSINESS (May be acted upon)

BARNSTABLE TOWN COUNCIL

**ITEM# 2019- 193
INTRO: 05/02/19**

2019-193 ACCEPTANCE OF FISCAL YEAR 2019 GRANT IN THE AMOUNT OF \$1,000,000 FROM THE SEAPORT ECONOMIC COUNCIL GRANT PROGRAM FOR EXPEDITION: BLUE!

ORDERED: That the Town Council hereby accepts a grant award in the amount of **\$1,000,000** from the Seaport Economic Council Grant Program to fund a new project named Expedition: Blue!, a Maritime Heritage Experience Trail from Plymouth to Provincetown.and that the Town Manager be authorized to contract for and expend the grant funds for the purpose stated herein.

SPONSOR: Mark S. Ells, Town Manager

| DATE | ACTION TAKEN |
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- ___ Read Item
- ___ Rationale
- ___ Council Discussion
- ___ Move/Vote

BARNSTABLE TOWN COUNCIL

ITEM# 2019- 193
INTRO: 05/02/19

TO: Town Council
FROM: Mark S. Ells, Town Manager
THROUGH: Elizabeth S. Jenkins, AICP, Planning & Development Director
DATE: May 02, 2019
SUBJECT: Seaport Economic Council Grant – Expedition: Blue Project

BACKGROUND: The Town of Barnstable, as a municipal partner with the Cape Cod Chamber of Commerce, has been awarded a \$1,000,000 grant in support of the Expedition: Blue project from the Commonwealth’s Seaport Economic Council grant program. These funds will be used to create a regional maritime heritage experience trail.

Expedition: Blue will create a network of interconnected sites across the region where participants can learn and experience everyday activities that tie our maritime heritage to the modern blue economy. In all aspects of life, Cape Cod, the Islands, and Southern Plymouth County are “all about the water.” The region is making a concerted effort to grow its economy in a sustainable and balanced way, while focusing on protecting and promoting its water and coastal resources. This project will provide an opportunity to connect visitors, students and residents with the important role of water-based industries in the region’s success and identity.

The initial number of components and complete installations targeted will be 20 total sites, but this may increase, or decrease based on several variables. Installations created from this grant will occur on public properties with agreements in place with the appropriate municipality, and the municipality will take on ownership of the installation. The site selection process will be guided by the geographic distribution of the blue economy sectors as outlined in the Blue Economy Implementation Plan. Construction cost of the installations will be paid for through the grant.

The project will also include an enhanced digital interface (app, website, social media platform) that will allow for virtual exploration of and interaction with the network. This digital interface will be marketed at each site and used to calculate user interactions.

The grant will be issued in 2 phases:

Phase I (**\$300,000**) – Permitting, Design & Engineering

Phase II (**\$700,000**) – Construction (Physical and Digital)

FISCAL IMPACT: No funding match from the Town was required for this grant award. No general funds will be expended on this program.

STAFF ASSISTANCE: Mike Trovato, Economic Development Specialist, Planning & Development Department

B. NEW BUSINESS (May be acted upon)

BARNSTABLE TOWN COUNCIL

**ITEM# 2019-194
INTRO: 05/02/2019**

2019-194 ACCEPTANCE OF FISCAL YEAR 2019 SURVEY AND PLANNING GRANT FROM THE COMMONWEALTH OF MASSACHUSETTS IN THE AMOUNT OF \$10,000 TO COMPLETE THE NEW MASSACHUSETTS HISTORICAL COMMISSION INVENTORY FORMS FOR HISTORIC PROPERTIES.

RESOLVED: That the Town Council does hereby accept the Survey and Planning Grant award in the amount of \$10,000 from Commonwealth of Massachusetts for the purpose of hiring a consultant to complete new Massachusetts Historical Commission Inventory Forms for historic properties in Barnstable as identified in the 2010 Historic Preservation Plan, and that the Town Manager be authorized to contract for and expend the grant funds for the purpose stated herein.

SPONSOR: Mark Ells, Town Manager

| DATE | ACTION TAKEN |
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- ___ Read Item
- ___ Rationale
- ___ Council Discussion
- ___ Move/Vote

BARNSTABLE TOWN COUNCIL

ITEM# 2019-194
INTRO: 05/02/2019

TO: Town Council
FROM: Mark S. Ells, Town Manager
THROUGH: Elizabeth Jenkins, Planning & Development Director
DATE: May 02, 2019
SUBJECT: Acceptance of Fiscal Year 2019 Survey and Planning Grant from the Commonwealth of Massachusetts in the amount of **\$10,000** to complete the new Massachusetts Historical Commission inventory forms for historic properties

BACKGROUND: The Town of Barnstable was awarded a \$10,000 grant from the Massachusetts Historical Commission' Survey and Planning Grant program. The funding will be used to hire a consultant to complete new Massachusetts Historical Commission inventory forms within the Town of Barnstable. The project was initiated by the Barnstable Historical Commission in order to address the first recommendation of the 2010 Barnstable Historic Preservation Plan, to document "Barnstable's historic resources through historic resource inventories." The Historic Preservation Plan identified hundreds of properties to prioritize for future survey efforts, and these priorities will be used to develop a final list of properties to be surveyed as part of this project.

ANALYSIS: The project is consistent with goals in the Local Comprehensive Plan and Historic Preservation Plan, and supports the preservation of the essential character of the Town through the identification of historic resources. Although hundreds of historic buildings in the Town of Barnstable have been previously surveyed pursuant to Massachusetts Historical Commission standards, nearly 1,500 buildings over seventy-five years old lack any historic documentation. The Barnstable Historical Commission will work with staff from the Department of Planning & Development to oversee this project and support the selected consultant in inventorying sites based on need and accessibility.

This proposal is the result of extensive discussion within the Barnstable Historical Commission regarding strategies to address the need for additional documentation throughout the Town. The 2010 Historic Preservation Plan articulates the importance of expanded surveys in preservation planning, "The Town cannot plan adequately to protect these resources without first documenting them. For example, limited or incomplete documentation can hinder the Town's effective use of its demolition delay ordinance, which reviews only buildings that are identified as seventy-five years or older" (Volume I, page 87).

FISCAL IMPACT: The 50% funding match required for this grant program is met through a \$10,000 commitment from the Town of Barnstable's Community Preservation Committee.

B. NEW BUSINESS (May be acted upon)

BARNSTABLE TOWN COUNCIL

**ITEM # 2019-195
INTRO: 05/02/19**

2019-195 TRANSFER ORDER IN THE AMOUNT OF \$100,000 FOR THE DESIGN AND CONSTRUCTION OF THE ATTUCKS LANE PUMP STATION SEWER EXPANSION PROJECT

ORDERED: That the amount of \$100,000 appropriated under Town Council order 2018-085 for the Attucks Lane Pump Station Sewer Expansion Design Project be transferred and expanded for the design and construction of the Attucks Lane Pump Station Sewer Expansion.

SPONSOR: Mark S. Ells, Town Manager

| DATE | ACTION TAKEN |
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- ___ Read Item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

SUMMARY

TO: Town Council
FROM: Mark S. Ells, Town Manager
THROUGH: Daniel W. Santos, P.E., Director of Public Works
DATE: May 2, 2019
SUBJECT: Transfer Order in the amount of **\$100,000** for the Attucks Lane Pump Station Sewer Expansion

BACKGROUND: As originally envisioned, this project was the natural extension of the public-private partnership between the Town of Barnstable and the Cape Cod Five Cents Savings Bank. The Bank needed to install a pump station for its new facility on Attucks Road, and the Town agreed to operate and maintain it in exchange for it being installed to Town standards, and the ability to use it as a municipal pump station for the area. The original appropriation, 2018-085, was for the design of the entire sewer system that would serve the broader area. However, during preliminary design, it became apparent that a more efficient approach would be for the Town to provide the ability for the commercial customers in the area to easily connect to the pump station by installing gravity manholes to the south of Route 132 and north of Attucks Lane, and connecting them to the pump station. This would allow businesses in the area to connect to the pump station when development dictates.

ANALYSIS: Under this project, the Town will use its staff to design the proposed changes. The effort is anticipated to include design and construction.

FINANCIAL IMPACT: Funding for this appropriation will be provided from Town council order 2018-085. This transfer order essentially asks to add construction to the allowed purposes for the use of these funds which originally only included design.

TOWN MANAGER RECOMMENDATION: The Town Manager recommends approval of this appropriation order.

STAFF ASSISTANCE: Daniel W. Santos, P.E., Director of Public Works and Amanda Ruggiero, P.E., Interim Town Engineer