



Town of Barnstable Town Council

367 Main Street, Village of Hyannis, MA 02601

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MEETING AGENDA TOWN HALL HEARING ROOM

June 2, 2016

7:00 PM

Councillors:

Jessica Rapp Grassetti
President
Precinct 7

Eric R. Steinhilber
Vice President
Precinct 2

John G. Flores
Precinct 1

Paul Hebert
Precinct 3

Frederick Chirigotis
Precinct 4

James H. Crocker
Precinct 5

William Crocker, Jr.
Precinct 6

Debra S. Dagwan
Precinct 8

James M. Tinsley
Precinct 9

Sara Cushing
Precinct 10

Philip N. Wallace
Precinct 11

John T. Norman
Precinct 12

Jennifer L. Cullum
Precinct 13

Administrator:
Cynthia A. Lovell

Administrative
Assistant:
Kelly Crahan

1. ROLL CALL

Updated to reflect Item # 2016-163

2. PLEDGE OF ALLEGIANCE

3. MOMENT OF SILENCE

4. PUBLIC COMMENT

5. COUNCIL RESPONSE TO PUBLIC COMMENT

6. TOWN MANAGER COMMUNICATIONS

7. ACT ON MINUTES (Including Executive Session)

8. COMMUNICATIONS – from elected officials, boards, committees, staff, commission reports, correspondence and announcements

- **Citizens Financial Advisory Committee (CFAC)
Report on Fiscal Year 2017 Budget**

9. ORDERS OF THE DAY

A. Old Business

B. New Business

10. ADJOURNMENT

NEXT REGULAR MEETING: June 16, 2016

- The Town Council may vote to go into Executive Session under M.G.L. c. 30A, § 21 (2) to conduct a strategy session in preparation for contract negotiations with Mark Ells (non-union personnel)

ITEM NO.**INDEX TITLE****PAGE**

A. OLD BUSINESS**FY 2017 OPERATING BUDGET APPROPRIATION ORDERS**

2016-121	Appropriation Order in the amount \$6,093,528 for the purpose of funding the town's Fiscal Year 2017 Airport Enterprise Fund Budget (Public hearing) (Roll call)	6
2016-122	Appropriation Order in the amount \$63,119,885 for the purpose of funding the town's Fiscal Year 2017 Barnstable Public Schools Budget (Public hearing) (Roll call)	7
2016-123	Appropriation Order in the amount of \$13,392,590 for the purpose of funding the Town's Fiscal Year 2017 Barnstable Police Department Budget (Public hearing) (Roll call)	8
2016-124	Appropriation Order in the amount of \$904,137 be appropriated for the purpose of funding the Town's Fiscal Year 2017 Growth Management Department Budget (Public hearing) (Roll call)	9
2016-125	Appropriation Order in the amount of \$3,262,086 be appropriated for the purpose of funding the Town's Fiscal Year 2017 Community Services Department General Fund Budget (Public hearing) (Roll call)	10
2016-126	Appropriation Order in the amount of \$3,282,041 be appropriated for the purpose of funding the Town's Fiscal Year 2017 Golf Course Enterprise Fund Budget (Public hearing) (Roll call)	11
2016-127	Appropriation Order in the amount of \$2,898,181 be appropriated for the purpose of funding the Town's Fiscal Year 2017 Hyannis Youth and Community Center Enterprise Fund Budget (Public hearing) (Roll call)	12
2016-128	Appropriation Order in the amount of \$797,403 be appropriated for the purpose of funding the Town's Fiscal Year 2017 Marina Enterprise Fund Budget (Public hearing) (Roll call)	13
2016-129	Appropriation Order in the amount of \$937,998 be appropriated for the purpose of funding the Town's Fiscal Year 2017 Sandy Neck Park Enterprise Fund Budget (Public hearing) (Roll call)	14
2016-130	Appropriation Order in the amount of \$2,805,050 be appropriated for the purpose of funding the Town's Fiscal Year 2017 Regulatory Services Department Budget (Public hearing) (Roll call)	15
2016-131	Appropriation Order in the amount of \$9,127,160 be appropriated for the purpose of funding the Town's Fiscal Year 2017 Department of Public Works General Fund Budget (Public hearing) (Roll call)	16
2016-132	Appropriation Order in the amount of \$3,403,815 be appropriated for the purpose of funding the Town's Fiscal Year 2017 Department of Public Works Solid Waste Enterprise Fund Budget (Public hearing) (Roll call)	17

2016-133	Appropriation Order in the amount of \$4,692,412 be appropriated for the purpose of funding the Town's Fiscal Year 2017 Department of Public Works Water Pollution Control Enterprise Fund Budget (Public hearing) (Roll call)	18
2016-134	Appropriation Order in the amount of \$5,270,312 be appropriated for the purpose of funding the Town's Fiscal Year 2017 Department of Public Works Water Supply Enterprise Fund Budget (Public hearing) (Roll call)	19
2016-135	Appropriation Order in the amount of \$263,842 be appropriated for the purpose of funding the Town's Fiscal Year 2017 Town Council Budget (Public hearing) (Roll call)	20
2016-136	Appropriation Order in the amount of \$633,153 be appropriated for the purpose of funding the Town's Fiscal Year 2017 Town Manager Budget (Public hearing) (Roll call)	21
2016-137	Appropriation Order in the amount of \$5,990,289 be appropriated for the purpose of funding the Town's Fiscal Year 2017 Administrative Services Department Budget (Public hearing) (Roll call)	22
2016-138	Appropriation Order in the amount of \$20,039,841 be appropriated for the purpose of funding the Town's Fiscal Year 2017 Employee Benefits Budget (Public hearing) (Roll call)	23
2016-139	Appropriation Order in the amount of \$9,172,108 be appropriated for the purpose of funding the Town's Fiscal Year 2017 General Fund Debt Service Budget (Public hearing) (Roll call)	24
2016-140	Appropriation Order in the amount of \$1,900,990 be appropriated for the purpose of funding the Town's Fiscal Year 2017 Library and Tourism Grant Budgets (Public hearing) (Roll call)	25
2016-141	Appropriation Order in the amount of \$9,070,842 be appropriated for the purpose of funding the Town's Fiscal Year 2017 Insurance, Assessments, Transfers and Other Fixed Costs budgets (Public hearing) (Roll call)	26
2016-142	Appropriation Order for the amounts listed below for the Community Preservation Fund Administration Expenses and Fiscal Year 2017 Program Set-Asides; pursuant to the provisions of G. L. c. 44B § 6, for the Fiscal Year ending June 30, 2017, \$393,660 for open space and recreation; \$393,660 for historic resources; \$393,660 for community housing; \$418,896 for a budget reserve, and that the sum of \$150,000 be appropriated from the annual revenues of the Community Preservation Fund for the administrative expenses the Community Preservation Committee, to be expended under the direction of the Town Manager, or the Community Preservation Committee with the prior approval of the Town Manager. (Public hearing) (Roll call)	27
2016-143	Appropriation Order in the amount of \$2,285,118 for the purpose of paying the Fiscal Year 2017 Community Preservation Fund debt service requirements (Public hearing) (Roll call)	28
2016-144	Authorizing expenditure of Comcast Licensing Fees for the funding of the Public, Educational and Government (PEG) Access Channels (Public hearing) (Roll call)	29
2016-145	Revolving Funds Authorization Pursuant to Chapter II, Article XVIII-A, Section 3 of the General Ordinances (Public hearing) (Roll call)	30-31

2016-158	Appropriation and Loan Order of \$645,090.00 for the purpose of providing additional funding for the rehabilitation of runway 15-33, replace runway 15-33 Visual Approach Slope Indicator (VASI) with Precision Approach Path Indicator (PAPI), re-align a portion of Taxiways Bravo and Charlie, and to replace the emergency back-up generator in the airfield lighting vault at the Airport (Public hearing) (Roll call 2/3)	32-35
2016-159	Appropriation Order in the amount of \$ 22,990.00 from the Town's Insurance Recovery Fund for the purposes of reimbursing the Barnstable Municipal Airport's Operating Budget Collision Damage Loss Recovery (Public hearing) (Roll call)	36-37
2016-160	Appointments to Boards, Committees, and Commissions: Airport Commission: James DellaMorte, 1588 Main Street, West Barnstable, as a regular member to a term expiring 06/30/19; Elizabeth Young, 298 Wheeler Road, Marstons Mills, as a regular member to a term expiring 06/30/19. (May be acted upon)	38
2016-161	Reappointments to a Board, Committee, Commission: Cable Television Advisory Committee: Richard Bacchiocchi as a regular member to a term expiring 6/30/19; Nancy Richards as a regular member to a term expiring 6/30/19; Comprehensive Financial Advisory Committee: Gregory Plunkett as a regular member to a term expiring 6/30/19; Lillian Woo as a regular member to a term expiring 6/30/19; Conservation Commission: Louise Foster, as a regular member to a term expiring 6/30/19; F.P Tom Lee, as a regular member to a term expiring 6/30/19; Peter Sampou, as a regular member to a term expiring 6/30/19; Council of Aging Committee: Paul Curley, as a regular member to a term expiring 6/30/19; Eleanor Letterie, as a regular member to a term expiring 6/30/19; Cultural Council: Elise McMullin, as a regular member to a term expiring 6/30/18; Golf Committee: Richard Alberti, as a regular member to a term expiring 6/30/19; Geoffrey Converse, as a regular member to a term expiring 6/30/19; Brian Conway, as a regular member to a term expiring 6/30/19; Historical Commission: George Jessop, as a regular member to a term expiring 6/30/19; Housing Committee: Donald Lynde, as a regular member to a term expiring 06/30/18; Paula Breagy, as a regular member to a term expiring 06/30/19; Jessica Sylver, as a regular member to a term expiring 6/30/19; Hyannis Main Street Waterfront Historic District Commission: David Colombo, as a regular member to a term expiring 6/30/18; John Alden, as a regular member to a term expiring 6/30/19; JFK Memorial Trust Fund Committee: William Murphy, as a regular member to a term expiring 6/30/19; Land Acquisition and Preservation Committee: Farley Lewis, as a regular member to a term expiring 6/30/19; Steven Gould, as a regular member to a term expiring 6/30/19; Licensing Authority: David Nunheimer, as an associate member to a term expiring 6/30/19; Ronald Semprini, as a regular member to a term expiring 6/30/19 Old King's Highway Historical District Committee: George Jessop, as an architect representative member to a term expiring 6/30/17; Public Works Commission: Michael VanKleef, as a regular member to a term expiring 6/30/19; Sandy Neck Board: William Carey as a regular member to a term expiring 6/30/19; Shellfish Committee: Stuart Rapp as a member holding a family permit to a term expiring 6/30/19; Water Pollution Control Committee: Ed Eichner, as an associate member to a term expiring 6/30/19; Waterways Committee: Fredrick Komenda, as a regular member to a term expiring 6/30/19; Peter Cross, as a regular member to a term expiring 6/30/19; Youth Commission: Sean Smith, as a regular member to a term expiring 6/30/17; Brendan Clark, as a regular member to a term expiring 6/30/17; Caleb Sonnabend, as a regular member to a term expiring 6/30/17; Lileana Sethares, as a regular member to a term expiring 6/30/17; Carrie Osborn, as a regular member to a term expiring 6/30/17 (May be acted upon)	39

B. NEW BUSINESS

- 2016-162 Transfer Order in the amount of **\$31,500.00** be transferred from the Barnstable Municipal Airport Operating Expenses to the Barnstable Municipal Airport Personnel Expenses for the purposes of funding unexpected salary/wages and overtime expenses at the Barnstable Municipal Airport for the remainder of Fiscal Year 2016. **(May be acted upon)**..... 40-41
- 2016-163 Emergency Measure to authorize borrowing and the expenditure of up to \$540,000 to install a carbon filter treatment system at the Mary Dunn wellfield (Roll call 2/3)..... 42-43

Approve Minutes – May 19, 2016

Please Note: The list of matters, are those reasonably anticipated by the council president, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Council may go into executive session. The Council may also act on items in an order other than they appear on this agenda. Persons interested are advised, that in the event any matter taken up at the meeting remains unfinished at the close of the meeting, may be put off to a continued session of this meeting, and with proper notice. Anyone requiring hearing assistance devices please inform the Town Clerk at the meeting.

A. OLD BUSINESS (Public hearing) (Roll call)

BARNSTABLE TOWN COUNCIL

**ITEM# 2016-121
INTRO: 05/19/16, 06/02/16**

BARNSTABLE MUNICIPAL AIRPORT ENTERPRISE FUND

2016-121 APPROPRIATION ORDER IN THE AMOUNT \$6,093,528 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2017 AIRPORT ENTERPRISE FUND BUDGET

ORDERED: That the sum **\$6,093,528** be appropriated for the purpose of funding the Town's Fiscal Year 2017 Airport Enterprise Fund budget, and to meet such appropriation that **\$6,093,528** be raised from current year revenues by the airport enterprise fund as presented to the Town Council by the Town Manager.

DATE	ACTION TAKEN
<u>05/19/16</u>	<u>Refer to public hearing 06/02/16</u>

- ___ Read item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

A. OLD BUSINESS (Public hearing) (Roll call)

BARNSTABLE TOWN COUNCIL

ITEM# 2016-122
INTRO: 05/19/16, 06/02/16

SCHOOL DEPARTMENT

2016-122 APPROPRIATION ORDER IN THE AMOUNT \$63,119,885 FOR THE PURPOSE OF FUNDING THE TOWN'S FY 2017 BARNSTABLE PUBLIC SCHOOLS BUDGET

ORDERED: That the sum **\$63,119,885** be appropriated for the purpose of funding the Town's FY 2017 Barnstable Public Schools budget, and that to meet this appropriation that **\$63,119,885** be raised from current year revenues as presented to the Town Council by the Town Manager.

DATE	ACTION TAKEN
<u>05/19/16</u>	<u>Refer to public hearing 06/02/16</u>

- ___ Read item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

A. OLD BUSINESS (Public hearing) (Roll call)

BARNSTABLE TOWN COUNCIL

ITEM# 2016-123

INTRO: 05/19/16, 06/02/16

POLICE DEPARTMENT

2016-123 APPROPRIATION ORDER IN THE AMOUNT \$13,392,590 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2017 BARNSTABLE POLICE DEPARTMENT BUDGET

ORDERED: That the sum of **\$13,392,590** to be appropriated for the purpose of funding the Town's Fiscal Year 2017 Barnstable Police Department budget; and to meet such appropriation that **\$13,342,590** be raised from current year revenues and that **\$50,000** be transferred from the Embarkation Fee Special Revenue Fund as presented to the Town Council by the Town Manager.

DATE	ACTION TAKEN
<u>05/19/16</u>	<u>Refer to public hearing 06/02/16</u>

- ___ Read item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

A. OLD BUSINESS (Public hearing) (Roll call)

BARNSTABLE TOWN COUNCIL

ITEM# 2016-124

INTRO: 05/19/16, 06/02/16

GROWTH MANAGEMENT DEPARTMENT

2016-124 APPROPRIATION ORDER IN THE AMOUNT \$904,137 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2017 GROWTH MANAGEMENT DEPARTMENT BUDGET

ORDERED: That the sum of **\$904,137** be appropriated for the purpose of funding the Town's Fiscal Year 2017 Growth Management Department budget, and that to meet this appropriation that **\$904,137** be raised from current year revenues as presented to the Town Council by the Town Manager.

DATE	ACTION TAKEN
<u>05/19/16</u>	<u>Refer to public hearing 06/02/16</u>

- ___ Read item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

A. OLD BUSINESS (Public hearing) (Roll call)

BARNSTABLE TOWN COUNCIL

ITEM# 2016-125
INTRO: 05/19/16, 06/02/16

COMMUNITY SERVICES DEPARTMENT GENERAL FUND BUDGET

2016-125 APPROPRIATION ORDER IN THE AMOUNT \$3,262,086 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2017 COMMUNITY SERVICES DEPARTMENT GENERAL FUND BUDGET

ORDERED: That the sum of **\$3,262,086** be appropriated for the purpose of funding the Town's Fiscal Year 2017 Community Services Department General Fund budget, and to meet such appropriation, that **\$2,974,086** be raised from current year revenue and that **\$288,000** be transferred from the Waterways Special Revenue Fund as presented to the Town Council by the Town Manager.

DATE	ACTION TAKEN
<u>05/19/16</u>	<u>Refer to public hearing 06/02/16</u>

- _____ Read item
- _____ Motion to Open Public Hearing
- _____ Rationale
- _____ Public Hearing
- _____ Close Public Hearing
- _____ Council Discussion
- _____ Move/Vote

A. OLD BUSINESS (Public hearing) (Roll call)

BARNSTABLE TOWN COUNCIL

ITEM# 2016-126

INTRO: 05/19/16, 06/02/16

**COMMUNITY SERVICES DEPARTMENT GOLF COURSE
ENTERPRISE FUND**

**2016-126 APPROPRIATION ORDER IN THE AMOUNT \$3,282,041 FOR THE PURPOSE
OF FUNDING THE TOWN'S FISCAL YEAR 2017 GOLF COURSE
ENTERPRISE FUND BUDGET**

ORDERED: That the sum of **\$3,282,041** to be appropriated for the purpose of funding the Town's Fiscal Year 2017 Golf Course Enterprise Fund budget; and to meet such appropriation that **\$3,185,745** be raised from current year revenues by the Golf Course enterprise operations and that **\$96,296** be transferred from the Golf Course Enterprise Fund reserves, as presented to the Town Council by the Town Manager.

DATE	ACTION TAKEN
<u>05/19/16</u>	<u>Refer to public hearing 06/02/16</u>

- ___ Read item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

A. OLD BUSINESS (Public hearing) (Roll call)

BARNSTABLE TOWN COUNCIL

ITEM# 2016-127

INTRO: 05/19/16, 06/02/16

**COMMUNITY SERVICES DEPARTMENT HYANNIS YOUTH
AND COMMUNITY CENTER ENTERPRISE FUND**

**2016-127 APPROPRIATION ORDER IN THE AMOUNT \$2,898,181 FOR THE PURPOSE
OF FUNDING THE TOWN'S FISCAL YEAR 2017 HYANNIS YOUTH AND
COMMUNITY CENTER ENTERPRISE FUND BUDGET**

ORDERED: That the sum of **\$2,898,181** be appropriated for the purpose of funding the Town's Fiscal Year 2017 Hyannis Youth and Community Center Enterprise Fund budget; and to meet such appropriation that **\$1,175,450** be raised from current year revenues by the Hyannis Youth and Community Center operations, and that **\$397,106** be raised from the general fund, and that **\$1,256,476** be transferred from the Capital Trust Fund, and that **\$69,149** be transferred from the Hyannis Youth and Community Center Enterprise Fund reserves, as presented to the Town Council by the Town Manager.

DATE	ACTION TAKEN
<u>05/19/16</u>	<u>Refer to public hearing 06/02/16</u>

- _____ Read item
- _____ Motion to Open Public Hearing
- _____ Rationale
- _____ Public Hearing
- _____ Close Public Hearing
- _____ Council Discussion
- _____ Move/Vote

A. OLD BUSINESS (Public hearing) (Roll call)

BARNSTABLE TOWN COUNCIL

ITEM# 2016-128

INTRO: 05/19/16, 06/02/16

COMMUNITY SERVICES DEPARTMENT MARINA ENTERPRISE FUND

2016-128 APPROPRIATION ORDER IN THE AMOUNT \$797,403 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2017 MARINA ENTERPRISE FUND BUDGET

ORDERED: That the sum of **\$797,403** be appropriated for the purpose of funding the Town's Fiscal Year 2017 Marina Enterprise Fund budget; and to meet such appropriation that **\$661,200** be raised from current year revenues by the marina facilities, and that **\$60,031** be transferred from the Capital Trust Fund, and that **\$30,000** be transferred from the Bismore Park Special Revenue Fund, and that **\$46,172** be transferred from the Marina Enterprise Fund reserves, as presented to the Town Council by the Town Manager.

DATE	ACTION TAKEN
<u>05/19/16</u>	<u>Refer to public hearing 06/02/16</u>

- ___ Read item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

A. OLD BUSINESS (Public hearing) (Roll call)

BARNSTABLE TOWN COUNCIL

ITEM# 2016-129

INTRO: 05/19/16, 06/02/16

**COMMUNITY SERVICES DEPARTMENT SANDY NECK PARK
ENTERPRISE FUND**

**2016-129 APPROPRIATION ORDER IN THE AMOUNT \$937,998 FOR THE PURPOSE
OF FUNDING THE TOWN'S FISCAL YEAR 2017 SANDY NECK PARK
ENTERPRISE FUND BUDGET**

ORDERED: That the sum of **\$937,998** be appropriated for the purpose of funding the Town's Fiscal Year 2017 Sandy Neck Park Enterprise Fund budget; and to meet such appropriation that **\$887,998** be raised from current year revenues by the Sandy Neck Park operations, and that **\$50,000** be transferred from the Sandy Neck Enterprise Fund reserves, as presented to the Town Council by the Town Manager.

DATE	ACTION TAKEN
<u>05/19/16</u>	<u>Refer to public hearing 06/02/16</u>

- ___ Read item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

A. OLD BUSINESS (Public hearing) (Roll call)

BARNSTABLE TOWN COUNCIL

ITEM# 2016-130
INTRO: 05/19/16, 06/02/16

REGULATORY SERVICES DEPARTMENT

2016-130 APPROPRIATION ORDER IN THE AMOUNT \$2,805,050 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2017 REGULATORY SERVICES DEPARTMENT BUDGET

ORDERED: That the sum of **\$2,805,050** be appropriated for the purpose of funding the Town's Fiscal Year 2017 Regulatory Services Department budget, and to meet such appropriation, that **\$2,616,950** be raised from current year revenue, and that **\$45,000** be transferred from the Wetlands Protection Special Revenue Fund, and that **\$143,100** be transferred from the Bismore Park Special Revenue Fund, as presented to the Town Council by the Town Manager.

DATE	ACTION TAKEN
<u>05/19/16</u>	<u>Refer to public hearing 06/02/16</u>

- _____ Read item
- _____ Motion to Open Public Hearing
- _____ Rationale
- _____ Public Hearing
- _____ Close Public Hearing
- _____ Council Discussion
- _____ Move/Vote

A. OLD BUSINESS (Public hearing) (Roll call)

BARNSTABLE TOWN COUNCIL

ITEM# 2016-131

INTRO: 05/19/16, 06/02/16

DEPARTMENT OF PUBLIC WORKS GENERAL FUND BUDGET

2016-131 APPROPRIATION ORDER IN THE AMOUNT \$9,127,160 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2017 DEPARTMENT OF PUBLIC WORKS GENERAL FUND BUDGET

ORDERED: That the sum of **\$9,127,160** be appropriated for the purpose of funding the Town's Fiscal Year 2017 Department of Public Works General Fund budget, and to meet such appropriation, that **\$9,056,590** be raised from current year revenue, **\$45,570** be transferred from the Embarkation Fee Special Revenue Fund and **\$25,000** be transferred from the Bismore Park Special Revenue Fund, as presented to the Town Council by the Town Manager.

DATE	ACTION TAKEN
<u>05/19/16</u>	<u>Refer to public hearing 06/02/16</u>

- ___ Read item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

A. OLD BUSINESS (Public hearing) (Roll call)

BARNSTABLE TOWN COUNCIL

ITEM# 2016-132
INTRO: 05/19/16, 06/02/16

DEPARTMENT OF PUBLIC WORKS SOLID WASTE ENTERPRISE FUND

2016-132 APPROPRIATION ORDER IN THE AMOUNT \$3,403,815 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2017 DEPARTMENT OF PUBLIC WORKS SOLID WASTE ENTERPRISE FUND BUDGET

ORDERED: That the sum of **\$3,403,815** be appropriated for the purpose of funding the Town's Fiscal Year 2017 Department of Public Works Solid Waste Enterprise Fund budget, and to meet such appropriation that **\$3,077,007** be raised from current year revenues by the solid waste facility, and that **\$326,808** be transferred from the Solid Waste Enterprise Fund reserves, as presented to the Town Council by the Town Manager.

DATE	ACTION TAKEN
<u>05/19/16</u>	<u>Refer to public hearing 06/02/16</u>

- ___ Read item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

A. OLD BUSINESS (Public hearing) (Roll call)

BARNSTABLE TOWN COUNCIL

ITEM# 2016-133
INTRO: 05/19/16, 06/02/16

**DEPARTMENT OF PUBLIC WORKS WATER POLLUTION CONTROL
ENTERPRISE FUND**

**2016-133 APPROPRIATION ORDER IN THE AMOUNT \$4,692,412 FOR THE PURPOSE
OF FUNDING THE TOWN'S FISCAL YEAR 2017 DEPARTMENT OF PUBLIC
WORKS WATER POLLUTION CONTROL ENTERPRISE FUND BUDGET**

ORDERED: That the sum of **\$4,692,412** to be appropriated for the purpose of funding the Town's Fiscal Year 2017 Department of Public Works Water Pollution Control Enterprise Fund budget, and to meet such appropriation that **\$4,692,412** be raised from current year revenues by the Water Pollution Control Facility, as presented to the Town Council by the Town Manager

DATE	ACTION TAKEN
<u>05/19/16</u>	<u>Refer to public hearing 06/02/16</u>

- _____ Read item
- _____ Motion to Open Public Hearing
- _____ Rationale
- _____ Public Hearing
- _____ Close Public Hearing
- _____ Council Discussion
- _____ Move/Vote

A. OLD BUSINESS (Public hearing) (Roll call)

BARNSTABLE TOWN COUNCIL

ITEM# 2016-134

INTRO: 05/19/16, 06/02/16

**DEPARTMENT OF PUBLIC WORKS WATER SUPPLY
ENTERPRISE FUND**

2016-134 APPROPRIATION ORDER IN THE AMOUNT \$5,270,312 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2017 DEPARTMENT OF PUBLIC WORKS WATER SUPPLY ENTERPRISE FUND BUDGET

ORDERED: That the sum of **\$5,270,312** be appropriated for the purpose of funding the Town's Fiscal Year 2017 Department of Public Works Water Supply Enterprise Fund budget, and to meet such appropriation that **\$5,270,312** be raised from current year revenues by the Water Supply Enterprise Fund operations, as presented to the Town Council by the Town Manager.

DATE	ACTION TAKEN
<u>05/19/16</u>	<u>Refer to public hearing 06/02/16</u>

- _____ Read item
- _____ Motion to Open Public Hearing
- _____ Rationale
- _____ Public Hearing
- _____ Close Public Hearing
- _____ Council Discussion
- _____ Move/Vote

A. OLD BUSINESS (Public hearing)(Roll call)

BARNSTABLE TOWN COUNCIL

ITEM# 2016-135
INTRO: 05/19/16, 06/02/16

TOWN COUNCIL DEPARTMENT

2016-135 APPROPRIATION ORDER IN THE AMOUNT \$263,842 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2017 TOWN COUNCIL BUDGET

ORDERED: That the sum of **\$263,842** be raised and appropriated for the purpose of funding the Town's Fiscal Year 2017 Town Council budget as presented to the Town Council by the Town Manager.

DATE	ACTION TAKEN
<u>05/19/16</u>	<u>Refer to public hearing 06/02/16</u>

- _____ Read item
- _____ Motion to Open Public Hearing
- _____ Rationale
- _____ Public Hearing
- _____ Close Public Hearing
- _____ Council Discussion
- _____ Move/Vote

A. OLD BUSINESS (Public hearing) (Roll call)

BARNSTABLE TOWN COUNCIL

ITEM# 2016-136

INTRO: 05/19/16, 06/02/16

TOWN MANAGER DEPARTMENT

2016-136 APPROPRIATION ORDER IN THE AMOUNT \$633,153 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2017 TOWN MANAGER BUDGET

ORDERED: That the sum of **\$633,153** be raised and appropriated for the purpose of funding the Town's Fiscal Year 2017 Town Manager budget as presented to the Town Council by the Town Manager.

DATE	ACTION TAKEN
<u>05/19/16</u>	<u>Refer to public hearing 06/02/16</u>

- ___ Read item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

A. OLD BUSINESS (Public hearing)(Roll call)

BARNSTABLE TOWN COUNCIL

ITEM# 2016-137
INTRO: 05/19/16, 06/02/16

ADMINISTRATIVE SERVICES DEPARTMENT

2016-137 APPROPRIATION ORDER IN THE AMOUNT \$5,990,289 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2017 ADMINISTRATIVE SERVICES DEPARTMENT BUDGET

ORDERED: That the sum of **\$5,990,289** be raised and appropriated for the purpose of funding the Town's Fiscal Year 2017 Administrative Services Department budget as presented to the Town Council by the Town Manager.

DATE	ACTION TAKEN
<u>05/19/16</u>	<u>Refer to public hearing 06/02/16</u>

- ___ Read item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

A. OLD BUSINESS (Public hearing) (Roll call)

BARNSTABLE TOWN COUNCIL

ITEM# 2016-138
INTRO: 05/19/16, 06/02/16

EMPLOYEE BENEFITS

2016-138 APPROPRIATION ORDER IN THE AMOUNT \$20,039,841 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2017 EMPLOYEE BENEFITS BUDGET

ORDERED: That the sum of **\$20,039,841** be appropriated for the purpose of funding the Town's Fiscal Year 2017 Employee Benefits budget, and to meet such appropriation, that **\$18,684,841** be raised from current year revenue, that **\$270,000** be transferred from the Pension Reserve Trust Fund, and that **\$1,085,000** be transferred from the general fund reserves, as presented to the Town Council by the Town Manager.

DATE	ACTION TAKEN
<u>05/19/16</u>	<u>Refer to public hearing 06/02/16</u>

- ___ Read item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

A. OLD BUSINESS (Public hearing) (Roll call)

BARNSTABLE TOWN COUNCIL

ITEM# 2016-139
INTRO: 05/19/16, 06/02/16

DEBT SERVICE

2016-139 APPROPRIATION ORDER IN THE AMOUNT \$9,172,108 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2017 GENERAL FUND DEBT SERVICE BUDGET

ORDERED: That the sum of **\$9,172,108** be appropriated for the purpose of funding the Town's Fiscal Year 2017 General Fund Debt Service budget, and to meet such appropriation, that **\$9,059,925** be raised from current year revenue, and that **\$59,283** be transferred from the Embarkation Fee Special Revenue Fund, and that **\$52,900** be transferred from the Bismore Park Special Revenue Fund, as presented to the Town Council by the Town Manager.

DATE	ACTION TAKEN
<u>05/19/16</u>	<u>Refer to public hearing 06/02/16</u>

- ___ Read item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

A. OLD BUSINESS (Public hearing) (Roll call)

BARNSTABLE TOWN COUNCIL

ITEM# 2016-140
INTRO: 05/19/16, 06/02/16

GRANTS

2016-140 APPROPRIATION ORDER IN THE AMOUNT \$1,900,990 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2017 LIBRARY AND TOURISM GRANT BUDGETS

ORDERED: That the sum of **\$1,900,990** be raised and appropriated for the purpose of funding the Town's Fiscal Year 2017 Library and Tourism Grant budgets as presented to the Town Council by the Town Manager

DATE	ACTION TAKEN
<u>05/19/16</u>	<u>Refer to public hearing 06/02/16</u>

- ___ Read item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

A. OLD BUSINESS (Public hearing) (Roll call)

BARNSTABLE TOWN COUNCIL

ITEM# 2016-141

INTRO: 05/19/16, 06/02/16

INSURANCE, ASSESSMENTS, TRANSFERS AND OTHER FIXED COSTS

2016-141 APPROPRIATION ORDER IN THE AMOUNT \$9,070,842 FOR THE PURPOSE OF FUNDING THE TOWN'S FISCAL YEAR 2017 INSURANCE, ASSESSMENTS, TRANSFERS AND OTHER FIXED COSTS BUDGETS

ORDERED: That the sum of **\$9,070,842** be raised and appropriated for the purpose of funding the Town’s Fiscal Year 2017 Insurance, Assessments, Transfers and Other Fixed Costs budgets as presented to the Town Council by the Town Manager, and that the following sums be transferred from the Town’s Enterprise Funds for the purpose of reimbursing administrative, employee benefit and insurance costs budgeted within the General Fund:

Water Pollution Control	\$444,872
Solid Waste	\$303,625
Water Supply	\$124,632
Airport	\$817,344
Golf Course	\$250,000
Marinas	\$61,044
Sandy Neck	\$86,520

And further, that the sum of **\$1,500,000** be transferred from the General Fund reserves all for the purpose of funding the Town’s Fiscal Year 2017 General Fund budget as presented to the Town Council by the Town Manager.

DATE	ACTION TAKEN
<u>05/19/16</u>	<u>Refer to public hearing 06/02/16</u>

- ___ Read item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

A. OLD BUSINESS (Public hearing) (Roll call)

BARNSTABLE TOWN COUNCIL

ITEM# 2016-142

INTRO: 05/19/16, 06/02/16

**COMMUNITY PRESERVATION FUND ADMINISTRATION EXPENSES AND
FISCAL YEAR 2017 PROGRAM SET-ASIDES**

2016-142 PURSUANT TO THE PROVISIONS OF G. L. C. 44B § 6, FOR THE FISCAL YEAR ENDING JUNE 30, 2017, THE FOLLOWING SUMS OF THE ANNUAL REVENUES OF THE COMMUNITY PRESERVATION FUND BE SET ASIDE FOR FURTHER APPROPRIATION AND EXPENDITURE FOR THE FOLLOWING PURPOSES

ORDERED: That, pursuant to the provisions of G. L. c. 44B § 6, for the Fiscal Year ending June 30, 2017, the following sums of the annual revenues of the Community Preservation Fund be set aside for further appropriation and expenditure for the following purposes: **\$393,660** for open space and recreation; **\$393,660** for historic resources; **\$393,660** for community housing; **\$418,896** for a budget reserve, and that the sum of **\$150,000** be appropriated from the annual revenues of the Community Preservation Fund for the administrative expenses the Community Preservation Committee, to be expended under the direction of the Town Manager, or the Community Preservation Committee with the prior approval of the Town Manager.

DATE	ACTION TAKEN
<u>05/19/16</u>	<u>Refer to public hearing 06/02/16</u>

- _____ Read item
- _____ Motion to Open Public Hearing
- _____ Rationale
- _____ Public Hearing
- _____ Close Public Hearing
- _____ Council Discussion
- _____ Move/Vote

A. OLD BUSINESS (Public hearing) (Roll call)

BARNSTABLE TOWN COUNCIL

ITEM# 2016-143
INTRO: 05/19/16, 06/02/16

**APPROPRIATION ORDER FOR COMMUNITY PRESERVATION FUND
FISCAL YEAR 2017 DEBT SERVICE**

**2016-143 APPROPRIATION ORDER IN THE AMOUNT OF \$2,285,118 FOR THE
PURPOSE OF PAYING THE FISCAL YEAR 2017 COMMUNITY
PRESERVATION FUND DEBT SERVICE REQUIREMENTS**

ORDERED: That the Town Council hereby appropriate **\$2,285,118** for the purpose of paying the Fiscal Year 2017 Community Preservation Fund debt service requirements, and to meet such appropriation, that **\$2,186,724** be provided from current year revenues of the Community Preservation Fund and that **\$98,394** be provided from the reserve for the historic preservation program within the Community Preservation Fund.

DATE	ACTION TAKEN
<u>05/19/16</u>	<u>Refer to public hearing 06/02/16</u>

- ___ Read item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

A. OLD BUSINESS (Public hearing) (Roll call)

BARNSTABLE TOWN COUNCIL

ITEM# 2016-144
INTRO: 05/19/16, 06/02/16

2016-144 AUTHORIZING EXPENDITURE OF COMCAST LICENSING FEES FOR THE FUNDING OF THE PUBLIC, EDUCATIONAL AND GOVERNMENT (PEG) ACCESS CHANNELS

RESOLVED: That the Town Council hereby authorizes the Town Manager to expend funds for the Fiscal Year 2017 operation of Public, Educational and Government access channels from licensing fees provided in the cable licensing agreement with Comcast, as signed by the Town Manager on June 8, 2008

DATE	ACTION TAKEN
<u>05/19/16</u>	<u>Refer to public hearing 06/02/16</u>

- _____ Read item
- _____ Motion to Open Public Hearing
- _____ Rationale
- _____ Public Hearing
- _____ Close Public Hearing
- _____ Council Discussion
- _____ Move/Vote

A. OLD BUSINESS (Public hearing) (Roll call)

BARNSTABLE TOWN COUNCIL

ITEM# 2016-145
INTRO: 05/19/16, 06/02/16

2016-145 REVOLVING FUNDS AUTHORIZATION ORDER

ORDERED: Pursuant to Chapter II, Article XVIII-A, Section 3 of the General Ordinances, the Town Council hereby authorizes the following revolving funds for FY 2017:

Fund	Revenue Source	Dept. Officer Authorized To Expend Funds	Use of Fund	Total Expenditure Limit FY 2017
Classroom Education Fund	Program registration fees	Senior Services Director	Salaries, benefits, expenses, contract services to operate program	\$65,000
Recreation Program Fund	Program registration fees	Leisure Services Director	Salaries, benefits, expenses, contract services to operate program	\$500,000
Shellfish Propagation Fund	Fees from permits	Natural Resources Director	Salaries, benefits, expenses, contract services, shellfish equipment to operate	\$200,000
Building Inspections Fund	Fees from permits for municipal & private projects	Building Commissioner	Salaries, benefits, expenses, contract services to operate program	\$150,000
Consumer Protection Fund	Fees from weights & measures	Director of Regulatory Services	Salaries, benefits, expenses, contract services to operate program	\$350,000
Geographic Information Technology Fund	Fees for GIS maps & reports	Information Technology Director	Salaries, benefits, expenses, contract services to operate program	\$10,000
Arts and Culture Program Fund	Shanty revenue, gifts & contributions for arts culture	Growth Management Director	Expenses related to arts and culture program	\$50,000
Total				\$1,325,000

DATE
05/19/16

ACTION TAKEN
Refer to public hearing 06/02/16

- _____ Read item
- _____ Motion to Open Public Hearing
- _____ Rationale
- _____ Public Hearing
- _____ Close Public Hearing
- _____ Council Discussion
- _____ Move/Vote

A. OLD BUSINESS (Public hearing) (Roll call 2/3)

BARNSTABLE TOWN COUNCIL

**ITEM # 2016-158
INTRO: 05/19/16, 06/02/16**

2016-158 APPROPRIATION AND LOAN ORDER OF \$645,090.00 FOR THE PURPOSE OF FUNDING THE REHABILITATION OF RUNWAY 15-33, REPLACE RUNWAY 15-33 VISUAL APPROACH SLOPE INDICATOR (VASI) WITH PRECISION APPROACH PATH INDICATOR (PAPI), RE-ALIGN A PORTION OF TAXIWAYS BRAVO AND CHARLIE, REPLACE EMERGENCY BACK-UP GENERATOR IN THE AIRFIELD LIGHTING VAULT

ORDERED: That the sum of **\$645,090.00** be appropriated for the purpose of funding the rehabilitation of Runway 15-33, replace Runway 15-33 Visual Approach Slope Indicator (VASI) with Precision Approach Path Indicator (PAPI), re-align a portion of Taxiways Bravo and Charlie, and replace emergency back-up generator in the airfield lighting vault at the airport; to be added to the amount appropriated under Council Order **2016-090**, and that to meet this appropriation, that the Town Treasurer, with the approval of the Town Manager, is authorized to borrow **\$645,090**, to be added to the borrowing authorization under Council Order **2016-090**; and furthermore, that the Barnstable Municipal Airport Commission is authorized to contract for and expend the appropriation made available for these purposes, and be authorized to accept any grants or gifts in relation thereto.

SPONSOR: Thomas K. Lynch, Town Manager

DATE	ACTION TAKEN
<u>05/19/16</u>	<u>Refer to public hearing 06/02/16</u>

- ___ Read item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

BARNSTABLE TOWN COUNCIL

ITEM # 2016-158
INTRO: 05/19/16, 06/02/16

SUMMARY

TO: Town Council
FROM: Thomas K. Lynch, Town Manager
THROUGH: (1) R. W. Breault, Jr., Airport Manager
(2) Barnstable Municipal Airport Commission
DATE: May 19, 2016
SUBJECT: Appropriation and Loan Order of **\$645,090.00** for the Purpose of Providing Additional Funding for the Rehabilitation of Runway 15-33, Replace Runway 15-33 Visual Approach Slope Indicator (VASI) with Precision Approach Path Indicator (PAPI), Re-Align a Portion of Taxiways Bravo and Charlie, and to Replace the Emergency Back-Up Generator in the Airfield Lighting Vault at the Airport

BACKGROUND: Runway 15-33 is one of Barnstable Municipal Airport's (HYA) main runways. The main portion of the runway was last rehabilitated in 1985 and Runway 15 was extended in 1989. The pavement condition is listed as fair, soon to be poor. Part of this project will reconstruct Taxiways A and A1 (up to the runway hold lines) to meet current FAA advisory circular design requirements. The holding side of these taxiway stubs was updated during the Taxiway A reconstruction project in 2013.

A portion of Taxiway B east of Runway 15-33 will be realigned. The existing HYA Operations and ARFF building penetrates the Taxiway Object Free Area (TOFA) for Group-III aircraft. Approximately 700ft of Taxiway B from runway 15-33 to the east ramp will be realigned placing the building outside of the TOFA.

Taxiway C is over thirty (30) years old and has exceeded its pavement life expectancy. A portion of Taxiway C was reconstructed in 2015. Taxiway C between Taxiway D and Taxiway A will be reconstructed and realigned to meet current FAA Advisory Circular (A/C) requirements.

The existing Runway 15-33 Visual Approach Slope Indicator (VASI) will be removed and a new FAA owned and operated Precision Approach Path Indicator (PAPI) will be installed in its place to improve operations and flight safety.

The existing emergency back-up generator in the airfield lighting vault is over thirty (30) years old and is due for replacement and will be incorporated within this project.

This project is also a part of the Federal Aviation Administration's (FAA) goals to improve and correct airport layout deficiencies, enhance aircraft safety, and insure compliance with regulatory guidance. It will correct flight safety and aircraft separation concerns and keep the airport in compliance with FAA Part 139 certification requirements, and will provide a much needed rehabilitation of one of our two runways.

The following two prior Appropriation Orders were combined into one overall project by the FAA and the MassDOT Aeronautics Division, and are included in the total project costs. A.O. #2014-085 in the amount of **\$400,000.00** was approved on May 15, 2014 for the purposes of funding preliminary design and permitting costs for this project; and A.O. #2015-124 in the amount of **\$90,000.00** was approved on May 21, 2015 for the purpose of funding the replacement of the existing airfield lighting vault emergency generator and removal of its underground diesel fuel tank.

After submitting this capital project for final funding, a runway topographical survey was completed that revealed the need for additional earthwork to be FAA compliant with taxiway and

runway elevations. We had to adjust the height of the runway and portions of the surrounding topography several feet in certain locations, requiring the removal of an additional 90,000 cubic yards of dirt that was not included in the original design and cost estimates.

The Town Council approved A.O. #2016-090 on April 7, 2016 for this project in the amount of **\$6,373,000** based upon an engineering construction estimate at the time of CIP submittal, and based upon preliminary engineering designs for the project and recent bid history for three other major reconstruction projects at the airport. During the Town Council meeting I asked that the Appropriation Order be approved as submitted, rather than cancel all bids, face the potential of higher bids on a subsequent rebid, and due to a shortage in FAA discretionary funds, we would risk losing FAA funding; and since we did not have sufficient time to seek an increase in funds prior to the Town Council meeting on April 7, 2016. We are submitting this request for additional funds in the amount of **\$645,090.00** to complete the project.

The Barnstable Municipal Airport Commission (BMAC) contracted with Jacobs Engineering Group, Inc. (Jacobs) for the purpose of designing the project. The design was put out to bid with bid opening on April 28, 2016. The FAA Grant process requires the submittal of the grant application by May 2, 2016. The Town received two (2) construction bids, with the apparent low bidder being Lawrence-Lynch Corporation, based in Falmouth, Massachusetts in the amount of **\$6,591,271.40**. With this bid, the revised total project cost had to be revised to **\$7,290,090.00**.

ANALYSIS: Reasons for the cost escalation are attributed primarily to the additional unforeseen need to remove an additional 90,000 cubic yards of earth at the airport to be FAA compliant and to ensure that the runway elevation is higher than the taxiway. The bid prices of the apparent low bidder are **\$350,218.60** below the revised engineering estimates; and are **\$3,732,945.20** below the second bidder's price. The apparent low bidder's price for the removal of the extra earth work was **\$1,170,000.00**.

In addition, accepted Bid Alternate Number 1 provides for the use of a new pavement sealer (P608) that may extend the life of the pavement out to 30 to 40 years instead of the normal 20 year life expectancy.

Accepted Bid Alternate Number 2 is the cost of a second work shift for construction phases 6, 7, and 8 that will shorten the closure of Runway 15-33 by 40 to 50 days. If this extra cost is accepted as an "eligible" cost by the FAA and sufficient discretionary funds are available, then the Airport's costs and the cost of this appropriation order may be lowered by **\$218,000.00**. This will reduce the requested appropriation order to **\$427,090.00**.

The request for additional funds should be sufficient to complete the entire project. See the below table for a recap of the funding.

FISCAL IMPACT: This project is eligible for both FAA funding at a 90% reimbursement rate and MASSDOT AD funding assistance at a 5% reimbursement rate.

TOWN MANAGER RECOMMENDATION: The Town Manager recommends approval of this appropriation order.

BOARD AND COMMISSION ACTION: The Barnstable Municipal Airport Commission Finance Subcommittee is expected to approve this request on May 4, 2016.

STAFF ASSISTANCE: R. W. (Bud) Breault, Jr Airport Manager; Katie Servis, Assistant Airport Manager

Runway 15-33 Rehabilitation Project Funding Recap					
Date	Appropriation or Cost	Amount	Grant Eligibility	Grant Amount	Remarks
	Original Total Project Cost	\$6,863,000			
5/15/2014	A. O. 2014-085	\$400,000	FAA & MDOT	95% of eligible costs	RWY 15-33 Design & Permitting
5/21/2015	A.O. 2015-124	\$90,000	FAA & MDOT	95% of eligible costs	RWY & TWY Lighting Vault Emergency Generator
4/7/2016	A. O. 2016-090	\$6,373,000	FAA & MDOT	95% of eligible costs	Original Project Cost estimate for CIP and Appropriation
4/28/2016	Revised Total Project Cost (TPC) - After Bid Opening	\$7,290,090	FAA & MDOT at 95% of eligible costs		Revised Total Project Cost (TPC): Construction - \$6,591,271.40; Engineering Services - \$693,813.00; Admin Costs - \$5,005.60
	Shortfall (Best Case)	(\$427,090)		\$6,896,050	Best Case Total Grants
	Shortfall (Worst Case)	(\$645,090)		\$6,688,950	Worst Case Total Grants if FAA denies Bid Alt. #2 as an eligible cost
	Airport Share of TPC (Best Case)	\$394,040			Airport Enterprise Funds
	Airport Share of TPC (Worst Case)	\$601,040			Airport Enterprise Funds
4/28/2016	Additional Funds Requested	\$645,090			A.O. 2016-xxx Submitted
NOTE: If FAA approves use of FAA Funding for Bid Alternate #2, will reduce request to \$427,090					

A. OLD BUSINESS (Public hearing) (Roll call)

BARNSTABLE TOWN COUNCIL

**ITEM # 2016-159
INTRO: 05/19/16, 06/02/16**

2016-159 APPROPRIATION ORDER IN THE AMOUNT OF \$ 22,990.00 FROM THE TOWN'S INSURANCE RECOVERY FUND FOR THE PURPOSES OF REIMBURSING THE BARNSTABLE MUNICIPAL AIRPORT'S OPERATING BUDGET COLLISION DAMAGE LOSS RECOVERY

ORDERED: That the sum of **\$22,990.00** be appropriated from the Town's Insurance Recovery Fund for the purposes of reimbursing the Barnstable Municipal Airport's Operating Budget, specifically to the Tower Equipment Services budget line item (607700-639570) for the funds expended to replace and repair damages to the Airport Runway 33 Visual Approach Slope Indicators (VASI) that occurred during snow removal operations during the February 5-8, 2016 snow storm.

SPONSOR: Thomas K. Lynch, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- ___ Read item
- ___ Motion to Open Public Hearing
- ___ Rationale
- ___ Public Hearing
- ___ Close Public Hearing
- ___ Council Discussion
- ___ Move/Vote

BARNSTABLE TOWN COUNCIL

ITEM # 2016-159
INTRO: 05/19/16, 06/02/16

SUMMARY

TO: Town Council
FROM: Thomas K. Lynch, Town Manager
THROUGH: (1) R. W. Breault, Jr., Airport Manager
(2) Barnstable Municipal Airport Commission
DATE: May 19, 2016
SUBJECT: Appropriation Order in the amount of \$ **22,990.00** from the Town's Insurance Recovery Fund for the purposes of reimbursing the Barnstable Municipal Airport's Operating Budget Collision Damage Loss Recovery

BACKGROUND: During the snow storm of February 5-8, 2016 operation of snow removal equipment damaged three of the four Airport Runway 33 Visual Approach Slope Indicator (VASI) structures.

Given the nature and location of the strike, electrical damage occurred to the PAPI (Precision Approach path Indicator), vehicle security gates, security lighting, Airfield Ramp Lights, the Terminal and Tower buildings. As the Airport needs to adhere to Federal Security standards, the repairs and replacement of equipment needed to be completed immediately. Twenty-six Thousand Nine Hundred Seventy-nine Dollars and thirteen cents (**\$26,979.13**) was expended out of the Fiscal Year 2016 Airport Operating Budget funds to pay for emergency repairs to vehicle security gates F & E, seven security lighting poles, the Tower DVD, the PAPI lights, and the terminal.

ANALYSIS: When the Town of Barnstable suffers a covered property loss and the insurance settlement exceeds Twenty Thousand Dollars (**\$20,000.00**) the Town Council needs to appropriate that loss recovery, per the Massachusetts General Law Chapter 44 section 53 and compliance with our Insurance and Risk Management Procedures. The Town policy has a Five Thousand Dollar (**\$5,000.00**) deductible which the Airport will absorb out of the Fiscal Year 2016 Operating Budget. A check was received by the Town of Barnstable Purchasing Department in the amount of **\$21,979.13** and was paid over to a holding account until the funds could be appropriated by the Town Council.

FISCAL IMPACT: This appropriation of funds to reimburse the Fiscal Year 2016 Airport Operating Budget is necessary for the continuing maintenance of the Airport. Due to increased costs and excessive storm related issues, the budget is already taxed to capacity. The impact of not appropriating these funds could affect the necessary operations at the Airport to prepare for the upcoming spring and summer season.

TOWN MANAGER RECOMMENDATION: The Town Manager recommends approval of this appropriation order.

STAFF ASSISTANCE: Suzanne Kennedy, Executive Assistant to the Airport Manager

A. OLD BUSINESS (May be acted upon)

BARNSTABLE TOWN COUNCIL

ITEM # 2016-160
INTRO: 05/19/16, 06/02/16

2016-160 APPOINTMENTS TO A BOARD/COMMITTEE/COMMISSION

RESOLVED: That the Town Council appoint the following individuals to a multiple-member board/committee/commission:

AIRPORT COMMISSION: James DellaMorte, 1588 Main Street, West Barnstable, as a regular member to a term expiring 06/30/19; Elizabeth Young, 298 Wheeler Road, Marstons Mills, as a regular member to a term expiring 06/30/19.

SPONSOR: Appointments Committee

DATE	ACTION TAKEN
<u>05/19/16</u>	<u>First reading</u>
_____	_____

- Read Item
- Council Discussion
- Move/Vote

A. OLD BUSINESS (May be acted upon)

BARNSTABLE TOWN COUNCIL

**ITEM # 2016-161
INTRO: 05/19/16, 06/02/16**

2016-161 REAPPOINTMENTS TO A BOARD/COMMITTEE/COMMISSION

RESOLVED: That the Town Council reappoint the following individuals to a multiple-member board/committee/commission:

CABLE TELEVISION ADVISORY COMMITTEE: Richard Bacchiocchi as a regular member to a term expiring 6/30/19; Nancy Richards as a regular member to a term expiring 6/30/19; **COMPREHENSIVE FINANCIAL ADVISORY COMMITTEE:** Gregory Plunkett as a regular member to a term expiring 6/30/19; Lillian Woo as a regular member to a term expiring 6/30/19; **CONSERVATION COMMISSION:** Louise Foster, as a regular member to a term expiring 6/30/19; F.P Tom Lee, as a regular member to a term expiring 6/30/19; Peter Sampou, as a regular member to a term expiring 6/30/19; **COUNCIL OF AGING COMMITTEE:** Paul Curley, as a regular member to a term expiring 6/30/19; Eleanor Letterie, as a regular member to a term expiring 6/30/19; **CULTURAL COUNCIL:** Elise McMullin, as a regular member to a term expiring 6/30/18; **GOLF COMMITTEE:** Richard Alberti, as a regular member to a term expiring 6/30/19; Geoffrey Converse, as a regular member to a term expiring 6/30/19; Brian Conway, as a regular member to a term expiring 6/30/19; **HISTORICAL COMMISSION:** George Jessop, as a regular member to a term expiring 6/30/19; **HOUSING COMMITTEE:** Donald Lynde, as a regular member to a term expiring 06/30/18; Paula Breagy, as a regular member to a term expiring 06/30/19; Jessica Sylver, as a regular member to a term expiring 6/30/19; **HYANNIS MAIN STREET WATERFRONT HISTORIC DISTRICT COMMISSION:** David Colombo, as a regular member to a term expiring 6/30/18; John Alden, as a regular member to a term expiring 6/30/19; **JFK MEMORIAL TRUST FUND COMMITTEE:** William Murphy, as a regular member to a term expiring 6/30/19; **LAND ACQUISITION AND PRESERVATION COMMITTEE:** Farley Lewis, as a regular member to a term expiring 6/30/19; Steven Gould, as a regular member to a term expiring 6/30/19; **LICENSING AUTHORITY:** David Nunheimer, as an associate member to a term expiring 6/30/19; Ronald Semprini, as a regular member to a term expiring 6/30/19; **OLD KING’S HIGHWAY HISTORICAL DISTRICT COMMITTEE:** George Jessop, as an architect representative member to a term expiring 6/30/17; **PUBLIC WORKS COMMISSION:** Michael VanKleef, as a regular member to a term expiring 6/30/19; **SANDY NECK BOARD:** William Carey as a regular member to a term expiring 6/30/19; **SHELLFISH COMMITTEE:** Stuart Rapp as a member holding a family permit to a term expiring 6/30/19; **WATER POLLUTION CONTROL:** Ed Eichner, as an associate member to a term expiring 6/30/19; **WATERWAYS COMMITTEE:** Fredrick Komenda, as a regular member to a term expiring 6/30/19; Peter Cross, as a regular member to a term expiring 6/30/19; **YOUTH COMMISSION:** Sean Smith, as a regular member to a term expiring 6/30/17; Brendan Clark, as a regular member to a term expiring 6/30/17; Caleb Sonnabend, as a regular member to a term expiring 6/30/17; Lileana Sethares, as a regular member to a term expiring 6/30/17; Carrie Osborn, as a regular member to a term expiring 6/30/17.

SPONSOR: Appointments Committee

DATE	ACTION TAKEN
<u>05/19/16</u>	<u>Refer to 06/02/16 for a second reading</u>

- Read Item
- Council Discussion
- Move/Vote

A. NEW BUSINESS (May be acted upon)
BARNSTABLE TOWN COUNCIL

ITEM #2016-162
INTRO: 06/02/16

**2016-162 TRANSFER ORDER IN THE AMOUNT OF \$31,500.00 TO PROVIDE
ADDITIONAL FISCAL YEAR 2016 FUNDING IN THE BARNSTABLE
MUNICIPAL AIRPORT SALARY/WAGES – OVERTIME ACCOUNT**

ORDERED: That the sum of **\$31,500.00** be transferred from the Barnstable Municipal Airport Operating Expenses to the Barnstable Municipal Airport Personnel Expenses for the purposes of funding unexpected salary/wages and overtime expenses at the Barnstable Municipal Airport for the remainder of Fiscal Year 2016.

SPONSOR: Thomas K. Lynch, Town Manager

<u>DATE</u>	<u>ACTION TAKEN</u>
_____	_____
_____	_____

- ___ Read Item
- ___ Council Discussion
- ___ Move/Vote

BARNSTABLE TOWN COUNCIL

ITEM #2016-162
INTRO: 06/02/16

SUMMARY

TO: Town Council
FROM: Thomas K. Lynch, Town Manager
THROUGH: (1) R. W. Breault, Jr., Airport Manager
(2) Barnstable Municipal Airport Commission
DATE: May 20, 2016
SUBJECT: Transfer Order in the Amount of **\$31,500.00** to Fund Barnstable Municipal Airport Salary/Wages and Overtime Expenses for the Remainder of Fiscal Year 2016

BACKGROUND: The overall cumulative and projected net effect of several unexpected and unbudgeted expenses within the Fiscal Year 2016 salary/wages and overtime budget is indicating a shortage of funds before the end of the Fiscal Year 2016 unless a transfer is authorized to meet overall expenses. In addition, a significant portion of the overtime budget was affected by several snow and ice events this year and, since the Airport is an enterprise fund, we are not permitted to deficit spend to meet snow removal expenses.

ANALYSIS: The net effect of the following extraordinary expenses when applied to budgeted expenses, and other cost saving measures taken, is the need for **\$31,500** to balance the salary/wages and overtime budget for the fiscal year.

1. Over a period of approximately four (4) weeks during the months on January, February and early March of 2016, the Airport incurred snow and ice removal overtime expenses of approximately **\$37,000** over anticipated overtime requirements; and
2. Following the commencement of the Fiscal Year 2016 budgetary cycle, union negotiations with the Teamsters Union Local No. 59 were completed that included an unbudgeted increase in an existing annual stipend from **\$800/person** to **\$1,600/person**; and changed the dates for payment. A payment of **\$19,200** was made during July 2015, and a second unexpected payment of **\$36,800** was made in January 2016 to correct the timing and payment schedule for this annual stipend; and
3. Additional overtime was paid over the course of the year to cover expenses incurred due to the unexpected retirement of one custodian and the necessary coverage of a portion of his scheduled shifts in the main terminal as the position is unfilled; and for unanticipated overtime coverage due to workplace injuries and sick time for shift work mandated to maintain our operational readiness posture.

It is therefore requested that to meet this appropriation, **\$31,500** be transferred from available funds within the Fiscal Year 2016 Airport Operating Budget.

FISCAL IMPACT: There are adequate funds available within the Fiscal Year 2016 Airport Operating Budget.

TOWN MANAGER RECOMMENDATION: The Town Manager recommends approval of this transfer order.

BOARD AND COMMISSION ACTION: This request will be approved by the Barnstable Municipal Airport Commission Finance Sub-Committee at their scheduled meeting in June 2016.

STAFF ASSISTANCE: R. W. Breault, Jr., Airport Manager

B. NEW BUSINESS (Roll call 2/3) (Roll call 2/3 vote on preamble)

BARNSTABLE TOWN COUNCIL

**ITEM # 2016-163
INTRO: 06/02/16**

2016-163 EMERGENCY MEASURE TO AUTHORIZE BORROWING AND THE EXPENDITURE OF UP TO \$ 540,000 TO INSTALL A CARBON FILTER TREATMENT SYSTEM AT THE MARY DUNN WELLFIELD

ORDERED THAT: SECTION 1. EMERGENCY PREAMBLE

Pursuant to Section 2-8(b) of the Charter of the Town of Barnstable, it is hereby declared that an emergency exists based upon the fact that on May 19, 2016, the USEPA announced the *final* Federal Health Advisory for perfluorinated compounds in drinking water. The new advisory level was significantly lower than the provisional level. Consequently, Mary Dunn well #3, which was below the provisional level, now exceeded the final level.

As to the scope and nature of the emergency, the Mary Dunn wells are vital to the Hyannis Water System to be able to meet the drinking water and fireflow demands of residential and commercial customers in Hyannis, Hyannisport, and West Hyannisport, including Cape Cod Hospital. With any of the Mary Dunn wells off-line, there is a strong possibility that we will not be able to meet the peak water demands of the summer season.

DPW proposes to install a granular activated carbon (GAC) treatment system on Mary Dunn well #3 to remove the contaminants from the water. It is imperative that we undertake, without delay, the procurement process to engineer, purchase, and connect the treatment system. The lead time for the carbon unit is 2 weeks from the placement of the order for fabrication and delivery. Upon receipt of the unit, connections have to be constructed as well as testing and performance monitoring before they can be brought on-line. (In 2015, USEPA-mandated testing of the Hyannis Water System for Contaminants of Emerging Concern (CEC's) identified the presence of perfluorinated compounds in the Mary Dunn wellfield that exceeded the *provisional* Federal Health Advisory for these compounds. Working with the Massachusetts Department of Environmental Protection (DEP), the DPW installed two GAC treatment systems on Mary Dunn wells #1 and #2 in June of 2015. The same granular activated system is proposed for Mary Dunn #3.

DPW proposes the invocation of emergency measures in order to seek Town Council authorization to borrow and expend funds for the purposes specified above.

SECTION 2. That the sum of up to \$540,000 be appropriated for the purpose of installing a carbon filter treatment system at the Mary Dunn Wellfield; and that to meet this appropriation, that the Town Treasurer, with the approval of the Town Manager, is authorized to borrow \$540,000, and that the Town Manager is authorized to contract for and expend the appropriation made available for these purposes.

SECTION 3. That this appropriation shall take effect immediately upon its passage as authorized under Section 2-8(b) of the Town Charter.

<u>DATE</u>	<u>ACTION TAKEN</u>
_____	_____
_____	_____

- _____ Read Item
- _____ Council Discussion
- _____ Move/Vote

BARNSTABLE TOWN COUNCIL

ITEM # 2016-163
INTRO: 06/02/16

SUMMARY

TO:Town Council

FROM:Thomas K. Lynch, Town Manager

DATE:June 1, 2016

SUBJECT: Emergency Measure to authorize borrowing and the expenditure of up to \$540,000 to install a carbon filter treatment system at the Mary Dunn wellfield

BACKGROUND: In 2015, USEPA-mandated testing of the Hyannis Water System for Contaminants of Emerging Concern (CEC's) identified the presence of perfluorinated compounds in the Mary Dunn wellfield that exceeded the *provisional* Federal Health Advisory for these compounds. Working with the Massachusetts Department of Environmental Protection (DEP), the DPW installed two granular activated carbon (GAC) treatment systems on Mary Dunn wells #1 and #2 in June of 2015.

On May 19, 2016, the USEPA announced the *final* Federal Health Advisory for perfluorinated compounds in drinking water. The new advisory level was significantly lower than the provisional level. Consequently, Mary Dunn well #3, which was below the provisional level, now exceeded the final level.

It is the Town's opinion that the source of the perfluorinated compounds in the water supply wells is the Barnstable County Fire Training Academy, where firefighting foams, containing these chemicals, were historically used for firefighter training. The Cape Cod Commission has sampled monitoring wells in the vicinity of the Fire Training Academy and the Mary Dunn wellfield to confirm this source attribution.

ANALYSIS: The Mary Dunn wells are vital to the Hyannis Water System to be able to meet the drinking water and fireflow demands of residential and commercial customers in Hyannis, Hyannisport, and West Hyannisport, including Cape Cod Hospital. With any of the Mary Dunn wells off-line, there is a strong possibility that we will not be able to meet the peak water demands of the summer season.

DPW proposes to install a GAC treatment system on Mary Dunn well #3 to remove the contaminants from the water. It is imperative that we undertake, without delay, the procurement process to engineer, purchase, and connect the treatment system. The lead time for the carbon unit is 2 weeks from the placement of the order for fabrication and delivery. Upon receipt of the unit, connections have to be constructed as well as testing and performance monitoring before they can be brought on-line.

FISCAL IMPACT: The initial borrowing will be on the behalf of the Water Supply Enterprise Account. It is anticipated that any and all funds expended to address the contamination of the wells from the Barnstable County Fire Training Academy shall be reimbursed to the Town.

TOWN MANAGER RECOMMENDATION: The Town Manager recommends approval of the authorization to borrow and expend.

STAFF ASSISTANCE: Daniel W. Santos, P.E., Director of Public Works