



Town of Barnstable Town Council

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Councillors:

Jessica Rapp Grassetti
President
Precinct 7

Ann B. Canedy
Vice President
Precinct 1

Eric R. Steinhilber
Precinct 2

Paul Hebert
Precinct 3

Frederick Chirigotis
Precinct 4

James H. Crocker
Precinct 5

William Crocker, Jr.
Precinct 6

Debra S. Dagwan
Precinct 8

James M. Tinsley
Precinct 9

Sara Cushing
Precinct 10

Philip N. Wallace
Precinct 11

John T. Norman
Precinct 12

Jennifer L. Cullum
Precinct 13

Administrator to the
Town Council:
Barbara A. Ford

Administrative
Assistant:
Cynthia A. Lovell

MEETING AGENDA TOWN HALL HEARING ROOM December 18, 2014 7:00 PM

Updated on
12/17/14 to
Add Item #
2015-059

1. ROLL CALL

2. PLEDGE OF ALLEGIANCE

3. MOMENT OF SILENCE

- **Performance by the Barnstable High School Chamber Choir with Marcia J. Wytrwal, Choral Director**

4. PUBLIC COMMENT

5. COUNCIL RESPONSE TO PUBLIC COMMENT

6. TOWN MANAGER COMMUNICATIONS

7. ACT ON MINUTES (Including Executive Session)

8. COMMUNICATIONS – from elected officials, boards, committees, staff, commission reports, correspondence and announcements

9. ORDERS OF THE DAY

A. Old Business

B. New Business

10. ADJOURNMENT

NEXT REGULAR MEETING: January 8, 2015

A. OLD BUSINESS

2015-056	Appropriation Order of \$69,030 to purchase maintenance and interments equipment for Town cemeteries (Public hearing) (Roll call).....	3- 5
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B. NEW BUSINESS

2015-057	Acceptance of a gift of \$8,200 from the friends of the Loop Beach in Cotuit to bring the handicap accessible ramp at Loop Beach up to code (May be acted upon).....	6- 7
2015-058	Reappointments to a Board/Committee/Commission (First reading)	8

LIBRARY COMMITTEE

Robert Anthony, 104 Old Stage Road, Centerville, as a member with a term expiring 6/30/15

Justin Grimes, 75 Grove Street, Cotuit, as a member with a term expiring 6/30/15

Stanley Goldstein, 12 Trudy Lane, Cotuit, as a member with a term expiring 6/30/15

Elaine Grace, 11 Apollo Drive, West Barnstable, as a member with a term expiring 6/30/15

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Sheila Place, 583 Whistleberry Drive, Marstons Mills, as a member with a term expiring 6/30/15

Karen Rezendes, 121 Great Marsh Road, Centerville, as a member with a term expiring 6/30/15

Gloria Rudman, 50 Waterman Farm Road, Centerville, as a member with a term expiring 6/30/15

Lili Seely, 33 Candlewick Lane, Hyannis, as a member with a term expiring 6/30/15

Cyndy Shulman, 1529 Race Lane, Marstons Mills, as a member with a term expiring 6/30/15

2015-059	Acceptance of \$62,000 Grant from the Massachusetts Historical Commission for the restoration of the U.S. Custom House (May be acted upon)	9- 10
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Approve Minutes – November 20, 2014; December 4, 2014

Please Note: The list of matters, are those reasonably anticipated by the council president, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Council may go into executive session. The Council may also act on items in an order other than they appear on this agenda.

Persons interested are advised, that in the event any matter taken up at the meeting remains unfinished at the close of the meeting, may be put off to a continued session of this meeting, and with proper notice.

Anyone requiring hearing assistance devices please inform the Town Clerk at the meeting.

A. OLD BUSINESS (Public hearing) (Roll call)

BARNSTABLE TOWN COUNCIL

ITEM # 2015-056
INTRO: 12/04/14, 12/18/14

2015-056 APPROPRIATION ORDER OF \$69,030 TO PURCHASE MAINTENANCE AND INTERMENTS EQUIPMENT FOR TOWN CEMETERIES

ORDERED: The sum of \$69,030 be appropriated for purchase of maintenance and interments equipment for Town cemeteries. This request in the amount of \$69,030 to be appropriated from the Sale of Cemetery Lots Special Revenue Fund, and that the Department of Public Works, Structures and Grounds Division is authorized to contract for and expend the appropriation made available for this purpose.

SPONSOR: Thomas K. Lynch, Town Manager

DATE	ACTION TAKEN
<u>12/04/14</u>	<u>Refer to Public hearing 12/18/14</u>
_____	_____

- Read Item
- Rationale
- Public Hearing
- Close public hearing
- Council discussion
- Move/vote

BARNSTABLE TOWN COUNCIL

ITEM# 2015-056
INTRO: 12/04/14

SUMMARY

TO: Town Council
FROM: Daniel W. Santos, P.E., Director Department of Public Works
THROUGH: Thomas K. Lynch, Town Manager
DATE: November 26, 2014
SUBJECT: Transfer of \$69,030 for Cemetery Equipment Purchase

BACKGROUND: Since February 22, 1999, the Structures & Grounds Cemetery section has assumed responsibility for performing burial operations throughout the Town's cemeteries. This operation requires a multitude of heavy equipment and specialized tools to expedite the interment process. We are requesting the replacement of a 2007 Trailer, flat bed (7 ton) that needs approximately \$4,000.00 in maintenance repairs. We would replace the trailer with a Superline spilt deck trailer. Additionally we are requesting funds to purchase (1) A new Kubota compact utility tractor (35 PTO hp) to replace 1 tractor we use for filling in graves, place burial vaults covers and clear snow at funeral services. We will also be sending out a lowering device to be overhauled that is showing excessive wear and replacing miscellaneous graveside equipment. The purchase of this equipment will improve efficiencies for grave openings and keep our interment equipment in serviceable condition.

ANALYSIS: As part of the Town's long-range plan for the periodic replacement of equipment used for the maintenance of cemeteries and interment services, receipts from the sale of cemetery lots are credited to a Special Revenue Fund in accordance with Massachusetts General Finance Laws. The cost of this equipment can be solely covered by this dedicated cemetery revenue fund. The equipment for which these transferred funds would pay includes:

(1) 2014 Kubota Utility Tractor	\$ 60,332.00
(1) 2014 Superline split deck trailer	\$ 9,605.00
Refurbish (1) Frigid Imperial Lowering Device	\$ 700.00
Holland Supply Graveside Mats and Grasses	\$ 683.00
Miscellaneous graveside supplies	\$ 400.00
Sub total	\$ 71,720.00
Ford Farm Tractor & Hudson Trailer & Miscellaneous equipment trade in	(\$2,690.00)
	\$ 69,030.00
Total	

FISCAL IMPACT: In accordance with Massachusetts General Finance Laws the Town maintains a Special Revenue Fund to which the receipts from the sale of cemetery lots are credited. Subsequently, these receipts may be appropriated for the cost of maintaining and improving the Town's cemeteries. This account currently has a balance of \$142,985.00. There is no fiscal impact on General Fund operating budget.

TOWN MANAGER RECOMMENDATION: The Town Manager requests favorable action by the Town Council.

STAFF ASSISTANCE: Stephen Sundelin, Supervisor, Structures & Grounds Division,
Daniel St Pierre, Foreman, Cemetery Operations.

B. NEW BUSINESS (May be acted upon)

BARNSTABLE TOWN COUNCIL

**ITEM # 2015-057
INTRO: 12/18/14**

2015-057 ACCEPTANCE OF A GIFT OF \$8,200 FROM THE FRIENDS OF THE LOOP BEACH TO BRING THE HANDICAP ACCESSIBLE RAMP AT LOOP BEACH UP TO CODE

RESOLVED: That the Town of Barnstable hereby accepts a gift in the amount of \$8,200 from the Friends of Loop Beach to bring the handicap accessible ramp at Loop Beach up to code and authorize the expenditure of monies for that purpose.

SPONSOR: Town Manager Thomas K. Lynch

DATE	ACTION TAKEN
_____	_____
_____	_____

- Read Item
- Rationale
- Council discussion
- Move / vote

BARNSTABLE TOWN COUNCIL

ITEM # 2015-057
INTRO: 12/18/14

SUMMARY

TO: Town Council
FROM: Thomas K. Lynch, Town Manager
THROUGH: Lynne Poyant, Director Community Services
DATE: December 18, 2014
SUBJECT: Acceptance of a gift in the amount of \$8,200 from the Friends of Loop Beach to bring the handicap accessible ramp at Loop Beach up to code

RATIONALE: A group of residents of the Town of Barnstable, led by Laurie Dooley- Corey, identified issues with the handicap ramp at Loop Beach in Cotuit. Working with the Disability Commission and Structures & Grounds, improvements and costs to bring the ramp up to code were identified. Ms. Dooley-Corey created a “You Caring” funding page and received \$8,200 in donations. The Disability Commission is providing an additional \$2,500. Plans are to have work done on the ramp between March and April of 2015. We are extremely grateful to the Friends of Loop Beach for their efforts.

FISCAL IMPACT: Future maintenance of the ramp will be the responsibility of the Town of Barnstable.

STAFF ASSISTANCE: Steve Sundelin, Structures & Grounds Supervisor
Patti Machado, Leisure Services Director
Lynne M. Poyant, Community Services Director

B. NEW BUSINESS (First Reading)

BARNSTABLE TOWN COUNCIL

**ITEM # 2015-058
INTRO: 12/18/14**

2015-058 REAPPOINTMENTS TO A BOARD/COMMITTEE/COMMISSION

RESOLVED: That the Town Council appoint the following individuals to a multiple-member board/committee/commission:

LIBRARY COMMITTEE

Robert Anthony, 104 Old Stage Road, Centerville, as a member with a term expiring 6/30/15

Justin Grimes, 75 Grove Street, Cotuit, as a member with a term expiring 6/30/15

Stanley Goldstein, 12 Trudy Lane, Cotuit, as a member with a term expiring 6/30/15

Elaine Grace, 11 Apollo Drive, West Barnstable, as a member with a term expiring 6/30/15

Genevieve Hill, 49 Indian Hill Road, Cummaquid, as a member with a term expiring 6/30/15

Theodore Housman, 69 Captain Loring Lane, Barnstable, as a member with a term expiring 6/30/15

John Jenkins, 361 Parker Road, West Barnstable, as a member with a term expiring 6/30/15

Kenneth Jenkins, 184 Flume Avenue, Marstons Mills, as a member with a term expiring 6/30/15

Gail Nightingale, 32 Sunset Lane, Osterville, as a member with a term expiring 6/30/15

Sheila Place, 583 Whistleberry Drive, Marstons Mills, as a member with a term expiring 6/30/15

Karen Rezendes, 121 Great Marsh Road, Centerville, as a member with a term expiring 6/30/15

Gloria Rudman, 50 Waterman Farm Road, Centerville, as a member with a term expiring 6/30/15

Lili Seely, 33 Candlewick Lane, Hyannis, as a member with a term expiring 6/30/15

Cyndy Shulman, 1529 Race Lane, Marstons Mills, as a member with a term expiring 6/30/15

DATE	ACTION TAKEN
_____	_____
_____	_____

- Read Item
- Rationale
- Council discussion
- Move / vote

B. NEW BUSINESS (May be acted upon)

BARNSTABLE TOWN COUNCIL

**ITEM# 2015-059
INTRO: 12/18/2014**

**2015-059 ACCEPTANCE OF A \$62,000 GRANT FROM THE MASSACHUSETTS
HISTORICAL COMMISSION FOR THE RESTORATION OF THE U.S.
CUSTOM HOUSE**

RESOLVED: That the Town Council hereby authorizes the Town Manager to contract for and expend a \$62,000 grant from the Commonwealth of Massachusetts for the purpose of restoring of the U.S. Custom House

SPONSOR: Thomas K. Lynch, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- ___ Read Item
- ___ Rationale
- ___ Council Discussion
- ___ Move/vote

BARNSTABLE TOWN COUNCIL

ITEM# 2015-059
INTRO: 12/18/14

SUMMARY

TO: Town Council
FROM: Daniel W. Santos, P.E., Director, Department of Public Works
THROUGH: Thomas K. Lynch, Town Manager
DATE: December 18, 2014
SUBJECT: Acceptance of \$62,000.00 Grant from the Massachusetts Preservation Projects Fund for the United States Custom House

BACKGROUND: The Town of Barnstable Department of Public Works has been awarded a \$62,000.00 grant from the Massachusetts Historical Commission's Round 20: Massachusetts Preservation Projects Fund for the U.S. Custom House in Barnstable Village. The Massachusetts Preservation Projects Fund was created in 1984 to aid nonprofit agencies in the conservation of property, landscapes, and cultural resources that have been listed as Massachusetts State Register of Historic Places.

ANALYSIS: The acceptance of this grant will allow the Department of Public Works to contract for the removal of exterior paint; restoration of the brickwork; repair and replacement of exterior ornamental ironwork and; restoration and repair of front entrance elements, including granite steps. This is a continuation of work completed under the Capital Improvement Program and Community Preservation Act to repair, improve, and maintain this historic structure.

FISCAL IMPACT: The grant requires 50:50 matching funds of \$62,000. Matching funds are available from funds that have been provided for this project by the Community Preservation Committee and approved by the Town Council (Council Order 2014-143).

TOWN MANAGER RECOMMENDATION: Town Manager Thomas K. Lynch recommends acceptance of this grant.

STAFF ASSISTANCE: John Juros, Town Architect