



Town of Barnstable
BARNSTABLE RECREATION

PATTI MACHADO
Recreation Director

141 Bassett Lane, Hyannis, MA 02601

T: 508-790-6345 | F: 508-790-6279 | E: Patti.Machado@town.barnstable.ma.us



RECREATION COMMISSION

November 2, 2020

I. PRELIMINARIES

A. **Call To Order** by Joseph O'Brien (Chairman) at 5:30 PM.

1. **Notice of Recording:** Please note that this meeting is being recorded and broadcast on Channel 18 and in accordance with MCL Chapter 30A20. The chair must inquire whether anyone is taping this meeting and to please make their presence known.

B. **Roll Call**

1. **Commissioners Present:**

- Joseph O'Brien (Chairman)
- James Tenaglia (Vice-Chairman)
- Rene King
- Renee Dowling
- Brendan Burke
- Nikolas Atsalis
- Tim Lus

2. **Also Present:** Patti Machado (Director of Recreation), Madeline Noonan (Community Services Director), Lucas McCauley (Youth Commission Liaison)

C. **Act On Minutes** – Joseph O'Brien entertains a motion be made on the minutes from the October 5, 2020 meeting.

1. James Tenaglia moved that the minutes from the October 5, 2020 meeting be accepted. Brendan Burke seconded.
2. **VOTE – All In Favor.**

II. OLD BUSINESS – None

III. NEW BUSINESS

A. Cape Cod Culinary Incubators – Board President, Harry Henry and Treasurer Roberta Miller

1. The mission is to help people who want to get into the food business and entrepreneurs who want to start a food business. Examples being running a restaurant, buying a food truck, make packaged goods, become a chef.

2. Their goal is to help these people put their business together. Most of the people who want to get into the food business make really good food but don't know the ins and outs of running a business or who to turn to.
 3. Their job is to help them through the maze, get them up and running, and get them successful.
 4. Cape Cod Culinary Incubators is working towards getting into a space that is a shared use kitchen that will be a licensed commercial kitchen to meet Board of Health requirements. Currently there isn't one on Cape Cod.
 5. They provide education programs to help them with marketing, technology, and how to run a kitchen. Some of this they take to the community.
 - a. The first program/semester ran with the HYCC and was with their After School Program.
 - i. They received a grant from the state to teach culinary classes to youth that may be at risk.
 - ii. They hired a chef and worked with Mark Boardley and George Noonan to identify middle school youth who would be good candidates who would most benefit from a class like this – youth who may be responsible for putting a meal on the table for younger siblings.
 - iii. They were brought to the kitchen at the Faith Family Church where they were taught about the kitchen equipment, how to put together a menu, and about nutrition.
 - iv. They took them to the Barnstable Fire Dept. There they were taught about fire safety, being shown what happens if you throw water on a grease fire and then the alarm going off at the fire station, the firemen running, and the firetruck going out.
 - v. They took them to KAM Appliances, with whom they have a partnership and who lets them use their kitchens. KAM has 8 different live kitchens. The youth were given a couple of lessons by the chef, using a brand new kitchen.
 - vi. The last class was a trip to Star Market. The chef prepared a menu that they were going to cook that night. They were given the menu and instructed to go shop for the specific ingredients needed to complete the meal on the menu. The chef provided her phone number so the youth could text with any questions they had as they made dinner that night for their family using the ingredients they had purchased. They also had to take pictures and send them in, which they all did.
 - vii. The final week was at the Faith Family Church kitchen where a menu had been prepared based on the foods the youth said they liked. Their families were invited and the children cooked dinner for them.
 - b. The second program/semester they worked with the high school student Y Achievers from the YMCA.
 6. They received a second grant from the state which needs to be used by the end of the year.
 - a. They are putting together a remote program in conjunction with the HYCC.
 - b. They'll run 2 semesters: a class in December and a class in January.
 - c. The chef will do the class out of the Faith Family Church kitchen where they'll set up a laptop with a camera.
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- d. They will do a slow cooker class so are in the process of purchasing the slow cookers to give to the youth to use.
 - e. The ingredients will be purchased and delivered to the students.
 - f. The youth will have to log in just like they would for school with the chef teaching them while they work with the ingredients they'll have at home.
7. The second program they do is the Thanksgiving Dinner Take-Out.
- a. KAM Appliances agreed to work with them on the culinary classes with the request that Cape Cod Culinary Incubators work with them to do a Thanksgiving program for the community.
 - b. KAM asked them to talk with a couple of local churches to see what they want to do or what would be the best thing to do for their community. The pastors said the best way to make an impact on the community would be to cook the dinners for the families.
 - i. KAM managed to hook up enough stoves to cook all the turkeys - 50 last year for Hyannis, 70 this year (50 for Hyannis and 20 for Yarmouth). The turkeys were brought and held in the walk-in cooler at the HYCC.
 - ii. Please see the Cape Cod Culinary Incubators website to see the list of the others who donated food, cooked food, and made other donation to make this possible. [Cape Culinary Thanksgiving 2020](#)
8. Distributing cooked dinners twice a week.
- a. When Covid-19 hit and restaurants shut down, local chefs approached them saying they had to lay off their staff, they were out of a job, and were worried about how these people were going to eat. They said every restaurant on the Cape has food that is going to spoil, they have skills, time, and know where kitchens are open, so what can we do.
 - b. Together with Jenny from The Kitchen and the American Culinary Federation (a professional organization of chefs), they put together a program where the chefs came together, donations were approved, and they got a couple of restaurant kitchens where they could make dinners a couple of times a week.
 - c. They distribute cooked dinners on Tuesdays and Fridays. Fridays they are in front of the HYCC and on Tuesdays they move around from town to town.
 - d. They either buy the food from the Greater Boston Food Bank or getting donated food.
 - e. Distributing an average of 100-125 individual servings and 100-125 family servings (which serve 5-6 people) each of the days for a total of around 600+ servings every week.

Nikolas Atsalis asked if volunteers are needed.

- f. Yes, volunteers are needed. People can reach out to Harry or Jeni Wheeler who is typically the one who coordinates this. This can fulfill student's community service hours. A group called the Cape Cod Family Collaborative was formed for this food distribution program. Information about when and where events are happening can be found on their Facebook page. You can also find more information and email them directly from their website.
9. A new licensed commercial kitchen at the new KAM Appliances facility will be made available to and be operated by Cape Cod Culinary Incubators through their partnership with KAM.
- a. It will be separated from KAM's showroom by a glass wall so people will be able to see the activity going on.
 - b. It will have a separate entrance and separate security system.



- c. This will provide a dedicated shared use space 24 hours a day, 7 days a week which users can book and pay to utilize.
 - d. Until this space is ready for occupation, Cape Cod Culinary Incubators is close to finalizing a deal with a Dennis restaurant for use of their kitchen.
- B. Thomas McKean – Town of Barnstable Health Division Director (Board of Health)
 - 1. Patti Machado provided an introduction pursuant to Tom’s and the Board of Health’s work with regards to the Recreation Division facilities.
 - a. He oversees all the protocols of the Recreation Division programs and operations, making sure all the rules and regulations are followed and safe.
 - 2. Individually, each Recreation Commissioner thanked Tom for the work he has done and continues to do on behalf of those he is serving.
- C. Tim Lus – Cape Cod Youth Sports
 - 1. Programs run under this umbrella are Cape Cod Warriors Basketball and Cape Cod Youth Flag Football.
 - 2. Participants are 4th graders up through high school.
 - 3. Previously, flag football was played on the high school field so everything was booked through the school department. Now it is played at BUES and is booked through the Recreation Division.
 - 4. Working with John Gleason has been positive, especially the communication with the all the rules and protocols surrounding Covid-19, which has been excellent.
 - 5. He has a huge support system with volunteers including the high school football players who have been awesome. They show up every Saturday eager to help.
 - 6. They looked at other models such as Barnstable Little League’s to see what worked in regards to operating under the Covid rules.
 - 7. Working with Mark Boardley on operating the basketball program at the HYCC has been an awesome experience. He has a great plan in place for when the youth show up for their program and the staff as well have been terrific. Everything works like clockwork.
 - 8. He can’t say enough about what the HYCC and the Recreation Division is doing, a completely positive experience.

Renee Dowling asked if Tim finds not being in Hyannis as a deterrent for some of the people to get to the Marstons Mills location.

- 9. Tim has looked at this but does not see it as a huge issue. He has not had any feedback saying this is a problem.

IV. STAFF REPORT – PATTI MACHADO (Handout A)

A. Administration

- 1. Remote Learning Center program
 - a. Received the Community Block Grant which allows for the program to be offered to BIS and BUES students.
 - b. The program is now free for all the participants.
 - c. Begins at 7:30AM and runs until 3:30PM
 - d. S.O.A.R program offered after so those enrolled in the Remote Learning Center program can stay until 4:30.
 - e. Entire program is free and offers breakfast and lunch.



- f. Michele Davies oversees the Remote Learning Center program and Mark Boardley oversees the S.O.A.R program.
 - g. State approval was obtained for the Remote Learning Center and the town manager signed off on it.
 - 2. Program Coordinator was chosen from 27 very qualified applicants. Patti will introduce the new coordinator at the December meeting.
 - 3. Burgess Park Meeting
 - a. Prompted by a concerned citizen about trees, roots, and care of the facility
 - b. Those attending included the Conservation Department, Tree Warden, DPW, and Cape Cod Disc Association
 - c. They brainstormed and it was decided they would develop a presentation to go before the CPC.
 - B. **Aquatics – (Handout B)**
 - 1. Cape & Islands Beach Manager Association Meeting
 - a. Spreadsheet shows town's finance comparisons
 - b. Discussed what worked and what didn't worked
 - 2. Online Beach Permitting
 - a. Currently looking at other options to be implemented for 2021
 - b. Received many complaints on the service used for 2020
 - c. It's important that it's easy, not too complicated, user friendly, and provides services that the staff needs.
 - C. **HYCC**
 - 1. Rink operations will reopen on November 7th.
 - a. Users must be out of the building by 9:30PM
 - b. Kennedy rink is being worked on and it's anticipated it will open by the 2nd week of December
 - 2. Operations currently using the gym
 - a. Cape Cod Warriors
 - b. Barnstable Recreation Cape Cod Volleyball League
 - i. Tom McKean came and witnessed how well the operation was following the rules including masks being worn at all times with social distancing being practiced.
 - ii. Looking into getting LiveBarn in the building to broadcast games.
 - c. Barnstable Recreation Volleyball Programs
 - d. On rain days, programs that are held outside at the schools are being rotated in to use the HYCC.
 - 3. Cape Cod Family Table Collaborative
 - a. Serving 100 – 250 meals outside the HYCC on Fridays.
 - D. **Recreation Programs**
 - 1. Scarecrow Challenge
 - a. Only one family participated
 - 2. Fall Programs
 - a. Had to extend them because of weather
 - 3. Winter Programs
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- a. Will be out by the end of November
 - b. New, creative ideas for classes due to Covid
 - 4. Skate Park
 - a. Will be closing for the season on November 21st
 - b. Until then is open from 3:00 – 8:00PM
 - 5. Mickie Davies was appointed to the Community Task Force
 - a. To help provide more programs for people with disabilities
- E. **Youth Commission – Lucas McCauley, Chairman**
 - 1. Community Substance Abuse Forum
 - a. Teaching parents what substances their children might use
 - b. They are working on doing it virtually
 - 2. Hidden In Plain Site
 - a. Police Department has the trailer
 - b. Last year's grant that was supposed to be used for the Youth Summit went to Hidden In Plain Site instead
 - c. This will be a great resource for parents
 - d. They are working on getting the electrical work done
 - e. They have all the furniture
 - 3. Last meeting was canceled but the prior meeting was attended by the Town Manager
 - a. He challenged the Youth Commission to be more involved in the community as a whole and to communicate with him on how he can help them.
 - b. This is on next month's Agenda to look at the Town Council's Strategic Plan to see how the Youth Commission can be more involved in the community.
 - c. The last meeting was canceled because they were attending the Conflict of Interest/Ethic Training

V. LIAISON'S REPORTS

- A. **James Tenaglia – CPC**
 - 1. Did not meet last month so there is nothing to report
- B. **Renee Dowling – Barnstable Athletic Advisory Council**
 - 1. Did not meet last month so there is nothing to report
- C. **Nikolas Atsalis – Barnstable Little League**
 - 1. Mike Clark said he has not yet heard back from Ed Pesci regarding the concession stand
- D. **Rene King – Pickleball**
 - 1. Nothing to report
- E. **Joseph O'Brien – Sandy Neck Board**
 - 1. Discussion on setting the proposed fees for 2021
 - a. Most of the fees will stay the same
 - b. The campfire permit fee will go up to \$20

VI. MATTERS NOT REASONABLY ANTICIPATED BY THE CHAIR

- A. Joseph O'Brien brought up the matter of the Mandatory Conflict of Interest/Ethics Training
 - 1. Anyone who has not yet attended the training must do this.
 - 2. Patti will send out a link for them



VII. NEXT MONTH'S NEW BUSINESS

- A. Introduction Of Newly Hired Program Coordinator
- B. Shea's Basketball League
- C. Jim Rose – Cape Cod Fencing Club

Rene King suggested the Recreation Commission come up with an idea for the upcoming holidays similar to the Scarecrow Challenge that will symbolize a message of hope that the Recreation Division can help launch.

VIII. PUBLIC COMMENT – None

Joseph O'Brien entertained a motion be made to adjourn. Renee Dowling made a motion to adjourn the meeting. Seconded by Tim Lus. **VOTE – All In Favor.** Meeting adjourned at 7:15 PM.

NEXT MEETING December 7, 2020

RECREATION COMMISSION						
Date Rec'd	Material Dated	Meet Date	From	To	Subject	Exhibit
11/2/2020	11/2/2020	11/2/2020	Patti Machado	RC	Staff Report	A
11/2/2020	11/2/2020	11/2/2020	Patti Machado	RC	Cape & Islands Beach Manager Association Survey	B

