

## Mid-Cape Cultural Council

October 29th, 2014

### Meeting Minutes

Present: Mary Carroll Allen, Susanne Finney, Becky Lawrence, Doug McHugh, Jeanmarie O'Clair, Rachel Youngling, Elise McMullin, Marlene Weir, Beth Higgins

New Member: Joel Chaison - Yarmouth

Meeting called to order at 7:00 p.m.

September Minutes approved: Rachel moved. Mary Carroll seconded. Minutes will be sent to Stacey Peacock, Growth Mgt. at Barnstable Town Hall, [stacey.peacock@town.barnstable.ma.us](mailto:stacey.peacock@town.barnstable.ma.us) (DONE) and to Philip Gaudet, Town Clerk at Yarmouth Town Hall, [pgaudet@yarmouth.ma.us](mailto:pgaudet@yarmouth.ma.us) (DONE).

Treasurer's Report approved: \$10,260 available from state for 2015 grants

- State Account balance: \$3,709.39 - 4 grantees yet to be paid by Dec. 15th, 2014

- Local Account balance: \$ 719.53

Announcements: Conflict of Interest forms were completed by all members.

Elise to deliver to Barnstable Town Council (Cynthia Lovell) DONE.

Rachel to deliver to Yarmouth Board of Selectman office (DONE).

Activity Report: **Preparing for Grant Review Session.**

All Members received a "Grant Packet" compiled by Becky and Rachel.

Discussed Procedures for Nov. 19th Grant Review to start at 5:30pm.

Council members voted unanimously to not fund 2 incomplete applications that did not meet local requirements.

Council members will rate the remaining 37 applications individually based on published criteria.

Everyone will attend the review session on Nov. 19th from 5:30-8:30pm to discuss findings and determine grants.

Beth created a list of Potluck contributions.

### Other Matters

- Suzanne and Marlene agreed to Co-Chair Special Events for 2015. First event: MCC and NEFA "Invitational" Information Sharing - Wednesday, March 18th, 2015, from 3:30-6:30 at the Cultural Center of Cape Cod in Yarmouth. Per Becky: NEFA, 1 hr workshop; 1/2 hour we help one on one with profiles; 15 min. prep for next group; 1/2 hr social time with other Cape LCCs and MCC; 45 min. showcase directory project and exchange ideas.
- Members will continue to work with specific cultural organizations to update Creative Ground listings. See list below:

### MCCC Creative Ground Directory Project

Existing profiles that need to be updated and given one-on-one attention/help:

1. <http://www.creativeground.org/profile/barnstable-comedy-club-incorporated> MARLENE
2. <http://www.creativeground.org/profile/historic-new-england-winslow-crocker-house> JOEL
3. <http://www.creativeground.org/profile/marstons-mills-public-library-incorporated> ELISE
4. <http://www.creativeground.org/profile/osterville-free-library> MARLENE
5. <http://www.creativeground.org/profile/osterville-historical-society> ELISE
6. <http://www.creativeground.org/profile/west-barnstable-historical-society> ELISE
7. <http://www.creativeground.org/profile/whelden-memorial-library-west-barnstable-massachusetts> ELISE
8. <http://www.creativeground.org/profile/yarmouth-art-guild> JEANMARIE (need to give info on new gallery)

9. <http://www.creativeground.org/profile/yarmouth-historical-commission> JOEL
10. <http://www.creativeground.org/profile/yarmouth-new-church-preservation-foundation-incorporated> JOEL
11. <http://www.creativeground.org/profile/yarmouth-town-library-west-yarmouth-library-branch> JOEL (Done)
12. <http://www.creativeground.org/profile/yarmouth-town-library-yarmouth-port-library-branch> JOEL (Done)
13. Barnstable Performing Arts Center BECKY
14. Higgins Art Gallery BECKY
15. Tilden Art Center BECKY
16. Hyannis Library BECKY (Done)

### **Annual Fundraiser**

Report on Fundraising Ideas from Marlene, Doug, and Suzanne at a future meeting in December or January.

### **Future Dates:**

Nov. 20-24: Mail out denial letters, wait 15 days for requests for reconsideration

December: Annual Report due to Mass Cultural Council

December 17: if needed, meeting to reconsider grant decisions

January 14: Public Meeting to coordinate plans for community input/events

February: Conduct online survey for community input.

February 18: Working meeting to plan Spring Events

March 18th: Schedule Mid-Cape Meet Up @ Cultural Center for artists, nonprofits and others about CreativeGround from NEFA; meet with other LCCs on Cape to exchange ideas/best practices, demonstrate Mid-Cape Cultural Directory

April: Community input gathering-report survey results, combine with Grants Reception

May/June: Public meetings to revise grant criteria, if necessary, based on community input, plan artist showcase

Meeting adjourned at 8:20 p.m.

Next meeting is November 19th at 5:30 p.m. - 3 hours - Public Meeting: grant review, pot luck

Submitted by Elise McMullin, October 30th, 2014