

**Local Comprehensive Planning Committee
Minutes
Thursday January 26, 2023
5:00 PM**

CALL TO ORDER

Steven Costello, Chair calls the meeting to order.

Member	Present	Absent
Steven Costello, Chair	X	
Felicia Penn – Vice Chair	X	
Wendy Northcross, Clerk	X	
Cheryl Powell	X	
Mark Hansen		
Amanda Converse	X	
Sue Rohrbach	X	
Meaghan Mort	X	
Carlos Barbosa	X	
Fran Parks	X	
Lindsey Counsell	X	
Jennifer Williams	X	
Bob Twiss	X	
Avery Revere	X	

Others in attendance: Elizabeth Jenkins, Director Planning & Development; Kate Maldonado, Assistant Director Planning & Development; James Kupfer, Senior Planner Planning & Development; Kyle Pedicini, Community & Economic Development Planner Planning & Development; Carly Venditti and Jill Slankas, Barrett Planning Group

NOTICE OF RECORDING

This meeting is being recorded and broadcast on Channel 18 and in accordance with Massachusetts General Law Chapter 30A Section 20, the Committee must inquire whether anyone is taping this meeting and to please make their presence known.

No response.

TOPICS FOR DISCUSSION

Approval of Minutes from December 8, 2023. A motion to approve the minutes was made by Felicia Penn and seconded by Lindsey Counsell. All in favor, aye.

Update on 2010 Local Comprehensive Plan Goals and Strategies and Existing Conditions Work

Jim Kupfer goes over the 2010 LCP goals and strategies to date handout. Large document outlines goals provided to date. Many of the goals and strategies in the 2010 plan have not been achieved, document shows gaps. Subject summaries from the plan are listed to aide in moving forward to the next phase.

Carly Venditti presents the six parts of the local comprehensive plan:

- Vision Statement
- Existing Conditions
- Goals
- Capital Facilities Plan
- Housing Plan
- Targeted Action Plan

She explains what the vision statement means and the existing conditions of Barnstable. Interviews were conducted to collect data. Members of the LCPC were tasked with community engagement to collect information at public events, civic association meetings, comment walls and the general public. The three systems (Natural, Built and Community) are discussed. Natural covers: groundwater, marine waters, freshwater lakes and ponds, wetland resources, open space and habitat. Built covers: land use & development, drinking water supply, wastewater management, storm water management, transportation network and utilities & public services. Community covers: population, housing, cultural & historic resources and local economy. Accomplishments in each of the systems were shared. The existing conditions report will be distributed to the members for their review.

Review and Next Steps on Visioning Engagement

Survey results were presented by Kyle Pedicini. The survey will remain open until the beginning of February. To date 1,569 responses have been received. Thirty-four Portuguese and four Spanish surveys were submitted. A slide presentation showed a breakdown of age, village where they reside, housing situation (renters), gender, employment and language. Amanda Converse would like to see a further breakdown within each village for population for responses. Sue Rorhbach asks where summer residents were placed. Based on the answer, it depended how the question was interpreted. The Target was to receive at least 1000 responses so staff was pleased with results.

Kate Maldonado reviews the engagement calendar and activities that were held. Outreach to each village, open houses and comment walls were targeted to gather and collect information. If the members are aware of other opportunities available in their village, we invite you to share those with staff. Comments were distributed to members for their view. Fran Parks comments about short and long term goals in her village and asks if those that can be achieved now will be brought forward to council leadership. Sue Rorhbach commented about the Marstons Mills Village Association meeting where folks asked about plans for the old elementary school. She did not see those comments reflected in the handout. Cheryl Powell is looking for a correlation of comments within each village as well the whole town to see any patterns. Felicia Penn notes that the AP High School class developed three vision statements.

Jim Kupfer discusses the "Bringing it Together" meeting. Five months of gathering data to bring the community in to talk about the trends and patterns we have seen in our conditions over the last ten years. Staff is thinking of a two workshops one being in person and one being remote. A proposed agenda was distributed for members to make comments and suggestions. Wendy Northcross asks where the in person meeting would take place and Jim responds staff was thinking it could be held at the Barnstable Adult Community Center. Steve

Costello concerned about people receiving the information at different stages and hoping not to "reinvent" the wheel. Jim is thinking the information can get distributed for public viewing prior to this in person meeting. Sue Rorhbach suggests a one page on what the LCPC does and should you have questions or comments, this is where to go. Felicia Penn and Wendy Northcross make a suggestion to have the committee do a draft exercise and or meet prior to having the two meetings where information would be shared with the public. Elizabeth Jenkins makes a suggestion to start with the 2010 vision statement and build upon and reflect the current conditions of today. Meaghan Mort inquiries about day care availability for meetings. Felicia Penn asks about breakout groups and how they will be formed. A group would consist of a consultant acting as the facilitator and eight to ten members. The group decides a pre-vision meeting would be helpful to look at information before public sessions. Jim Kupfer will send out an email with dates to members.

Update on Housing Needs Assessment and Housing Production Plan

Elizabeth Jenkins provides an update to the committee on the draft document that was submitted to the Housing Committee. Staff as well as the members of the housing committee will thoroughly view the document and narrow the strategies listed. The next step will be a joint meeting with the Planning Board and the Housing Committee. Meeting tentatively scheduled for late February to early March. The public will need at least a month to view the draft at least a month to provide feedback to the boards.

PUBLIC COMMENT

None

NEXT MEETING DATE

To be determined

MATTERS NOT REASONABLY ANTICIPATED

Chair Steven Costello asks members for any additional comments or concerns. Carlos Barbosa asks for clarification on missing a piece on social issues. We have residents who are hungry, homeless and suffering with mental health without services. The infrastructure happening in town (sewers) is great but Barnstable is lacking in this other area. Amanda Converse mentions in 2010 there was a Health & Human Service section in the local comprehensive plan. Meaghan Mort suggests a meeting with the Human Service Committee to hear about their accomplishments and how it would impact this vision. Cheryl Powell agrees that sharing information would help the group; she will forward her comments to staff for distribution. Bob Twiss comments on how non-land use decisions made by this committee affects all the human service issues mentioned. Mr. Barbosa's hope is that social issues facing residents get solved sooner rather than later. Elizabeth tells the committee about the Community Development Block Grant (CDBG) program the town has and what programs we support.

ADJOURNMENT

A motion to adjourn was made by Cheryl Powell and seconded by Felicia Penn. All in favor, aye.

Respectfully submitted,
Jennifer Engelsen, Office Manager