

A meeting of the Town of Barnstable's Barnstable Municipal Water Supply Board was held on March 19, 2025, at 5:00 PM remotely via ZOOM (as posted per instructions on the agenda) - "The March 19, 2025, meeting of the Barnstable Municipal Water Supply Board shall be conducted remotely and shall be physically closed to the public. Alternative public access shall be provided as set forth below.

ALTERNATIVE PUBLIC ACCESS

Remote access and participation; please utilize the Zoom video link or telephone number and access meeting code:

Join Zoom Meeting <https://townofbarnstable-us.zoom.us/j/86081869300>

Meeting ID: 860 8186 9300, US Toll-free 1-888-475-4499

In attendance (On Zoom) were: Sam Wilson, Louise O'Neil, Amy Wrightson, Timothy Stump and Patrick Ehart.

Staff present (On Zoom): Hans Keijser, Supervisor, Water Supply Division, Matt Wrobel, P.E., Senior Project Manager-Water & Sewer and Tyler Gilman, P.E., Project Manager.

Also present (On Zoom): Chris Marchese from Veolia and Carlos Barbosa, Property Owner.

A quorum being present (On Zoom), Chair Wilson called the meeting to order at 5:03 PM.

Chair Wilson states, "This meeting is being recorded and broadcast on the Town of Barnstable's Government Access Channel. In accordance with Massachusetts General Laws Chapter 30A, Section 20, the Chair must inquire whether anyone else is recording this meeting and, if so, to please make their presence known." None being heard; none is noted.

A motion was made and seconded to approve the agenda.

VOTE: Unanimous in favor. The Agenda is approved.

A motion was made and seconded to approve the 2/18/25 meeting minutes.

VOTE: Unanimous in favor. The 2/18/25 meeting minutes are approved.

Operations Report –

Marchese informs the board about the following distribution tasks, contract obligations for preventative maintenance, distribution issues and water main breaks that were addressed and repaired in the month of February:

- A water leak call was received, investigated and water main break was determined to be between the pool and Unit #5 on the private property location at Gosnold Village; customer's responsibility for repair.
- A water leak call was received, investigated and determined to be a puddle of water resulting from the melting of the recent snow that had been received.
- A water leak call was received, investigated and was found to be on the customer's responsibility side at the #199 Barnstable Road location; the curb stop was shut off and the owner was notified.
- The Mary Dunn #3 well rehabilitation was completed.
- A water leak call was received and investigated where an old service was discovered incorrectly abandoned. The abandoned 1-inch service has been properly cut and capped at the #281 Ocean Street location.
- A recently new hired employee has passed his Treatment 1 exam and received certification; other new hires are also in the process of obtaining their certifications and licenses.

- An off-hours water leak call was received, investigated and repaired to the deteriorated saddle and corporation at the #29 Pontiac Street location.
- A “no-water” to home call was received and investigated where it was found that the valve was shut-off; valve was turned-on, and water was restored at the #7 Nob Hill Road location.
- Rehabilitation of the Mary Dunn #2 well was started. Piping configuration upgrades (previous lightning strike damage) continued within the Mary Dunn Treatment Plant.
- A water main leak was found on the customer’s side between the curb and the house and was repaired at their expense at the #14 Brookshire Lane location. Also, a water main leak was investigated and repaired on the 1-inch service line at the #274 Arrowhead Drive location.
- Hydrant replacement (H-360) was completed at the Skating Rink Road location.

Marchese summarizes that the past month has endured a lot of breaks on the customer’s side which has kept the staff very busy. Wilson congrats the newly hired employee on his recent certification. He also states that he is pleased with the current “no-vacancy” status within the field staff. Marchese states that they will soon be preparing to get the Straightway and Airport locations up and running in preparation for the upcoming summer season and that the annual flushing is scheduled to commence on April 14, 2025. Wilson states that the deliverables look good and are on schedule. Wilson questions the large increase in the 30-day Revenues; Keijser states that this is a result of the leftovers from the previous mis-billing issue.

All required monthly reports and sampling were completed and submitted on time.

Capital project update by Matthew Wrobel, Senior Project Manager (handout dated March 19, 2025, given) – Wrobel and Gilman review the following projects and progress as follows:

1. New well exploration program, update – No change since last meeting.
2. Pilot testing project Mary Dunn & Airport wells – Wrobel reports that Kleinfelder is currently drafting revisions in the report which will reflect the diligent pricing measures being utilized to help deter the major pricing flux that occurred with the Straightway Filtration Plant project. He states that he is hopeful to receive the report by the end of June. Wilson states that he is happy that the extra precautionary pricing measures are being taken to deter a recurrence of a similar issue that was endured with the Straightway project.
3. New Straightway Water Treatment Facility (WTF) and Replacement of the Hyannis Port & Simmons Pond wells – Wrobel reports that this project is moving quickly now; stating that the bidding process is currently being started with hope to go out to bid in the next few weeks.
4. Lead Service Line Replacement – Wrobel reports that Kleinfelder/DPW/HWS are scheduled to meet next week to reconvene on the next steps of the project.
5. Route 28 / Yarmouth Road project – Wrobel reports that the water work has been completed and as-builts and tie-cards are currently in progress with the contractor.
6. Route 28 East sewer expansion project, water main extension – No change since last meeting.
7. Ocean Street Water Main – Wrobel states that the water main portion of this project is completed and that the final connection to the existing supply is pending.
8. Mary Dunn 4 well building – Gilman reports that this has been on hold due to the weather and states that the prefabricated building is scheduled for delivery for the first week in April. Wilson requests if pictures can be taken of the building upon arrival; Gilman states, “yes”.
9. Mary Dunn 16” Transmission Main – No change since last meeting.
10. Mary Dunn Tank #1 Rehabilitation – Wrobel states that the additional requested revisions by DPW are currently being done. He states that these revisions relate to the incorporation of enforceable timeframe specifications that are needed to meet the operational needs of the Hyannis Water System. He states they are targeting for work to commence in the Fall, 2025.

Abatement for 11 Potter Avenue, System Development Charges (handout given) – Barboza presents to the board an Abatement request of the System Development Charge paid by him in the amount of: \$10,603.55 which was assessed for his new multi-family building (4 apartment units) that was constructed at 11 Potter Avenue. Due to a road-opening restriction, a new section of water main needed to be installed from another direction which added an approximate 80k in cost to his project. This addition of water main has added improvements to the Hyannis Water System. The board discusses the improvement made to the water system and are in agreement to approve the abatement request in the amount of: \$10,603.55.

A motion was made and seconded to approve the requested abatement amount of: \$10,603.55 as presented.

ROLL CALL VOTE: YES: Wilson, O’Neil, Wrightson, Stump and Ehart. The requested abatement amount of: \$10,603.55 is approved as presented.

State of Water Supply Conservation, discussion and vote (document provided) – Keijser informs the board that on March 7, 2025, the state of Massachusetts Energy and Environmental Affairs (EEA) declared placing the state of Massachusetts in “Drought Status” (starting on February 1, 2025), adding that the Cape and Islands have been placed at a “Level 2-Significant Drought” status. He explains that regulations under the new water withdrawal permit received last year requires the water system to uphold stricter restrictions of water conservation (as defined in documentation given) by the Department of Environmental Protection (DEP) which are to the extent of the ability of assessing fees for non-adherence. Keijser adds that public notice will be disbursed via the town’s website and newspaper. The board discusses.

A motion was made and seconded to enter into the state of Massachusetts Water Conservation outline as presented.

ROLL CALL VOTE: YES: Wilson, O’Neil, Wrightson, Stump and Ehart. The Hyannis Water System will enter into the State of Massachusetts Water Conservation outline as presented.

FY26 Rates, public hearing, Tuesday, March 18, 11:00 AM via zoom, follow-up – Keijser informs the board that the FY26 rate increase of 4.25% were presented and this will proceed to a 30-day wait for a decision.

Water plant tours, Saturday June 7th, 2025, at 9:00 AM, 11:00 AM and 1:00 PM – The board discusses and is stated that Wilson, O’Neil and Keijser will be present for the tour. Wilson adds that the notification needs to go out to the public and he is hopeful that they will receive a larger participation in this tour.

Matters not reasonably anticipated by the Chair – None.

Meeting was adjourned at 6:00 PM.

Respectfully submitted,

Marcia Sellitto

DPW, Water Supply Division –Administrative Assistant

Materials presented at meeting:

- Meeting Agenda March 19, 2025 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- Meeting Minutes for approval 2/18/2025 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- B.M.W.S.B. Monthly Report, February 2025 (*presented by:* Veolia)
- FY '25 Pumping Projection spreadsheets, dated 3/6/2025 (*presented by:* Hans Keijser)
- Billed and Received Revenue Projection-FY'25, dated 3/6/2025 (*presented by:* Hans Keijser)
- Copy of Fee Abatement Request package (*presented by:* Hans Keijser)
- Copy State of Water Supply Conservation and Massachusetts Drought Status documentation, dated 3/19/2025 & February 2025 (*presented by:* Hans Keijser)
- Copy of the 4.25% Proposed Water Usage Rates for July 1, 2025, to June 30, 2026, dated 3/5/2025 (*presented by:* Hans Keijser)
- Newspaper Clippings (*presented by:* Hans Keijser)