

A meeting of the Town of Barnstable's Barnstable Municipal Water Supply Board was held on February 18, 2025, at 5:00 PM remotely via ZOOM (as posted per instructions on the agenda) - "The February 18, 2025, meeting of the Barnstable Municipal Water Supply Board shall be conducted remotely and shall be physically closed to the public. Alternative public access shall be provided as set forth below.

**ALTERNATIVE PUBLIC ACCESS**

Remote access and participation; please utilize the Zoom video link or telephone number and access meeting code:

Join Zoom Meeting <https://townofbarnstable-us.zoom.us/j/85892189392>

Meeting ID: 858 9218 9392, US Toll-free 1-888-475-4499

In attendance (On Zoom) were: Sam Wilson, Louise O'Neil, Timothy Stump and Patrick Ehart.

Staff present (On Zoom): Hans Keijser, Supervisor, Water Supply Division and Tyler Gilman, P.E., Project Manager.

Also present (On Zoom): Chris Glosson from Veolia.

A quorum being present (On Zoom), Chair Wilson called the meeting to order at 5:03 PM.

Chair Wilson states, "This meeting is being recorded and broadcast on the Town of Barnstable's Government Access Channel. In accordance with Massachusetts General Laws Chapter 30A, Section 20, the Chair must inquire whether anyone else is recording this meeting and, if so, to please make their presence known." None being heard; none is noted.

A motion was made and seconded to approve the agenda.

**VOTE: Unanimous in favor. The Agenda is approved.**

A motion was made and seconded to approve the 1/21/25 meeting minutes.

**VOTE: Unanimous in favor. The 1/21/25 meeting minutes are approved.**

Operations Report –

Glosson informs the board about the following distribution tasks, contract obligations for preventative maintenance, distribution issues and water main breaks that were addressed and repaired in the month of January:

- A fire hydrant was hit by a motorist at the #77 Winter Street location and subcontracted out for repairs utilizing the insurance claim process.
- Rehabilitation of the Straightway #1 well was started.
- Repair of a water main break was completed at the intersection of Dale Avenue and Hawthorne Road.
- Water leak call was investigated at #40 Studley Road where a frozen outdoor shower leak was found.
- Water leak call was investigated and found the leak in the customer's basement between the wall and the meter; the customer was advised to call plumber for repairs.
- Water main break resulting from area construction crews was repaired at the Sea Street and Ocean Avenue location.
- Inspection of a cut and cap on a new chlorination tap for a new water main installed to the property was completed at the #473 Main Street location.
- Water main repair was completed on the 6" cast iron water main at the #45 Harbor Bluff Road location.
- Water main repair was completed on the compression fitting at the #668 Main Street location.
- Hydrant replacement (H-360) was completed at the Skating Rink Road location.

Glosson states that deliverables are moving along; stating that the AWWA inspections and valve turning are mostly completed during the flushing process in the spring. Wilson states how collections are up and asks if this is a result of the billing issue rectification; Glosson states, yes, mostly. Wilson asks if the hydrant that was hit was an old one needing replacement; Keijser states that it most likely was and expresses the normal average cost to replace a hydrant is approximately \$10,000.00.

All required monthly reports and sampling were completed and submitted on time.

Capital project update by Matthew Wrobel, Senior Project Manager (handout dated February 18, 2025, given) – (Wrobel is out of the office) Gilman reviews the following projects and progress as follows:

1. New well exploration program, update – No change since last meeting.
2. Pilot testing project Mary Dunn & Airport wells – Gilman reports that the revised report has been received by Kleinfelder and is currently under review with HWS and DPW Administration. Keijser adds that he just received the revised report with new pricing and states that the pricing is double the cost of the original. Wilson asks when the board will receive the report; Keijser states hopefully by March with possible presentation from Kleinfelder in April with the suggested revisions. Wilson requests a meeting for April with avoidance of school vacation dates; he will follow-up with the board members on the status.
3. New Straightway Water Treatment Facility (WTF) and Replacement of the Hyannis Port & Simmons Pond wells – Gilman reports that the suggested edits from the 90% design plan meeting are currently being incorporated into the 100% design plan through Kleinfelder. Gilman reports that the desired responses were received from both the meetings with the Town of Barnstable Conservation Commission and the Cape Cod Commission.
4. Lead Service Line Replacement – Gilman reports that Kleinfelder continues to document calls received from customers needing help determining the material in their water service line and states that a remediation plan will need to be developed to handle any lead replacement if it is found. Keijser adds that the intent is to complete the regulatory and legal aspects of this project by May. Wilson asks if any lead has been found to date; Gilman answers, “no”.
5. Route 28 / Yarmouth Road project – Gilman reports that the water service curb stop relocations are now completed.
6. Route 28 East sewer expansion project, water main extension – No change since last meeting.
7. Ocean Street Water Main – Gilman states that the water main portion of this project is now completed and that the testing, disinfection and flush procedures have commenced, stating the need of this prior to the final connection to the existing supply. Wilson asks if there is a projected time on this completion; Keijser and Gilman state, “not yet”.
8. Mary Dunn 4 well building – Gilman reports that this is currently on hold due to the weather and states that the prefabricated building is scheduled for an end of March delivery.
9. Mary Dunn 16” Transmission Main – Gilman reports that DPW Engineering has instructed H2Olsen to file a permit extension request with MassDOT because the current permit expires in March 2025.
10. Mary Dunn Tank #1 Rehabilitation – Gilman states that the final revised specifications are currently being incorporated and is projecting to have this out to bid by next meeting.

Billing issue with FY25 rate increase implementation, follow-up – Discussed during Operations Report.

Councilor Assignments (document provided) – Wilson addresses the board and states that the updated councilor list was in meeting package and expresses the need to reach out to their councilors to open communication, educate and answer any questions they may have. He stresses the need for their support for future needed projects. Keijser agrees that communication is very important.

Review Capital for FY 2026 – Keijser informs the board that the following two requested Capital Improvement Plan programs are scheduled for the town council meeting in April:

1. Pipe Replacement and Upgrade Program, \$1.5M
2. Water Supply Wells, Pump Station and Treatment Plant repair and upgrade program, \$200,000

Water plant tours, Saturday June 7<sup>th</sup>, 2025, at 9:00 AM, 11:00 AM and 1:00 PM – Wilson states that he is planning on this being an informational tour and he suggests the board members speak with their town councilors and share this opportunity.

Matters not reasonably anticipated by the Chair – Keijser informs the board of an article in the Cape Cod Times stating that Cape Cod has entered “Level 2-Significant Drought” status. He explains how this will affect the required Water Withdrawal Permit of the water system. He also states that a board vote will be necessary at the April meeting to make changes to both the current “Water Conservation” and “Rules and Regulations” utilizing stronger wording due to the new, more stringent requirements set forth by the state Department of Energy and Environmental Affairs (DEEA). O’Neil inquires if the changes to the Rules and Regulations will need town attorney approval; Keijser states, “yes”. Keijser also requests from the board if a Wednesday meeting would be possible in March due to a scheduling conflict. Board is in agreement that Wednesday will be fine.

Meeting was adjourned at 5:49 PM.

*Respectfully submitted,*

*Marcia Sellitto*

*DPW, Water Supply Division –Administrative Assistant*

Materials presented at meeting:

- Meeting Agenda February 18, 2025 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- Meeting Minutes for approval 1/21/2025 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- B.M.W.S.B. Monthly Report, January 2025 (*presented by:* Veolia)
- FY '25 Pumping Projection spreadsheets, dated 2/10/2025 (*presented by:* Hans Keijser)
- Billed and Received Revenue Projection-FY'25, dated 2/10/2025 (*presented by:* Hans Keijser)
- Copy of Capital Project spreadsheet, dated 2/18/2025, from DPW (*presented by:* Matt Wrobel & Tyler Gilman)
- Copy of Barnstable Municipal Water Supply Board; Councilor Assignments, dated 1/22/2025 (*presented by:* Hans Keijser)
- Copy of the CIP FY26 Rational, dated 2/12/2025 (*presented by:* Hans Keijser)
- Newspaper Clippings (*presented by:* Hans Keijser)