

A meeting of the Town of Barnstable's Hyannis Water Board was held on April 20, 2021 at 3:00 PM remotely via ZOOM (as posted per instructions on the agenda- "Virtual meeting via Zoom: <https://zoom.us/j/97903603580>, Meeting ID: 979 0360 3580, or by phone: (888)475-4499, meeting ID: 979 0360 3580); due to being physically closed to the public to avoid group congregation as a result of the COVID-19 pandemic.

In attendance (On Zoom) were: Steve O'Neil, Tom Holmes, Jonathan Jaxtiner, Sam Wilson and Mark Sexton.

Staff present (On Zoom): Hans Keijser, Supervisor, Water Supply Division, Mark Milne, Finance Director and Gordon Starr, Town Council.

Also present (On Zoom): Mike Leahy from Suez and Sue Phelan, resident.

A quorum being present (On Zoom), Chair O'Neil called the meeting to order at 3:10 PM.

A motion was made and seconded to approve the agenda.

**VOTE: Unanimous in favor. The Agenda is approved.**

A motion was made and seconded to approve the 3/16/21 meeting minutes.

**VOTE: Unanimous in favor. The 3/16/21 meeting minutes are approved.**

#### Operations Report –

Leahy informs the board about the following distribution tasks, contract obligations for preventative maintenance, distribution issues and water main breaks that were addressed in the month of March:

- Water service repair on customer side at #95 Quail Lane.
- Water line leak was repaired on Hyannis Avenue.
- Annual source meter calibrations were completed at all well and treatment facility locations.
- Shutdown, tie-in and flushing were completed to the 16 inch water main on Iyannough Road.
- Water leak on the customer's side was investigated at #11 Merchant Avenue, customer was given an approved contractors list to complete repair.
- Excavation and repair of a 10 inch gate valve was completed on Phinneys Lane and Longview Avenue.
- Hydrant #20 was replaced on Hyannis Avenue.
- Annual exterior tank inspections were completed at the Maher, Straightway, Mary Dunn #1 and Mary Dunn #2 locations.

Leahy notifies the board that flushing started this month, the Interim Carbon Filters were put on-line and the meter replacements for contract year #11 will be completed by the end of this month. O'Neil mentions how the billed revenues are down from last year's numbers and the received revenues are bad. Keijser adds that although the billed revenues show that they are down, they are still up 7% from the projected numbers. He adds that pumping is up by 6% which he feels is a result of more year round residents due to the current pandemic situation. Keijser also adds that although the received revenues are down, they are not too bad relative to the projected numbers.

All required monthly reports and sampling were completed and submitted on time.

New water board member, Samuel Wilson, resident rate payer, introduction –

O'Neil welcomes the new resident rate payer board member, Sam Wilson and looks forward to working with him. Wilson tells the board a little about himself, expressing that he grew up on Cape Cod and is looking forward to working with the board for the water system.

Capital for FY 2022, follow up – Keijser informs the board that the town council approved #1 & #2 of the following three capital requests:

1. Pipe Replacement and Upgrade Program- \$1,050,000
2. Water Supply Wells, Pump Station and Treatment Plant repair and upgrade program- \$200,000
3. Maher Filtration Plant, new construction, design and install solar panels to help offset electric costs- \$500,000

Keijser informs the board that #3 of the above was withdrawn due to an opportunity with the Cape & Islands program enabling the installation of solar panels at no cost. He adds that although they will only receive about half revenue stream from the panels, this will help the reserves by not needing to fund the cost for the equipment.

Rate hearing FY22, follow up – Keijser informs the board that the proposed 7% rate increase prompted lots of discussions. He adds that Milne will explain. Milne informed the board that due to a recent received subsidy for principal forgiveness through the Massachusetts Water Trust, discussion will be conducted with the town manager to enable the proposed rate increase of 7% be lowered to a rate increase of 5% for the next couple of years and possible temporary reductions of system development charges. Gordon thanks Milne for his work at ways to lessen the rates.

Hyannis Water System, 2020 Water Quality Report, review, discussion & vote (copy of report distributed) – Keijser overviews the report with the board stating that most of the information disclosed on the report is information and data that is required. He brings notice of the picture added to the report of the late Harold E. Tobey, former board member whom the new Maher Filtration Plant was named of.

A motion was made and seconded to approve the 2020 Water Quality Report as presented.

**VOTE: ROLL CALL YES: O'Neil, Holmes, Jaxtimer, Sexton, Wilson. The 2020 Water Quality Report is approved as presented.**

Capital project update by Nate Collins, Assistant Town Engineer – Collins not present

Meeting was adjourned at 3:33 PM.

*Respectfully submitted,*

*Marcia Sellitto  
DPW, Water Supply Division –Administrative Assistant*

Materials presented at meeting:

- Meeting Agenda April 20, 2021 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- Meeting Minutes for approval 3/16/2021 (*presented by:* T.O.B.-DPW, Water Supply Div.)
- H.W.B. Monthly Report, March 2021 (*presented by:* Suez Water)
- FY '21 Pumping Projection spreadsheets, dated 4/12/2021 (*presented by:* Hans Keijser)
- Billed and Received Revenue Projection-FY'21, dated 4/12/2021 (*presented by:* Hans Keijser)

- Copy of Chapter 241. Administrative Code, Article III. Multiple-Member Appointive Organization, § 241-38A. Hyannis Water Board, dated 7/10/2019 (*presented by:* Hans Keijser)
- Copy of Historic Rate Increase Review DPW Water Supply Division, dated 3/24/2021 (*presented by:* Hans Keijser)
- Copy of Water rates comparison on Cape Cod, dated 3/24/2021 (*presented by:* Hans Keijser)
- Copy of Proposed Operating Budget Fiscal Year 2022, dated 4/13/2021 (*presented by:* Hans Keijser)
- Copy of letter from Massachusetts Department of Environmental Protection, RE: BARNSTABLE-Public Water Supply, Hyannis Water System, PWS ID#: 4020004, Maher Water Treatment Facility Automated Operations Conditional Approval, dated 3/18/2021 (*presented by:* Hans Keijser)
- Copy Hyannis Water System Annual Water Quality Report for calendar year 2020 (*presented by:* Hans Keijser)
- Copy Newspaper clippings and articles (*presented by:* Hans Keijser)