

# BARNSTABLE COUNCIL ON AGING MONTHLY MEETING

825 Falmouth Rd, Hyannis, MA, 02601

MINUTES August 21, 2013 9:30 AM

MEETING: Submitted by Bridget Burke Secretary

(P=Present A=Absent)

Members: B.Burke\_P\_\_ R.Burke\_P\_\_ T. Cobb\_P\_ B.Cross\_A\_\_ P. Curley\_P\_\_ L.Frank\_E\_\_ H.Kennedy\_P\_  
E. Letterie\_P\_\_ J. Melpignano-P\_\_ T. Pelish\_P\_\_ E.Rollins\_P\_\_ C. Member\_V\_ H.Stretch\_A\_\_ A. Tromba\_P\_  
AlternateV\_ Associate V\_ Associate\_V\_ TCL: J.Joakim\_P\_ FBCOA: D.Ehart A\_\_Direc\_P\_

The meeting was called to order at 9:30 am. There was a quorum. The minutes of the previous meeting were accepted.

**PRESIDENT'S REPORT:** The COA welcomes our new member Taylor Cobb. Tom Pelish will be meeting with the staff of the ASDC and report at next meeting. The friends voted to approve the budget sent to them from the COA. The resolution sent to the town council requesting a gift account for the SC was approved. The committee chairs should ask the staff member for a list of their needs including items that may require funding. Because of limited time we will table the by-laws discussion until next month. A vote was taken and approved.

**DIRECTOR'S REPORT:** the SC .is very happy with the Gift Account which was voted on and passed by the Town Council. Two gifts were received last month. The S.C. received a gift of \$100 and received a check for \$500.00 which was directed to the FBCOA The S.C. will have to increase fees for the ASDC .The fees were increased after a study of fees charged in surrounding towns. The fee increase is necessary in order to help the ASDC sustain itself in the future. The rates for renting the building should be increased. Nonprofit rates should increase from \$50 an hour to \$75 an hour and for profit from \$75 an hour to \$100 an hour. Both rates are subject to a four hour minimum. The staff will have four day training on the new software system. The system is still being cleaned up. Donna did a great job on researching ASDC fees.

After a discussion of fees by the COA a vote was taken to approve the new fee structure and they were approved. It was also agreed that further study of the ASDC fees would be undertaken in order to determine the future breakeven point. The candidate's night will be had on October 15, 2013 from 3-5 PM. All COA members should attend and have questions by the next meeting. We need to change the date of the next meeting because staff will not be available.

A vote was taken to change the next meeting to September 11, 2013 @ 9:30 AM. The change was approved.

**TOWN COUNCIL LIAISON** –Janet Joakim: Elections will be held in November and all Town Council seats are up for election.

**FBCOA LIAISON** Paul Curley: Nothing in addition to what has already been discussed.

**COMMITTEE Report:** Outreach Dept. Date 8/20/13. COA Eleanor Letterie, Staff Claudia Borden. This is the very busy time of the year in dealing with the following : Fuel assistance, real estate abatements, Medicare open enrolment ,and managing current programs: The brown bag program, The turkey trot, Food stamps, telephone reassurance prog, Medical equip. Assist. , Mail box sticker program and Housing applications. Unmet needs: There is a need for more staff. The need for more staffing should be studied as to need and affordability.

A motion was made to adjourn and approved at 10:30 AM

**NEXT MEETING September 11, 2013 @ 9:30 AM**

Meeting adjourned at 10:30 AM

Public files are available for viewing during normal business hours.

