

**TOWN OF BARNSTABLE**

**NOTICE OF MEETINGS OF TOWN DEPARTMENTS AND ALL TOWN BOARDS**  
As Required by Chapter 28 of the Acts of 2009, amending MGL Chapter 30A

**NAME OF PUBLIC BODY – COMMITTEE, BOARD OR COMMISSION:**

**REGULAR MEETING AGENDA**  
**COMMUNITY PRESERVATION COMMITTEE**

**DATE OF MEETING:** Monday, September 18, 2023

**TIME:** 5:30 p.m.

**PLACE:** The Community Preservation Committee (CPC) meeting will be held by remote participation methods pursuant to the passage of legislation extending certain COVID-19 measures adopted during the state of emergency in the Commonwealth of Massachusetts.

Alternative public access to this meeting will be provided in the following manner:

1. The meeting will be televised live via Xfinity Channel 8 or high definition Channel 1072. It may also be accessed via the Government Access Channel live stream on the Town of Barnstable's website: <https://streaming85.townofbarnstable.us/CablecastPublicSite/watch/1?channel=1>
2. Real-time public comment can be addressed to the Community Preservation Committee utilizing the Zoom link or telephone number and access code for remote access below.  
Link: <https://zoom.us/j/89748159923>  
Or by calling the US Toll-free Telephone Number: 888-475-4499  
Meeting ID: 897 4815 9923
3. Applicants, their representatives, and individuals required or entitled to appear before the Community Preservation Committee may appear remotely and are not permitted to be physically present at the meeting and may participate through the link or telephone number provided above. Documentary exhibits and/or visual presentations should be submitted in advance of the meeting to [Sarah.Beal@town.barnstable.ma.us](mailto:Sarah.Beal@town.barnstable.ma.us) so that they may be displayed for remote public access viewing.

Meeting materials will be available at <https://www.townofbarnstable.us/boardscommittees/communitypreservationcommittee/> prior to the meeting.

This meeting of the Community Preservation Committee is being recorded and broadcast on the Town of Barnstable's Government Access Channel. In accordance with MGL Chapter 30A, s. 20, the Chair must inquire whether anyone else is recording this meeting and to please make their presence known

**Call to Order:**

**Minutes:**

- Approval of the Draft Community Preservation Committee Regular Meeting Minutes from August 21, 2023.

### Letters of Intent:

- Letter of Intent received from the Barnstable Affordable Housing Growth and Development Trust Fund Board requesting an additional \$2.5M in Community Housing and Undesignated Funds to replenish funds used by the Trust in continued support and response to the ongoing severe shortage of attainable and affordable housing in lower price and rent ranges and lack of inventory of homes for sale.

### Applications:

- Application received from the Historical Society of Santuit and Cotuit (HSSC) requesting \$1,825 in Community Preservation Historic Preservation funds for their "German POW Bottle Project" which involves the restoration of a time capsule buried by German POWs held at Camp Edwards during WWII and found at Point Isabella in Cotuit. The total restoration project cost is \$2,375 with \$550 having been raised by HSSC. The Barnstable Historical Commission determined this artifact to be historically significant on July 18, 2023 and the restored artifact will become part of an existing permanent display about Camp Candoit at HSSC.

### Correspondence Received:

- Active CPC Appropriations as of September 6, 2023 prepared by Director of Finance, Mark Milne.
- Community Preservation Coalition Dues Notice for FY24.
- Report on Affordable Housing Growth & Development Trust Fund Activities Relating to the Award of Community Preservation Funds for Fiscal Year 2023.

### Project Updates:

- Mills Property, Mashpee - Conservation Restriction (CR) to be granted to the Mass Division of Fish and Wildlife will be forwarded to the Town Council for final review and approval.
- Work continues on the Cotuit and Santuit Historic Society building.
- Work continues on the Unitarian Church project.
- Progress is being made on the Centerville and Osterville Playground projects.
- Wheeler Road Grant Application results will be announced in October or November 2023. CPC's recommendation has been forwarded for inclusion on a Town Council agenda in November.
- A revised application has been received from the COMM Water District and will be placed on the October 16, 2023 CPC agenda.

### Member Discussion:

- Reminder - Online Conflict of Interest Training required to be completed under Open Meeting Law this Fall.
- Required CP-3 Report to the State has been completed and submitted.
- Discussion and vote to update the Community Preservation Committee Application requirements in the final draft of the CPC Plan for FY 2024 including:
  - Determination from Massachusetts Historical Commission that property and proposed preservation/restoration work qualifies for a Preservation Restriction prior to CPC consideration for funding.
  - Execution of a Grant Agreement for Town Council allocations of CP funds to private entities that outlines and establishes requirements of the grant.
- Format for the next CPC meeting, October 16, 2023, will be remote to accommodate a request for use of the Hearing Room.
- Annual Election of Community Preservation Committee Officers.

Public Comment:

General Discussion:

Adjournment:

***Next Regularly Scheduled CPC Meeting October 16, 2023, 5:30***

Please Note: The list of matters is those reasonably anticipated by the chair, which may be discussed at the meeting. Not all items listed may be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Committee may go into executive session. The Committee may also act on items in an order other than they appear on this agenda. Public files are available for viewing during normal business hours at the Community Preservation office located at 367 Main Street, Hyannis, MA

For your information the section of the M.G.L. that pertains to postings of meetings is as follows: Except in an emergency, in addition to any notice otherwise required by law, a public body shall post notice of every meeting at least 48 hours prior to such meeting, excluding Saturdays, Sundays and legal holidays. In an emergency, a public body shall post notice as soon as reasonably possible prior to such meeting. Notice shall be printed in a legible, easily understandable format and shall contain: the date, time and place of such meeting and a listing of topics that the chair reasonably anticipates will be discussed at the meeting. Meetings of a local public body, notice shall be filed with the municipal clerk, and posted in a manner conspicuously visible to the public at all hours in or on the municipal building in which the clerk's office is located.