



The Town of Barnstable

Comprehensive Financial Advisory Committee (CFAC)
367 Main Street, Village of Hyannis, MA 02601
v. 508.862.4654 • f. 508.862.4717
www.town.barnstable.ma.us
Email: cfac@town.barnstable.ma.us

CFAC Committee:

Chair:

John Schoenherr

Members:

Robert Ciolek
Ralph Krau
Lillian Woo
Joseph Mladinich
Allen Fullerton
Hector Guenther

Staff Liaison:

Mark Milne
Nathan Empey

Councilor Liaison:

Paula Schnepf

MEETING MINUTES

01.28.19

6:00 PM

Planning & Development Conference Room

Roll Call:

- CFAC Members Present: Hector Guenther, Allen Fullerton, Lillian Woo, Ralph Krau, John Schoenherr, and Joseph Mladinich
- CFAC Members Absent: Robert Ciolek
- Councilors Present: None
- Staff Present: Mark Milne, Director of Finance; Nathan Empey, Budget Analyst;
- Other Present: None

Call to Order:

John Schoenherr called the CFAC meeting to order at 6:00 PM in the Planning & Development Conference Room at Town Hall.

Act on Minutes:

The following minutes were approved by unanimous vote:

01.14.19

New Business:

Mark M. reviewed the final scoring results from the task force round 1 and 2 evaluations. Mark M. noted the first evaluation is based on 4 criteria and round 2 the traditional 10 criteria matrix. The scores are averaged to create rankings, which the rankings from the two scores are then averaged. Mark M. noted public roads ranked the highest again followed by bumps river bridge.

John S. asked if there were any surprises from the scoring results? Mark M. responded no surprises. John S. asked why such a significant difference between both scoring methods? Mark M. responded because round 1 is based on only 4 broad criteria, which round 2 uses 10 detailed criteria. Lillian W. asked does it take longer to score projects in round 2? Mark M. responded yes because there are so many criteria. Joseph M asked does scoring take into consideration for fiscal year funding? Mark M. responded he thinks consideration is focused on the funding source. Allen F. asked how many of these projects will be approved? Mark M. responded most projects could be done in the next five years, but may eat up funding capacity. Mark M. noted we would look at all the fiscal year 2020 projects, from this, evaluate what projects the Town Manager supports, funding capacity as well as ensure we stay committed to outer years. Joseph M. asked capital costs hard numbers? Mark M. responded we could phase some of these projects over multiple years. Mark M. noted the \$3.5 million dredging request is for multiple areas. Mark M. noted the two main funding sources for the capital improvements plan are capital trust fund and comprehensive water management fund. Lillian W. asked what is the expected time frame for the Town Manager to make a decision? Mark M. responded we need a proposal at the end of February, but expect a decision within the next couple of weeks.

Mark M. discussed with the committee Paula Schnepf's interest in videoing CFAC meetings. Mark M. noted it is not mandatory to video the meetings because we are an advisory board. Mark M. also noted there might be conflict videoing our meetings because of several other committees having meetings the same night, and that CFAC may have to change from Monday's. John S. noted that Paula would much like to see our meetings videoed. Ralph K. motioned should we have our meetings videoed taped? The vote was a unanimous no.

Old Business:

Mark M. noted a workshop was conducted that discussed the short-term rental tax impact, which a recording is available on the town's website. This was conducted near the beginning of the January 17th Town council meeting. From this, funding has been approved for Planning & Development to pursue a consultant to perform public outreach and draft regulations pertaining to short-term rentals. Mark M. noted there is short-term rental tax information on the town website for the public. Mark M. noted compliance is going to be a challenge initially, and that currently the Health Division maintains a registry requiring rental properties to register with them.. Mark M. noted in the town charter section 170 rental properties are required to register with the health department for annual inspections, but this does not include short-term rentals. John S. asked how would homeowners deduct taxes? Mark M. responded online platforms may add the tax, such as AIRBNB; however, most short-term rentals on Cape Cod are done through realtors. Mark M. noted that once full compliance takes effect, we could see significant revenue.

Matters not reasonably anticipated by the chair:

None

Discussion of topics for the next meeting:

The committee will meet with the police department to discuss operating budget request at the next meeting on February 11th.

Adjournment:

CFAC's next meeting will be Monday February 11, 2019 at 6:00pm.

List of documents handed out

1. 01.14.19 minutes
2. Task Force Scoring Results