



The Town of Barnstable

Comprehensive Financial Advisory Committee (CFAC)
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Email: cfac@town.barnstable.ma.us

CFAC Committee:

Chair:

Laura Cronin

Members:

Robert Ciolek
Cynthia Crossman
Ralph Krau
Gregory Plunkett
Lillian Woo
John Schoenherr
Joseph Mladinich

Staff Liaison:

Mark Milne

Councilor Liaison:

John T. Norman

MEETING MINUTES

09.28.15

7:00 PM

Growth Management Conference Room

CFAC Members Present: Lillian Woo, Ralph Krau, Laura Cronin, Robert Ciolek, Gregory Plunkett, John Schoenherr, and Joseph Mladinich

CFAC Members Absent: Cynthia Crossman

Councilors Present: None

Staff Present: Mark Milne, Director of Finance, Nathan Empey, Finance/Budget Analyst

1. Call to Order

Laura Cronin called the CFAC meeting to order at 7:00 PM in the Growth Management Conference Room of Town Hall.

2. Act on Minutes

The following minutes were approved by unanimous vote:

09.14.2015

3. New Business

Comprehensive Financial Advisory Committee's Annual Report was approved unanimously.

4. Old Business

Further review of the Financial Overview Report

Takeaways & Suggestions

- Open Gov initiative to be included in the report.
- Provide Comprehensive Financial Advisory Committee contact email within the report
- Laura, reference other boards and committees
- Lillian, brief description on fixed costs
- Greg, change the color scheme for pie charts
- Laura, add private schools to the report

Mark will provide the Town Manager the Financial Overview Report for further review.

5. Other matters not reasonably anticipated by the chair

Mark reviewed the 2017 Budget Action Calendar with the Comprehensive Financial Advisory Committee.

Ralph asked if the shooting range was really going to happen, and Mark responded that several options will be evaluated including opening the range on a temporary basis. This would give the police access to the range for training purposes. In addition, a survey went out to the 2,000 original members of the shooting range to assess the likelihood they would return. There are lead issues at the shooting range, however, as long as the range stays open the Town may be allowed to manage the contaminants on site. Ralph also asked if the range could rent to other police departments, which Mark replied yes.

Bob asked if there are any new projects expected in the Capital Improvement Program.

Mark's responses

- We could reasonably expect a requests for funding the Town's wastewater management plan as the Town needs to finalize its plan in one year under the new Section 208 plan requirements
- Potentially looking at Solid Waste new layout design initiative
- The usual pipe replacement program for Water Supply
- Airport usual replacement program
- Craigville Beach is receiving \$450,000 funding for renovations
- Sandy Neck parking lot issue, potential study and design to move the parking lot back, and build a barrier to prevent erosion

6. Discussion of topics for the next meeting

7. Adjournment

List of documents handed out

1. 9.14.15 Minutes
2. Comprehensive Financial Advisory Committee Annual Report
3. Financial Overview Report
4. FY 2017 Budget Action Calendar