



The Town of Barnstable

Comprehensive Financial Advisory Committee (CFAC)

367 Main Street, Village of Hyannis, MA 02601

v. 508.862.4654 • f. 508.862.4717

www.town.barnstable.ma.us

Email: cfac@town.barnstable.ma.us

CFAC Committee:

Chairman:

Bill Brower

Members:

Robert Ciolek
Laura Cronin
Stanley Hodkinson
Ralph Krau
Henry McClean
Tom Michael

Staff Liaison:

Mark Milne

Councilor Liaison:

Richard Barry
James Munafo Jr.

CFAC MEETING MINUTES

2.07.11

7:00 PM

Growth Management Conference Room

CFAC Members Present: Bill Brower, Robert Ciolek, Laura Cronin, Ralph Krau

CFAC Members Absent: Stanley Hodkinson, Tom Michael

Councilors Present: None

Staff Present: Mark Milne - Finance Director, Deb Childs - Finance/Budget Analyst

1. Call to Order

Upon a quorum duly present, Bill Brower called the CFAC meeting to order at 7:00 PM in the Growth Management Conference Room.

2. Act on Minutes

Motion made and accepted to approve the minutes of 01.18.11.

Vote: Unanimous

3. Chairman, Staff & Councilor Comments

Bill Brower informed the committee that a meeting had been scheduled with the Town Council for Saturday, May 19th from 8 a.m. to 12 p.m. in the Selectman's Conference room at Town Hall.

Ralph K. inquired if there was an agenda.

Mark M. indicated he thought the main subject would be discussion on last year's CFAC report on the operating budget. Mark will forward a copy to the committee.

Bob C. stated some of those items may be yesterday's news and could be easily dismissed. He stated some will still be valid but asked what does the committee want to take away at the end of four hours?

Bill B. replied that he was not sure what message the Council would leave with them. CFAC has had several discussions about getting together with the Town Council to become more acquainted and encourage further joint work. Bill is hoping for an agenda from Town Council President Chirigotis.

Bob C. recommends the committee come up with some topics to take advantage of the time with the Town Council. One such topic might be the development of performance measures whose results could be tracked over time.

Ralph would like some input on topics which the Council would like to see the committee provide their advisement.

Bill B. concurred, how should CFAC be supporting the Council?

Mark M. stated that CFAC's letter from last year has many ongoing issues included. He agreed performance measurement is a real issue with merit, one that could become part of the budget to find ways to improve the operation. Mark thinks the committee is likely to hear that they are in an advisory capacity with a role to provide advisement on issues being reviewed. The meeting may be an opportunity to get a status update on current issues.

4. Old Business

FY12 CIP

Bill B. provided a brief review of what the report covers; the CFAC sub-committee's process and criteria for project selection. He will forward a copy to all via email.

Bob C. commended the sub-committee for a job well done.

Ralph K. concurred. He also asked about the status of the two year plan?

Laura C. and Bill B. both agreed they thought more detailed discussion would be required prior to being able to put together 2 year ratings.

Mark M. responded by giving an overview of the benefits and drivers for accelerating some of the CIP projects in FY12.

Laura questioned if additional funds could be dedicating to roads, add some smaller projects and leave some funds (i.e. \$1.5M) in a reserve for unexpected events?

Mark M. suggested the sub-committee add some commentary explaining the items with a zero score. He thinks they should have a score even if no funding is immediately available. He also suggests and explanation for the CFAC recommended funding level, how was that calculated?

Laura C. agreed to re-rank some of those items.

A meeting with the Town Manager is scheduled for Thursday to go over the report.

A motion was made to vote to accept the report of the CFAC CIP sub-committee as amended.

Vote: Unanimous

FY12 Budget Update

Mark M. highlighted some of the proposal in the Governr's budget and the impact at the local level. He discussed proposed Pension Reform, Health Care and the GIC, Circuit Breaker funding, and CH. 70 Aid. Overall, the proposed budget is approximately \$1 million more than anticipated but is still subject to change.

Ralph K. inquired about the budget timeframes.

Mark indicated the House usually would propose theirs in late April and the Senate would be the end of May to middle June.

5. New Business

None

Meeting adjourned at 8:00 p.m.

Next Meeting is scheduled for February 22, 2011.