



BARNSTABLE MUNICIPAL AIRPORT
BOARDMAN-POLANDO FIELD
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R.W. "Bud" Breault, Jr., Airport Manager
Katie R. Servis, Assistant Airport Manager

BARNSTABLE MUNICIPAL AIRPORT COMMISSION
INFRASTRUCTURE & MARKETING SUBCOMMITTEE MEETING

Wednesday, September 7, 2016
Airport Conference Center 9:00 AM

Barnstable Municipal
Airport Commission:

John T. Griffin, Jr.,
Chairman

Timothy R. Luziatti,
Vice Chairman

Robert L. O'Brien,
Clerk

Mary F. Smith,
Commissioner

Stephen P. Cobb,
Commissioner

Elizabeth Young,
Commissioner

James DellaMorte,
Commissioner

Call to Order

9:16 a.m.

Commissioners Present:

Commissioner Mary F. Smith, Commissioner Stephen P. Cobb, and Commissioner James DellaMorte

Commissioners Not Present:

None

Airport Staff Present:

Airport Manager, Roland Breault, Jr., Assistant Airport Manager, Katie Servis, and Executive Assistant to the Airport Manager, Suzanne Kennedy

Public Members Present:

Andrew Sbrogna, Cape Air; John Griffin and Tim Luziatti, BMAC

Agenda of the Day:

The minutes of the May 4, 2016 Infrastructure & Marketing meeting were approved and signed.
The minutes of the August 3, 2016 Infrastructure & Marketing meeting were approved and signed.

Unfinished Business:

None

New Business:

IN0916-01 – Discussion of potential lease of Airport Overflow Parking Lot for Barnstable School District Bus Parking for Transportation Busing Program

- Management was approached by the Town on behalf of the School Department to use the overflow lot adjacent to Rectrix and Cape Air on Barnstable Road.
- The School Department has issued an RFP for bus parking that outlines minimum requirements to include 3 to 4.5 acres of property for parking 55 large school busses and 16 mini busses. The response date is September 22, 2016.
- The Airport would not respond to the RFP, but would draw up a MOU if the terms were satisfactory to both the Airport and the School Department.
- The following issues were discussed:
 - The buses are 1.5 feet taller than the height of the fence and may not be able to be parked next to the fence for security issues.
 - The MOU would be for 10 years and would remove this property from potential use as a ramp area.
 - It would need to have a hardened surface applied.
 - Potential for leaks from buses, gas facility? Where would repairs and maintenance be conducted?
 - Additional fencing would need to be installed for security from the street side.

- The Airport does not have any other available parcels that are large enough to accommodate the required area.
- The Finance Subcommittee decided it was more of a detriment than a benefit to the Airport
- The Chair recognized Mr. Sbrogna, Cape air, and asked his opinion. He questioned where the 71 drivers of the 71 busses were going to park their cars and he voiced concerns about the traffic issues when the buses all left the lot and reentered at the end of the day.

Action: *The Subcommittee is unofficially opposed to this potential MOU at this time.*

The following items were taken out of order:

- **Pending Business:**
- Fuel Farm Design & Construction Project
 - The tanks have been fixed and they are installing better measuring devices.
 - All of the tanks were operational for the holiday weekend.
 - The old fuel farm tank will be removed on September 19th.
- Development of Airport Properties
 - Management is concerned what to do with Mildred's and the adjacent property.
 - Possibly fence off and erect a cold storage building for equipment.
 - Management will continue to look at all possibilities for use.
- Development Agreement Update
 - Staff will send documents to Anderson & Krieger to determine how to proceed.
- Air Service Development & Marketing Update
 - BMA Managers met with the managers of Nantucket and Martha's Vineyard airports. The meeting was very productive and they will have quarterly meetings.
 - Management plans to send a letter to JetBlue requesting return service in the spring. They will also schedule a meeting to discuss possible additional service.
- Island Shuttle Update
 - Allies Air cannot operate until Island Shuttle gets FAA Certification
 - Management will contact Amy Corbett, FAA, to determine what is holding up their certificate to operate.
 -
- Rectrix Shuttle Update
 - No update. They must get their local FISDO Certificate prior to operating.
- Status of Constant Contact – Jet Fuel Marketing
 - The Airport is registered.
 - The Airport will administer the Constant Contact releases and Judith Goetz will write the releases.
- Sports Complex
 - Management will be meeting at 1:00 pm today with Nutter, McClennan & Fish LLP attorneys and the architect to make sure that all of the information is provided to the FAA for a determination of approval.
- Villages at Barnstable
 - Formal Site Plan review is scheduled for tomorrow morning, management is unavailable to attend.
 - Airport has asked them to enter the 2009 letter written by the Airport as an official letter of concern with noise and incompatible use.
- Mitchell's Property
 - Management heard that this was possibly being considered for a supermarket.
 - The Airport needs to be kept apprised of all development surrounding the airport.

Commissioner Smith commented that the Town of Barnstable Strategic Plan did not mention anything about traffic and talked about the oath that each Town Councilor takes to perform their duties, and specifically that the Liaison to the Airport does not attend any of the Airport meetings.

The wings of Freedom aircraft will be arriving at the Airport on Monday, September 12th and departing on the 14th. On Tuesday the students will be meeting with the veterans to interview for future art work to be displayed in the terminal.

The members and meeting dates of the subcommittees will change as of the close of this meeting. The Finance Subcommittee members will be Commissioners O'Brien, Luziotti, and DellaMorte and they will meet on the first Wednesday of each month at 8:30 am. The Infrastructure & Marketing Subcommittee members will be Commissioners Smith, Cobb, and Young and will meet on the first Tuesday of each month at a time to be determined.

IN0916-02 – Executive Session to Discuss #258 Iyannough Road Property

MOTION to go into Executive session under G.L. c. 30A section 21(a)(6), to discuss strategy with respect to ongoing negotiation concerning the #258 Iyannough Road Property if the Chair declares that an open meeting may have a detrimental effect on the negotiating position of the Airport Commission and not to reconvene in open session.

- This agenda item was moved by Commissioner Cobb, and seconded, and approved by roll call vote as follows:
 - Smith yes
 - Cobb yes
 - DellaMorte yes

Adjournment: Having no other business to discuss, the meeting was adjourned at 10:00 a.m.

*Mary F. Smith Commissioner
Infrastructure Subcommittee*

Date