



**CAPE COD GATEWAY AIRPORT
INFRASTRUCTURE & MARKETING SUBCOMMITTEE
MEETING AGENDA
Tuesday, September 10, 2024
10:30 AM**

ADDRESS: The Infrastructure & Marketing subcommittee will be held by remote participation. Please see instructions below.

Join Zoom Meeting

<https://townofbarnstable-us.zoom.us/j/82304512053?pwd=bJqcplfOVN0lFfJ8LQsrJlJ6s54ca3.1>

Meeting ID: 823 0451 2053

One tap mobile

+13126266799,,82304512053# US (Chicago)

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Dial by your location

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• +1 309 205 3325 US

• +1 360 209 5623 US

• +1 386 347 5053 US

• +1 408 638 0968 US (San Jose)

• +1 507 473 4847 US

• +1 564 217 2000 US

• +1 669 444 9171 US

• +1 669 900 6833 US (San Jose)

• +1 689 278 1000 US

• +1 719 359 4580 US

• +1 253 205 0468 US

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• +1 346 248 7799 US (Houston)

Meeting ID: 823 0451 2053

Find your local number: <https://townofbarnstable-us.zoom.us/j/82304512053?pwd=bJqcplfOVN0lFfJ8LQsrJlJ6s54ca3.1>

- Call meeting to order:
 - This meeting of the Cape Cod Gateway Infrastructure & Marketing Subcommittee is being recorded and broadcast on the Town of Barnstable's Government Access Channel. In accordance with Massachusetts General Laws Chapter 30A, Section 20, the Chair must inquire whether anyone else is recording this meeting and, if so, please make their presence known.
- Roll Call (DiGeorge, Bierwirth)



480 Barnstable Rd, Hyannis, MA 02601 | flyHYA.com | 508.775.2020

KATIE RILEY SERVIS Airport Manager | MATTHEW T. ELIA Assistant Airport Manager

Review & Approve minutes of the February 13, 2024, March 5, 2024 & May 7, 2024, Infrastructure & Marketing Subcommittee meeting.

OLD BUSINESS

None

NEW BUSINESS

IN0924-1 – Review and Discuss Website Modifications.

Updates:

- Hyannis Hangar LLC – up for sale
- Monthly Financial Review
- Strategic Planning Subcommittee Development Update – Mark Guiod (Chair)
 - Meeting dates are as follows and will be held on the 1st floor of the terminal, Gate 1 location.
 - Session 1: Training on the MVP Strategic Planning Model (Aug 26th)
 - Session 2: Development of statements of Mission, Vision, and Philosophy (Sept 9th)
 - Session 3: Development of Goals and Objectives (Sep 16th)
 - Session 4: Final review of the Airport MVP Strategic Plan (Sep 30th)
- Airline Updates
 - American Airlines – end of season September 3
 - JetBlue – end of season September 3
 - Cape Air
- Electric Aviation Update – None
 - BETA
 - Smart Grid Program
 - EV Make Ready Charging Stations
 - CIP FY2025 Charging Stations
- WS Development Update – None
 - Take a drive by, it is looking different
- Projects Update/Status
 - Tower HVAC Project
 - Project update by Matt Elia/Chris Bostwick
 - Equipment Purchases - completed
 - ARFF/Maintenance Facility Floor Drain Improvements Project
 - Project update by Matt Elia/Chris Bostwick
 - Flight Departure Procedure Analysis
 - Project update by Katie Servis
- Airport Environmental Assessment Status (<https://flyhya.com/airport-info/environmental-assessment/>)
 - August 27 public meeting of the Final Environmental Assessment (EA)(the federal action)/Environmental Impact Report (FEIR)(the state action) – meeting #5 was at 2:00 and an in-person meeting was held at 6:00 (Town Hall Hearing Room)
- PFOS/Public Involvement Plan & Update
 - Next status report = October 2024
 - Next public informational meeting = November 2024
 - To be done in coordinate with BFTA so that the public has one meeting to attend for updates for both entities
- Upcoming Events:
 - September 2024 –
 - CCYP September 18, 2024 (Note date change)
 - Full Scale Emergency Exercise September 26, 2024
 - Looking for volunteers and evaluators
 - October 24, 2024 – 4th Annual SE MA Aviation Career Fair
 - Exhibitor emails sent to previous exhibitors (about 50).
 - School emails and invitations sent.



- 18 exhibitors already signed up
- 3 schools have already signed up

Adjourn Meeting

The list of matters are those reasonably anticipated by the president/chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the sub-committee may go into executive session.

PERSONS INTERESTED ARE ADVISED THAT IN THE EVENT THAT ANY MATTER TAKEN UP AT THE MEETING THAT REMAINS UNFINISHED AT THE CLOSE OF THE MEETING, IT MAY BE PUT OFF TO A CONTINUED SESSION OF THIS MEETING WITH PROPER POSTING.

For your information the section of the M.G.L. that pertains to postings of meetings is as follows: Except in an emergency, in addition to any notice otherwise required by law, a public body shall post notice of every meeting at least 48 hours prior to such meeting, excluding Saturdays, Sundays and legal holidays. In an emergency, a public body shall post notice as soon as reasonably possible prior to such meeting. Notice shall be printed in a legible, easily understandable format and shall contain: the date, time and place of such meeting and a listing of topics that the chair reasonably anticipates will be discussed at the meeting. For meetings of a local public body, notice shall be filed with the municipal clerk and posted in a manner conspicuously visible to the public at all hours in or on the municipal building in which the clerk's office is located.



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