



**BARNSTABLE MUNICIPAL AIRPORT  
BOARDMAN-POLANDO FIELD**  
480 BARNSTABLE ROAD, 2ND FLOOR  
HYANNIS, MA 02601  
[www.town.barnstable.ma.us](http://www.town.barnstable.ma.us)



Office: 508-775-2020  
Fax: 508-775-0453

Katie R. Servis, Airport Manager  
Matthew T. Elia, Assistant Airport Manager

**BARNSTABLE MUNICIPAL AIRPORT  
INFRASTRUCTURE & MARKETING SUBCOMMITTEE  
MEETING AGENDA  
Tuesday, August 4, 2020  
10:30 AM**

**Join Zoom Meeting**

Join Zoom Meeting

<https://us02web.zoom.us/j/81178557115>

Meeting ID: 811 7855 7115

One tap mobile

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Dial by your location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 811 7855 7115

Find your local number: <https://us02web.zoom.us/j/kcOCYGGCMJ>

- Call meeting to order
- Roll Call (Young, Lesinski, Bierwirth)
- Review & Approve minutes of July 7<sup>th</sup>, 2020 Infrastructure & Marketing Subcommittee meetings.

**UNFINISHED BUSINESS:**

***IN0319-01 – Discussion of Future Tank Development at the Airport’s Fuel Farm on the North Ramp***

***IN0320-05 - Discussion of the Guidelines for Construction, Alteration and Improvements at the Barnstable Municipal Airport Policy (this includes Green Technologies)***

***IN0720-01- Discuss Freight***

***IN0720-02 Discuss Airport Branding***

***IN0720-03 Discuss Airport Business Plan – FY2021 Planning***

**NEW BUSINESS:**

***IN0820-01 – Review and Discuss Revision to the Commission by-Laws.***

**Updates:**

- Wash Rack

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Barnstable Municipal Airport Commission  
John T. Griffin, Jr., Chairman; Elizabeth Young, Vice Chairman; Norman Weill, Clerk; Zachary Lesinski, Commissioner;  
Wendy Bierwirth, Commissioner; John G. Flores, Ph.D., Commissioner; Bradley J. Bailey, Commissioner

- World Fuel Contract
- Freight in Terminal
- Airport Tree Clearing Project Update
- ARFF/SRE Roof Replacement Update
- Airport Marketing
  - Business Plan FY2021 – Infrastructure July/August Meeting
- Airport Master Plan Update
  - Inventory Chapter Review-Completed
  - Forecast Chapter – Completed
  - Environmental Chapter – Completed
  - Interim Report - Completed
  - Planning Advisory Group (PAG) Development - meeting June 9 2020 (virtual) 1-3
  - Public Meetings
- Airport Tenant Construction Policy & Green Technologies Implementation – June 2020 Infrastructure meeting/June Full Commission Meeting
  - Discussion of the Guidelines for Construction, Alteration and Improvements at the Barnstable Municipal Airport Policy (this includes Green Technologies) – see attached – working with Infrastructure and tenants to complete by July meetings.
- FY2022 CIP – Planning underway (September meetings with FAA and MassDOT for FY2022)
- FY2022 Budget – Planning underway
- Airport Rates & Charges Update (2021 review post-COVID19)
  - Suggest waiting until the Fall 2020 to revisit
- PFOS/Public Involvement Plan & Update/Mitigation
  - Bid opening for project June 12
  - Additional Funding July 16
  - Kickoff August 4
  - Project completion September 30/October 30
- Airport Events – None
- Do not forget:
  - 90th Anniversary for Boardman/Polando Flight (date?)

### **Adjourn Meeting**

Please Note: The list of matters, are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Commission may go into executive session. The Commission may also act on items in an order other than they appear on this agenda.

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Barnstable Municipal Airport Commission

John T. Griffin, Jr., Chairman; Elizabeth Young, Vice Chairman; Norman Weill, Clerk; Zachary Lesinski, Commissioner;  
Wendy Bierwirth, Commissioner; John G. Flores, Ph.D., Commissioner; Bradley J. Bailey, Commissioner