



**BARNSTABLE MUNICIPAL AIRPORT  
BOARDMAN-POLANDO FIELD**  
480 BARNSTABLE ROAD, 2ND FLOOR  
HYANNIS, MA 02601  
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**BARNSTABLE MUNICIPAL AIRPORT  
INFRASTRUCTURE & MARKETING SUBCOMMITTEE  
MEETING AGENDA  
Tuesday, July 7, 2020  
10:30 AM**

Join Zoom Meeting  
<https://us02web.zoom.us/j/88588036914>

Meeting ID: 885 8803 6914  
One tap mobile  
+13017158592,,88588036914# US (Germantown)  
+13126266799,,88588036914# US (Chicago)

Dial by your location  
+1 301 715 8592 US (Germantown)  
+1 312 626 6799 US (Chicago)  
+1 646 558 8656 US (New York)  
+1 253 215 8782 US (Tacoma)  
+1 346 248 7799 US (Houston)  
+1 669 900 9128 US (San Jose)  
Meeting ID: 885 8803 6914

Find your local number: <https://us02web.zoom.us/j/88588036914>

- Call meeting to order
- Roll Call (Young, Lesinski, Bierwirth)
- Review & Approve minutes of June 2, 2020 Infrastructure & Marketing Subcommittee meetings.

**UNFINISHED BUSINESS:**

IN0319-01 – Discussion of Future Tank Development at the Airport's Fuel Farm on the North Ramp

IN0320-03- Discussion of Pilot Incentive Gear and Marketing Material

IN0320-05- Discussion of the Guidelines for Construction, Alteration and Improvements at the Barnstable Municipal Airport Policy  
(this includes Green Technologies)

**NEW BUSINESS:**

IN0720-01- Discuss Freight

IN0720-02 Discuss Airport Branding

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Barnstable Municipal Airport Commission  
John T. Griffin, Jr., Chairman; Elizabeth Young, Vice Chairman; Norman Weill, Clerk; Zachary Lesinski, Commissioner;  
Wendy Bierwirth, Commissioner; John G. Flores, Ph.D., Commissioner; Bradley J. Bailey, Commissioner

**UPDATES:**

- On-call Airport Environmental 3-year contract
  - Review committee needed (at least one commissioner and airport management)
- Airport Tree Clearing Project Update
- Cape Air Hangar Door and Façade – to be added to FY2022 CIP
- ARFF/SRE Roof Replacement Update
  - Awaiting FAA Grant Award
- Airport Marketing
  - Business Plan FY2021 – Infrastructure July Meeting
- Airport Master Plan Update
  - Inventory Chapter Review-Completed
  - Forecast Chapter – Completed
  - Environmental Chapter – Completed
  - Interim Report - Completed
  - Planning Advisory Group (PAG) Development - meeting June 9 2020 (virtual) 1-3
- Airport Tenant Construction Policy & Green Technologies Implementation – June 2020 Infrastructure meeting/June Full Commission Meeting
  - Discussion of the Guidelines for Construction, Alteration and Improvements at the Barnstable Municipal Airport Policy (this includes Green Technologies) – see attached – working with Infrastructure and tenants to complete by July meetings.
- FY2022 CIP – Planning underway
- FY2022 Budget - - Planning underway
- Airport Rates & Charges Update (2021 review post-COVID19)
  - Suggest waiting until the Fall 2020 to revisit
- PFOS/Public Involvement Plan & Update/Mitigation
  - Bid opening for project June 12
  - Additional Funding July 16
  - Project completion September 30/October 30
- Airport Events – None
- Do not forget:
  - Terminal Mobile and/or Tee-shirt (Howard Boddington) - Discussion of Pilot Incentive Gear and Marketing Material during Infrastructure
  - 90th Anniversary for Boardman/Polando Flight (date?)

**Adjourn Meeting**

Please Note: The list of matters, are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Commission may go into executive session. The Commission may also act on items in an order other than they appear on this agenda.