



**BARNSTABLE MUNICIPAL AIRPORT  
BOARDMAN-POLANDO FIELD**  
480 BARNSTABLE ROAD, 2ND FLOOR  
HYANNIS, MA 02601  
[www.town.barnstable.ma.us](http://www.town.barnstable.ma.us)



Office: 508-775-2020  
Fax: 508-775-0453

Katie R. Servis, Airport Manager  
Matthew T. Elia, Assistant Airport Manager

**BARNSTABLE MUNICIPAL AIRPORT  
INFRASTRUCTURE & MARKETING SUBCOMMITTEE  
MEETING AGENDA  
Tuesday, June 2, 2020  
10:30 AM**

Join Zoom Meeting  
<https://us02web.zoom.us/j/86375925066>

Meeting ID: 863 7592 5066  
One tap mobile  
+13017158592,,86375925066# US (Germantown)  
+13126266799,,86375925066# US (Chicago)

Dial by your location  
+1 301 715 8592 US (Germantown)  
+1 312 626 6799 US (Chicago)  
+1 646 558 8656 US (New York)  
+1 253 215 8782 US (Tacoma)  
+1 346 248 7799 US (Houston)  
+1 669 900 9128 US (San Jose)  
Meeting ID: 863 7592 5066

Find your local number: <https://us02web.zoom.us/j/86375925066>

- Call meeting to order
- Roll Call (Young, Lesinski, Bierwirth)
- Review & Approve minutes of March 3, 2020 Infrastructure & Marketing Subcommittee meetings.

**UNFINISHED BUSINESS:**

IN0319-01 – Discussion of Future Tank Development at the Airport's Fuel Farm on the North Ramp

IN0320-03- Discussion of Pilot Incentive Gear and Marketing Material

IN0320-05- Discussion of the Guidelines for Construction, Alteration and Improvements at the Barnstable Municipal Airport Policy (this includes Green Technologies)

**NEW BUSINESS:**

IN0620-01- Presentation of Fourth Quarter Business Plan Update

IN0320-04- Discussion of Airport Movie Night 2020

**UPDATES:**

---

Barnstable Municipal Airport Commission  
John T. Griffin, Jr., Chairman; Elizabeth Young, Vice Chairman; Norman Weill, Clerk; Zachary Lesinski, Commissioner;  
Wendy Bierwirth, Commissioner; John G. Flores, Ph.D., Commissioner; Bradley J. Bailey, Commissioner

- ARFF/SRE Roof Replacement Update
  - Awaiting FAA Grant Award
- ARFF/SRE Phase I Improvements Update
  - Project kickoff 5/28/2020
- Airport Marketing
  - Business Plan Q4 Update - June 2020 Full Commission Meeting
- Airport Master Plan Update
  - Inventory Chapter Review-Completed
  - Forecast Chapter – Completed
  - Environmental Chapter – Completed
  - Interim Report - Completed
  - Planning Advisory Group (PAG) Development - meeting June 9 2020 (virtual) 1-3
- Airport Tenant Construction Policy & Green Technologies Implementation – June 2020 Infrastructure meeting/June Full Commission Meeting
- FY2021 CIP Approved by Town Council on April 17<sup>th</sup> 2020
- FY2021 Budget - on docket for June 4 Town Council Approval
- Airport Rates & Charges Update (2021 review post-COVID19)
  - Suggest waiting until the Fall 2020 to revisit
- PFOS/Public Involvement Plan & Update/Mitigation
  - Bid opening for project June 5
  - Possible Special Commission Meeting on June 9 to approve so contractor can begin work
  - Project completion September 30
- Airport Events – None
- Do not forget:
  - Terminal Mobile and cost estimates (Howard Bonington)
  - Tee-shirt (Howard Bonington)
  - 90th Anniversary for Boardman/Polando Flight (date?)

### **Adjourn Meeting**

Please Note: The list of matters, are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Commission may go into executive session. The Commission may also act on items in an order other than they appear on this agenda.

---

Barnstable Municipal Airport Commission

John T. Griffin, Jr., Chairman; Elizabeth Young, Vice Chairman; Norman Weill, Clerk; Zachary Lesinski, Commissioner;  
Wendy Bierwirth, Commissioner; John G. Flores, Ph.D., Commissioner; Bradley J. Bailey, Commissioner