



**BARNSTABLE MUNICIPAL AIRPORT
BOARDMAN-POLANDO FIELD**
480 BARNSTABLE ROAD, 2ND FLOOR
HYANNIS, MA 02601
www.town.barnstable.ma.us



Office: 508-775-2020
Fax: 508-775-0453

Katie R. Servis, Airport Manager
Matthew T. Elia, Assistant Airport Manager

**BARNSTABLE MUNICIPAL AIRPORT
INFRASTRUCTURE & MARKETING SUBCOMMITTEE
MEETING AGENDA
Tuesday, March 3, 2020
10:30 AM**

- Call meeting to order
- Roll Call (Young, Lesinski, Bierwirth)
- Review & Approve minutes of January 7, 2020 and February 4, 2020 Infrastructure & Marketing Subcommittee meetings.

UNFINISHED BUSINESS:

IN0319-01 – Discussion of Future Tank Development at the Airport's Fuel Farm on the North Ramp

NEW BUSINESS:

IN0320-01- Presentation by Howard Bonnington on the 90th Anniversary flight of Boardman-Polando

IN0320-02- Presentation of Third Quarter Business Plan Update

IN0320-03- Discussion of Pilot Incentive Gear and Marketing Material

IN0320-04- Discussion of Event Pre-planning

IN0320-05- Discussion of the Guidelines for Construction, Alteration and Improvements at the Barnstable Municipal Airport Policy

IN0320-06- Discussion of JumpStart Pre-planning

UPDATES:

1. ARFF/SRE Roof Replacement Update
2. ARFF/SRE Phase I Improvements Update
3. Airport Marketing
 - a. Jump Start 2020
 - i. March 2020 Meeting Planning Discussion
 - ii. April 2020 Meeting Draft Presentation Review
 - iii. May 2020 Meeting Final Presentation Review
4. Airport Master Plan Update
 - a. Inventory Chapter Review – Completed
 - b. Forecast Chapter – Under Review
 - c. Planning Advisory Group (PAG) meeting 2/18/2020
5. Airport Business Plan Update – FY Q3 (March 2020) – also see above
6. Cape Air Rooftop Solar Array Update
 - a. Glare study complete
 - b. FAA obstruction analysis complete
 - c. Pre-construction meeting complete
 - d. Insurance requirements - complete
7. RFP Land Development Update – on hold until reviewed as part of Airport Master Plan Update
8. Financial Update – on hold until we have new data processing resource developed

Barnstable Municipal Airport Commission

John T. Griffin, Jr., Chairman; Elizabeth Young, Vice Chairman; Norman Weill, Clerk; Zachary Lesinski, Commissioner; James DellaMorte
Commissioner; Wendy Bierwirth, Commissioner

9. CIP - FY2021 Submitted to Town of Barnstable
10. Budget – FY2021 in progress
11. Airport Rates & Charges Update (March 2020 Review)
12. PFOS/Public Involvement Plan & Update

Adjourn Meeting

Please Note: The list of matters, are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Commission may go into executive session. The Commission may also act on items in an order other than they appear on this agenda.