



**BARNSTABLE MUNICIPAL AIRPORT
BOARDMAN-POLANDO FIELD**

480 BARNSTABLE ROAD, 2ND FLOOR
HYANNIS, MA 02601

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R.W. "Bud" Breault, Jr., Airport Manager
Frank Sanchez, Jr., Assistant Airport Manager

**BARNSTABLE MUNICIPAL AIRPORT COMMISSION
FINANCE SUBCOMMITTEE MEETING MINUTES**

**Wednesday, November 5th, 2014
Airport Conference Room 8:30 a.m.**

Barnstable Municipal
Airport Commission:

Ronald Persuitte,
Chairman

John T. Griffin, Jr.,
Vice Chairman

Robert L. O'Brien,
Commissioner, Clerk

Michael A. Dunning,
Commissioner

Timothy R. Luzziatti,
Commissioner

Mary F. Smith,
Commissioner

Stephen P Cobb,
Commissioner

Commissioners Present: (Roll Call)

Timothy R. Luzziatti, Commissioner
Michael A. Dunning, Co Chairman
Robert L. O'Brien, Co Chairman (arrived late)

Commissioners Absent: (Roll Call)

Also, in attendance, Chairman, Ronald Persuitte; Commissioner, Mary Smith, Commissioner, John Griffin and Stephen Cobb, Commissioner

Airport Staff:

R.W. (Bud) Breault, Jr., Airport Manager
Frank Sanchez, Jr., Assist. Airport Manager
Mary McDonald, Principal Financial Admin. Assistant

Public Members:

Daniel Fortnam, Consultant

Meeting was called to order at 8:35 a.m. Roll call was taken.

Minutes of the October 1st, 2014 Subcommittee meeting were unanimously approved, and signed.

Discussion of Month to Month Snap-Shot Comparison Financial Sheet

Discussion of Month to Month Snap-Shot Comparison Financial Sheet.

- Jet Fuel Discount Program with different tiers for additional discounts was discussed.
- Solar panel installation was completed September 2014, however we are waiting on NSTAR interconnection. Estimated completion of interconnection is December 2014-April 2015.

NEW BUSINESS

F1114-01 Appropriation Order Request to Transfer \$ 125,000.00 from Appropriation Order 2012-094for Phase I of East Side Access Road.

➤ Not completed to date

Action: None

F1114-02 Appropriation Order Request to Transfer \$ 125,000.00 from Appropriation Order 2014-090 to Enhance North Ramp Drainage by Hangar II and New Fuel Farm.

- Not completed to date

Action: None

F1114-03 On Call Compensation for Security Coordinator

- Discussed for the interim, pay for actual time worked without \$ 1,500.00 On Call Compensation.

Action: Table until December 2014 Finance Subcommittee meeting.

OLD BUSINESS

None

PENDING BUSINESS:

Hyannis DPW Water Dept. MOU Status:

- No Update at this time.

Airport Fee Structure Review Status:

- No update at this time.

Munis Module Update:

- Scheduled meetings with Town of Barnstable IT Dept to review Airport Software Modules that may fit our needs.

Appropriation Order 2014-091, Appropriation & Loan Order \$ 1,205,000 to fund Design & Construction of Airport FBO Building”:

- Has been cancelled.

FBO Option Analyze Implementation Status:

- No update at this time.

Steamship Authority Lease Update:

- No update at this time.

Mad Platter Update:

- Mutual Release Document effective September 29th, 2014 was drafted and signed October 15th, 2014.
- One time payment of \$ 7,767.67 for equipment purchased upon departure.

Adjournment: Voted and moved to adjourn at 9:37 a.m.


Robert L. O'Brien, Co- Chairman


Michael A. Dunning, Co-Chairman