



BARNSTABLE MUNICIPAL AIRPORT

BOARDMAN-POLANDO FIELD

480 BARNSTABLE ROAD, 2ND FLOOR

HYANNIS, MA 02601

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R.W. "Bud" Breault, Jr., Airport Manager
Frank Sanchez, Jr., Assistant Airport Manager

BARNSTABLE MUNICIPAL AIRPORT COMMISSION FINANCE SUBCOMMITTEE MEETING MINUTES

Wednesday, December 4th, 2013
Airport Conference Room 8:30 a.m.

Barnstable Municipal Airport Commission:

Ronald Pursuitte,
Chairman

John T. Griffin, Jr.,
Vice Chairman

Robert L. O'Brien,
Commissioner, Clerk

Donald E. Megathlin,
Commissioner

Michael A. Dunning,
Commissioner

Timothy R. Luzietti,
Commissioner

Mary F. Smith,
Commissioner

Commissioners Present: (Roll Call)

Michael Dunning, Co-Chairman

Robert L. O'Brien, Co-Chairman

Absent:

Timothy R. Luzietti, Commissioner

Airport Staff:

R.W. (Bud) Breault, Jr., Airport Manager

Frank Sanchez, Jr., Assist Airport Manager

Mary McDonald, Principal Financial Admin. Assistant

Public Members:

None

Meeting was called to order at 8:45 a.m. Roll call was taken.

Minutes of the November 6th, 2013 Finance Subcommittee meeting were unanimously approved, and signed.

Discussion of Month to Month Snap-Shot Comparison Financial Sheet.

Town Council meeting 12/05/13 – To update the new council, Manager Breault will be doing a presentation of FAA & DOT grants.

NEW BUSINESS:

F11-1 FY15 Budget Update

Budget is due December 13th, 2013. Items of discussion include:

- Capital Improvement Projects.
- Position Changes
- Town Report

Manager Breault will be meeting with Mark Milnes; Bob O'Brien & Tom Lynch, Town Manager next week to discuss CIP's.

Action: NONE

F11-6 Hertz Rental Car Servicing (Wash Bay) Facility Lease-Update
No report at this time.

F11-7 Island Airlines Terminal Lease-Update
No report at this time

F11-8 Cape Air Terminal Lease-Update
Waiting on signed lease to be returned

OLD BUSINESS

F05-01 Access & Excel Software- Update
Business Work has been ordered.
Discussed making sure that we have a 60 day trial period.

Pending Business:

- Budget Rental Car- Servicing (Wash Bay) Facility Lease Termination Update
Wash Bay inspection scheduled for today 12/04/2013.
- Customer Facility Charge (CFC) Termination- Update
Increased CFC's limit to \$730,207.97 from \$691,121.80.

Additional Discussion:


Manager Breault has a meeting scheduled today @ 2:00 pm with Chris Kehoe & Jessica Silva, Hyannis Chamber regarding the W.S Development -Kmart Plaza.

Action: None

Adjournment: Voted and moved to adjourn at 9:10 am.



Robert L. O'Brien, Co- Chairman



Michael A. Dunning, Co-Chairman

