



**BARNSTABLE MUNICIPAL AIRPORT  
BOARDMAN-POLANDO FIELD**  
480 BARNSTABLE ROAD, 2ND FLOOR  
HYANNIS, MA 02601  
[www.town.barnstable.ma.us](http://www.town.barnstable.ma.us)



Office: 508-775-2020  
Fax: 508-775-0453

Katie R. Servis, Airport Manager  
Matthew T. Elia, Assistant Airport Manager

**FINANCE SUBCOMMITTEE AGENDA**  
**Tuesday, September 1<sup>st</sup>, 2020**  
**Airport Conference Room 8:30 A.M.**  
**Join Zoom Meeting**  
<https://us02web.zoom.us/j/82224816619>

Meeting ID: 822 2481 6619

One tap mobile

+16465588656,,82224816619# US (New York)

+13017158592,,82224816619# US (Germantown)

Dial by your location

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Germantown)

+1 312 626 6799 US (Chicago)

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

Meeting ID: 822 2481 6619

Find your local number: <https://us02web.zoom.us/u/kbEnp0rW0K>

---

Call Meeting to Order

Roll Call (Weill, Flores, Bailey)

*Review and approve minutes of the June 2<sup>nd</sup>, 2020, July 7<sup>th</sup>, 2020 and August 4<sup>th</sup>, 2020 Finance Subcommittee meeting.*

***EXECUTIVE SESSION: Executive Session pursuant to G.L. c. 30A, § 21(a)6) to discuss and consider a future agreement by and Between Barnstable Municipal Airport and HMI Parking Services LLC as an open meeting may have a detrimental effect on the negotiating position of the Finance Sub-Committee.***

**OLD BUSINESS**

***F0720-02 – Review & Discuss Proposed Agreement by and between Barnstable Municipal Airport and HMI Parking Services LLC.***

**NEW BUSINESS**

***F0920-01 Review & Discuss FY2021 Airport Finances***

**UPDATES:**

- Fuel Program Future Workshop
- Future Tank Development (Master Plan Alternatives)
- World Fuel Contract
  - Under development by Anderson & Kreiger
- Freight in Terminal Update
  - Letter to Cape Air
- Airport Tree Clearing Project Update

---

Barnstable Municipal Airport Commission  
John T. Griffin, Jr., Chairman; Elizabeth Young, Vice Chairman; Norman Weill, Clerk; Zachary Lesinski, Commissioner;  
Wendy Bierwirth, Commissioner; John G. Flores, Ph.D., Commissioner; Bradley J. Bailey, Commissioner

- ARFF/SRE Roof Replacement Update
  - Awaiting FAA Grant Award
- Airport Marketing
  - Rebranding – Final discussion at September 2020 Commission Meeting
- Airport Master Plan Update
  - Inventory Chapter Review-Completed
  - Forecast Chapter – Completed
  - Environmental Chapter – Completed
  - Interim Report - Completed
  - Planning Advisory Group (PAG) Development - meeting June 9 2020 (virtual) 1-3 - COMPLETED
  - Public Meetings/Virtual Meetings Forthcoming
- FY2022 CIP – Planning underway (September meetings with FAA and MassDOT for FY2022)
- FY2022 Budget – Planning underway
- Airport Rates & Charges Update (2021 review post-COVID19)
  - Suggest waiting until the Fall 2020 to revisit
- PFOS/Public Involvement Plan & Update/Mitigation
  - Bid opening for project June 12
  - Additional Funding July 16
  - Kickoff August 4
  - Project start August 17
  - Project completion September 30/October 30
- Airport Events – None
- Airport Finances - discussion at September 2020 Commission Meeting
- Do not forget:
  - 90th Anniversary for Boardman/Polando Flight (date?)

Please Note: The list of matters, are those reasonably anticipated by the Commission Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other Items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Commission may go into executive session. The Commission may also act on items in an order other than they appear on this agenda

---

Barnstable Municipal Airport Commission

John T. Griffin, Jr., Chairman; Elizabeth Young, Vice Chairman; Norman Weill, Clerk; Zachary Lesinski, Commissioner;  
Wendy Bierwirth, Commissioner; John G. Flores, Ph.D., Commissioner; Bradley J. Bailey, Commissioner