



BARNSTABLE MUNICIPAL AIRPORT
BOARDMAN-POLANDO FIELD
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BARNSTABLE MUNICIPAL AIRPORT COMMISSION
MINUTES OF THE REGULAR SESSION
TUESDAY, January 19, 2016

Barnstable Municipal
Airport Commission:

Ronald Pursuitte,
Chairman

John T. Griffin, Jr.,
Vice Chairman

Robert L. O'Brien,
Clerk

Michael A. Dunning,
Commissioner

Timothy R. Luzietti,
Commissioner

Mary F. Smith,
Commissioner

Stephen P. Cobb,
Commissioner

Commissioners Present:

Ronald Pursuitte, Chairman, John T. Griffin, Jr., Vice Chairman, Robert L. O'Brien, Clerk, Michael A. Dunning, Mary F. Smith, and Stephen P. Cobb. The meeting was held at the Barnstable Municipal Airport in the Airport Conference Room, 480 Barnstable Rd., Hyannis, MA.

Commissioners Not Present:

Timothy R. Luzietti

Yarmouth Representative:

William Morasco

Airport Staff Present:

Roland W. Breault, Jr., Airport Manager, Katie Servis, Assistant Airport Manager, and Suzanne Kennedy, Executive Assistant to the Airport Manager

Public Members:

Jeff Myers, MCG; Jim Wolf, Cape Air; Michael Stone, Yarmouth Selectman; Stephen Flecchia, Jacobs Engineering; Philip Geraci, Rectrix; and Sarah Beal, TOB

~~Christina Lounsbury, BMA Noise/Security Coordinator~~

Call To Order:

Chairman Pursuitte called the regular meeting of the Barnstable Municipal Airport Commission to order at 4:45 p.m. Attendance roll call was taken ~~followed by the~~ Pledge of Allegiance.

Minutes of the previous meetings:

Commissioner O'Brien moved to approve the minutes of the November 17, 2015 meeting. These were seconded and unanimously approved. Commissioner O'Brien moved to approve the December 11, 2015 Airport Commission Meeting. These were seconded and unanimously approved.

Public Comment:

None

Commissioners Response to Public Comment:

None

Finance Subcommittee (Commissioners Dunning, O'Brien, Luzietti)

The Finance subcommittee met on January 6, 2016. There was no quorum, so there is nothing to report.

Infrastructure & Marketing Subcommittee (Commissioners Griffin, Smith, Cobb)

The Infrastructure & Marketing subcommittee met January 6, 2016. The following was discussed:

- Cape Air Revise Car Port Solar Plan
- Cape Air New Tenant at Will for terminal lease for freight service

- Rectrix Aviation Terminal Lease
- Possible New Commuter Air Service Incentive Program
- Update on all Airport ongoing projects and RFPs

Old Business:

None

New Business:

BMA0116-01 – Cape Air Revised Solar Car Port Plan and Letter of Intent

MOTION to accept the Cape Air proposal for the plan to install a Solar Car Port on the parking area that they lease from BMAC. BMAC will issue a Letter of Intent before January 31, 2016 to that effect; and a lease modification will follow. **SPONSOR: Finance Subcommittee (May be acted upon)**

- This agenda item was moved and read by Commissioner Griffin and seconded.
- Commissioner Griffin repeated that it was the intent of the Infrastructure Subcommittee to move this forward subject to additional language that states clarification of what happens at the end of 15 years.
- This agenda item was unanimously approved by verbal vote.

BMA0116-02 – Revision of Terminal Counter Space Leases

MOTION to revise the existing Cape Air Terminal Lease for Counter Space and issue a new lease to Rectrix Aviation Inc. for Terminal Counter Space and fees. **SPONSOR: Finance Subcommittee (May be acted upon)**

- This agenda item was moved and read by Commissioner O'Brien and seconded.
- This agenda item was tabled.

BMA0116-03 – Draft New Commuter Air Service Incentive Program

MOTION to approve the new Commuter Air Service Incentive Program for CY2016. **SPONSOR: Finance Subcommittee (May be acted upon)**

- This agenda item was moved and read by Commissioner Dunning and seconded.
- This agenda item was unanimously approved by verbal vote.

BMA0116-04 – Renew 1 year Contract for Dan Fortnam – Air Service Development

MOTION to approve the second contractual one year option for Marketing for Air Service Development from February 1, 2016 through January 31, 2017 to Daniel Fortnam for a not to exceed total of \$44,500.00. **SPONSOR: Infrastructure and Marketing Subcommittee (May be acted upon)**

- This agenda item was tabled by the Chairman.

Air Service Development Update:

- Manager Breault had sent an update via email to the Commissioners the day before that also reflects back to agenda item BMA0116-04 which was tabled. He recommended that the update be deferred.

Yarmouth Representative Comments:

- William Morasco, Yarmouth Representative, did not have any comments. He asked Yarmouth Selectman Michael Stone if he had any comments. He declined.
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Airport Manager's Report:

Manager Breault reported on the following:

- As an update to the Capital Improvement Program because of the financial uncertainties at the Airport due to Island Airlines Bankruptcy; the Comprehensive Financial Advisory Committee (CFAC) and Management are recommending that two items be deferred for at least one year. These are 17-03 Vegetation Management Plan for \$450,000, and 17-04 Airfield Lighting Control \$75,000. The three other projects will continue to move forward.

- Management met with CFAC and discussed the CIP Program and the implications to the budget; and CFAC would like an update after management reviews the impact. Once a complete analysis is complete, other items may be deferred in the budget for this year and next.
- He introduced Jeff Myers who has volunteered his services to the Airport for marketing. His bio was sent to the Commissioners along with some ideas he had outlined. Mr. Myers briefly gave some background information about himself. He is a pilot and has just moved back from Florida. He has a passion for aviation and has the time and skills to be of significant support to the Airport and he hopes to have the opportunity to exceed the Commissioners expectations.
- There have been articles in the newspaper announcing Kappy's Liquors in moving into a vacant building on Rte 28 across from the airport. There seems to be some concern expressed in regards to traffic. This is the same stretch of road where the Airport received a lot of opposition to a tenant on the Mildred's property. He stated that he hopes that Kappy's and the BJ's Gas Station are given the same scrutiny and regulatory aspects as the Airport.

Commissioner's Comments:

Commissioner Smith commented that the last thing this area needs is another super liquor store.

Commissioner Griffin concurred with Manager Breault. The Airport has performed a great deal of mitigation to minimize traffic and build roads to that effect. Some of the things that the Airport wanted to do, or may still want to do that would have minimum impact on traffic seem to get over scrutinized and over-regulated. Yet, some of these things are going to be real traffic generators seem to fly through the approval.

Chairman Pursuitte moved to go into Executive Session under G.L. c. 30A section 21(a)(2), to conduct contract negotiations in consideration of continuing the Air Service Development Contract with Dan Fortnam because he declared that an open meeting may have a detrimental effect on the negotiating position of the Airport commission and not to reconvene in open session. This motion was seconded and approved by roll call vote:

Pursuitte	yes	Griffin	yes
O'Brien	yes	Dunning	yes
Smith	yes	Cobb	yes

Adjournment:

Upon Motion duly made and seconded, the meeting was adjourned at 5:00 p.m.

The next meeting will be held on February 16, 2016.

ROBERT L. O'BRIEN, CLERK