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BARNSTABLE MUNICIPAL AIRPORT
BOARDMAN-POLANDO FIELD
480 BARNSTABLE ROAD, 2ND FLOOR
HYANNIS, MA 02601

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R.W. "Bud" Breault, Jr., Airport Manager
Katie R. Servis, Assistant Airport Manager

BARNSTABLE MUNICIPAL AIRPORT COMMISSION
MINUTES OF THE REGULAR SESSION
TUESDAY, May 19th, 2015

Barnstable Municipal
Airport Commission:

Ronald Pursuitte,
Chairman

John T. Griffin, Jr.,
Vice Chairman

Robert L. O'Brien,
Clerk

Michael A. Dunning,
Commissioner

Timothy R. Luzietti,
Commissioner

Mary F. Smith,
Commissioner

Stephen P. Cobb,
Commissioner

Commissioners Present:

Ronald Pursuitte, Chairman, John T. Griffin, Jr., Vice Chairman, Michael A. Dunning, Mary F. Smith, Timothy R. Luzietti and Stephen F. Cobb. The meeting was held at the Barnstable Municipal Airport in the Airport Conference Room, 480 Barnstable Rd., Hyannis, MA.

Commissioners Not Present:

Robert L. O'Brien, Clerk

Yarmouth Representative:

None

Airport Staff Present:

Katie R. Servis, Assistant Airport Manager, and Suzanne Kennedy, Executive Assistant to the Airport Manager

Public Members:

~~Chip Bishop and Dan Fortnam~~

~~Christina Lounsbury, BMA Noise/Security Coordinator~~

Call To Order:

Chairman Pursuitte called the regular meeting of the Barnstable Municipal Airport Commission to order at 4:05p.m. Attendance roll call was taken ~~followed by the~~ Pledge of Allegiance.

Minutes of the previous meetings:

Chairman Pursuitte moved to approve the minutes of the April 21, 2015 Airport Commission Meeting. These were seconded and unanimously approved. The April 21, 2015 Executive Session Minutes were tabled for approval.

Public Comment:

None

Commissioners Response to Public Comment:

None

Finance Subcommittee (Commissioners Dunning, O'Brien, Luzietti)

The Finance subcommittee met on Tuesday, May 6 2015. The following was discussed:

- Teamsters Local Union #59 Contract for ratification
- Vector Integrated System Contract for approval
- Cape Cod Community College proposed Airframe & Power Plant school location and the lack of agreement between DCAM and Davenport for leasing the building.
- Bid Acceptance and Appropriation Order for the Taxiway C project for approval
- Review of the Revised Draft Discount Volume Jet Fuel Sales Agreement
- MOU between the DPW Water Division and BMA approval
- Town of Barnstable Airport Manager Contract discussion

- MUNIS A/R software update
- Steamship Authority lease update
- ZIP Car Request and rescission from Budget Car Rental

Infrastructure & Marketing Subcommittee (Commissioners Griffin, Smith, Cobb)

The Infrastructure & Marketing subcommittee met on Tuesday, May 6 2015. The following was discussed:

- Cape Cod Community College Airframe & Power Plant proposed school update
- Phase II East Ramp Access Road project delay pending the school location
- Bid Acceptance for the Taxiway C project approval
- Updates on all ongoing BMA projects

Old Business:

BMA0914-04 – Review Revised Draft BMA Jet Fuel Volume Discount Program

This agenda item was tabled for discussion at the June 3rd Finance subcommittee meeting

New Business:

BMA0515-01 – Approval of Bid Acceptance for the Reconstruct and Relight Taxiway C Construction project and Appropriation Order 2015-XXX in the amount of \$785,000 for additional funds to complete the project

MOTION: to approve the Bid Acceptance for the bid submittal from Lawrence Lynch Corporation for the Reconstruct and Relight Taxiway C Construction project contingent upon the Town Council approval of Appropriation Order 2015-XXX; and to approve Appropriation Order 2015-XXX in the amount of \$785,000 for necessary additional funding for the project. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

- This agenda item was moved and read by Commissioner Dunning and seconded.
- The Appropriation Order was sent May 1st to the Town Manager to be placed on the Town Council Agenda for Thursday May 21st. This was overlooked and will not be on the agenda until June 4th for the first reading.
- This agenda item was unanimously approved by verbal vote.

BMA0515-02 – Approval of the New Vector Airport Systems Integrated Aircraft ID, VNOMS, & Billing System proposed 5 year contract from 07/01/2015 - 06/30/2020.

MOTION: to approve the proposed 5 year contract with Vector Airport Systems for an integrated Aircraft ID, VNOMS, & Billing System effective July 1, 2015 for an initial cost of \$71,842.00 for the first year. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

- This agenda item was moved and read by Commissioner Luziatti, and seconded.
- Asst. Manager Servis stated that the language pertaining to early termination for the contract needs to be changed to reflect a pro-rated annual fee.
- This agendas item was unanimously approved by verbal vote as noted to include the contingency language.

BMA0515-03 – Approval of Teamsters Local Union #59 contract effective 7/1/2014 – 6/30/2017 for Ratification

MOTION to approve the Teamsters Local Union #59 contract effective July 1, 2014 for ratification with the language as outlined on the tentative agreement dated April 24, 2015. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

- This agenda item was read by Commissioner Griffin, and seconded.
- This agenda item was unanimously approved by verbal vote.

BMA0515-04 – Approval of the MOU between the Town of Barnstable DPW Water Supply Division and the Barnstable Municipal Airport

MOTION to approve MOU Version 3.0 R3 as amended 5/5/15 between the Town of Barnstable DPW Water Supply Division and the Barnstable Municipal Airport. The term of the MOU will be for an initial 10 years effective 3/1/2013 and terminating on 2/28/2023; with an automatic 10 year extension to 2/28/2033 subject to rate renegotiation. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

This agenda item was tabled for further discussion at the June 3rd Finance subcommittee meeting

BMA0515-05 – Approval of the Amendment No. 1 to the Woods Hole, Martha’s Vineyard and Nantucket Steamship Authority Lease

MOTION to approve the Amendment No. 1 to the Woods Hole, Martha’s Vineyard and Nantucket Steamship Authority Lease effective 1/1/2015 for 5 a year period with one additional 5 year option to renew terminating on 12/31/2024. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

This agenda item was tabled

Airport Manager’s Report:

- On May 8th management met with the Airport tenants re: snow removal. Comments and suggestions were reviewed and some improvements will be placed in effect for next year. The tenants were pleased with the prompt snow removal, but made comments about the number of days that the airport was closed due to the snow.
- Eversource started their cable project on April 8th and finalized the airport section last Friday. Some Runway closures were necessary.
- The DPW Water Main relining project started April 27th. Water testing was done today and results will determine if the project is complete.
- Taxiway repainting began on May 18th and is progressing well. Safety Markings did the project last year and they should be complete by the end of the week.
- The Notice to Proceed for the Fuel Farm project should be issued tomorrow to begin work in June.
- The East Side Access road design is complete and has been sent to the Cape Cod Commission for review. This project may be put on hold pending the outcome of the availability of a building for the CCCC A&P School.
- The Taxiway C project will begin in the fall once the appropriation orders are approved and grant requests submitted.
- The Part 139 Inspection is scheduled for June 15th, 16th, and 17th. Staff has been preparing and continuing with daily inspections and compiling all of the reports and training records.
- JetBlue resumes seasonal service on June 18th, 2015.
- The FAA will be doing a project on their approach light system on Runways 24 & 15. They will begin tomorrow on Runway 24. Most of the stanchions are in the railroad yard, but there may need to be intermittent closures of the runways for them to complete their work.
- The RVZ project will be gin in the fall.

Commissioner’s Comments:

Commissioner Griffin stated at the last meeting there was a discussion about the Worcester Airport and how they have been attracting air service. One key factor that was omitted is the fact that Massport took over the Worcester Airport; and this has impacted the financial ability of the airport to offer incentives to entice new service.

Commissioner Cobb stated that there was a very good article published in the Cape & Plymouth Business News regarding the economic impact of the Barnstable Airport and also in the Cape Cod Times. This was nice exposure for the Airport.

There was a question raised by Counselor Jim Crocker in an article in the Barnstable patriot regarding the closure of the Mary Dunn wells pertaining to whether some of the pollution may be related to the airport. Chip Bishop spoke with Dan Santos, DPW Director, to see if a statement could be made that the Airport is not the source of any pollution. He wanted to hold off until the further water testing results were received to back up the statement.

DEP has requested that the Airport test some of their wells. Horsley Witten stated that there was no sign of the 1,4 dioxane contaminant in the testing that they did near Griffin and Cape Air. Additional testing will be done downstream. So far, the wells on the airport did not indicate the presence of 1,4 dioxane above laboratory reporting limits. An official report will follow from Horsley Witten Group. The Chairman will contact Mr. Crocker and review the testing that has been completed by the airport and the negative results. He commented that the Water

Division has four wells that are currently off-line, including the large Straightway well, and there is concern for the summer demands.

The president of CCCC has asked the airport to step in and assist them in moving forward with the A&P School. Ms. Servis will be meeting with Mass Aeronautics Commission and Dave Dineen of MAMA to discuss helping CCCC maintain existing FY2015 grants, so they don't lose their funding, to be able to do this type of facility at BMA.

The marketing program to promote JetBlue will begin next week with both written and radio advertising. The WCOD/COOL 102 radio station will be broadcasting live from the first flight out of Hyannis to New York. They will also be conducting an on-air contest to give away 2 free round trip tickets. This will be great advertising.

Chairman Persuitte requested that all of the commissioners attend the meeting on June 23rd as there will be a workshop held directly after the meeting.

There is a retirement luncheon being held on June 17th in Norton MA for the MassDOT Director, Christopher Willenborg. Everyone was invited to attend.

Adjournment:

Upon Motion duly made and seconded, the meeting was adjourned at 4:43 p.m.

The next meeting will be held on June 23, 2015.

ROBERT L. O'BRIEN, CLERK