



BARNSTABLE MUNICIPAL AIRPORT
BOARDMAN-POLANDO FIELD
480 BARNSTABLE ROAD, 2ND FLOOR
HYANNIS, MA 02601
www.town.barnstable.ma.us



Office: 508-775-2020
Fax: 508-775-0453

R.W. "Bud" Breault, Jr., Airport Manager
Frank Sanchez, Jr., Assistant Airport Manager

Barnstable Municipal
Airport Commission:

Ronald Persuitte,
Chairman

Donald E. Megathlin,
Vice Chairman

Robert L. O'Brien,
Clerk

John T. Griffin, Jr.,
Commissioner

Michael A. Dunning,
Commissioner

Timothy R. Luziatti,
Commissioner

BARNSTABLE MUNICIPAL AIRPORT COMMISSION
MINUTES OF THE REGULAR SESSION
TUESDAY, February 21, 2012

Commissioners Present:

Daniel W. Santos, P.E., Chairman, Robert L. O'Brien, Clerk, John T. Griffin, Jr., Ronald Persuitte, and Michael A. Dunning. The meeting was held at the Barnstable Municipal Airport in the Airport Conference Room, 480 Barnstable Rd., Hyannis, MA.

Yarmouth Representative Present:

Robert Howard

Airport Staff Present:

Roland W. Breault, Jr., Airport Manager, Frank Sanchez, Assistant Airport Manager, and Suzanne Kennedy, Executive Assistant to the Airport Manager

Public Members:

Chip Bishop, Chip Bishop Communications, Debra Dagwan, Town Council Liaison, David Still II, Barnstable Patriot, and Laura Reckford, Barnstable Enterprise

Call To Order:

Chairman Santos called the regular meeting of the Barnstable Municipal Airport Commission to order at 4:03 p.m. Attendance roll call was taken.

Minutes of the previous meetings:

Chairman Santos moved to approve the minutes of the October 18, 2011 Airport Commission Meeting. This was seconded and unanimously approved.

Chairman Santos moved to approve the minutes of the November 22, 2011 Airport Commission Meeting. This was seconded and unanimously approved.

Public Comment:

None

Commissioners Response to Public Comment:

None

Reports from Subcommittees

Finance Subcommittee (Commissioners Megathlin, Persuitte, O'Brien)

- The Finance subcommittee was unable to meet this month prior to the Commission Meeting, but will be meeting next week.

Infrastructure Subcommittee (Commissioners Griffin, Dunning, Luzietti)

The Infrastructure subcommittee met on Tuesday, February 14, 2012, however a quorum was not met, so no actions were taken. The following was discussed:

- The easements for the utility poles on the Access Road have been approved and the documents have been sent to Verizon. Once they are recorded at the Registry of Deeds a move date will be scheduled so as not to disrupt business.
- The request to move the utility pole on Attucks and Airport Road was approved at the Pole Hearing. A letter from Mr. Schlegel will follow.
- The Notice to Proceed for the Rotary work has been issued.
- Additional signage was recommended for Air Freight, and State Airport signs for local roadways.
- Demolition of the buildings is complete, and both DEP work plans are in place.
- A Change Order for additional foundation removal for the ATCT and the Terminal is pending.
- The fence behind Tracey Volkswagen has been fixed and the complaint issue resolved.
- Dedication Plaque language was tabled.
- The Clerk of the Works duties as the projects progress and the recommendation that his duties become part time.

Unfinished Business:

BMA0112-08 – Reconsideration of ATCT and Terminal Dedication Plaque language

MOTION to reconsider the previously approved language for the ATCT and Terminal Dedication Plaques and approve the current draft language as discussed. SPONSOR: Management (May be acted upon)

Manager Breault stated that the original draft language was very basic, but as a result of a comment from the Massachusetts Secretary of Transportation, Rich Davey, it has been modified to include everyone on the handouts (see attached). There are two drafts, one for each building, that were modeled after the Westfield Airport plaque that Secretary Davey liked and thought was appropriate. Manager Breault tried to keep the language to a minimum, but the plaque will be 2' X 3" in size. This language was sent to the Commission, the DOT and the FAA for review and suggested changes. A decision does not have to be made tonight, but any changes or recommendations need to be received soon to get the plaques prior to the Dedication Ceremony.

Chairman Santos would prefer for the Commission to finalize the language prior to input from the DOT and FAA. He opened the item up for discussion. Commissioner Pursuitte recommended that the plaque should be limited to the required honorariums that put tremendous amounts of time and effort into the projects. Mr. Howard attended the Nantucket Airport Dedication and he stated that there was no one there in a political respect. There is no requirement for a plaque, but if one is to be installed, then the appropriate people should be listed. Councilor Dagwan recommended that two former councilors, Mr. Farnham and Mr. Crocker, should be added as they had been an integral part of the project processes. Chairman Santos stated that he will take a photo of the Nantucket Airport plaque and work with Manager Breault to determine the appropriate list. This agenda item was tabled.

New Business:

BMA0212-01 – Approval of Suffolk Construction Change Orders for Proposed Change Orders approved in February 2012

MOTION to approve the Suffolk Construction Change Order #20040 in the amount of \$132,298.00 for the listed Proposed Change Orders (PCO) to the New Terminal Project. SPONSOR: Infrastructure Subcommittee (May be acted upon)

This agenda item was moved and read by Commissioner Griffin, and seconded. This is to eliminate some of the additional asbestos materials in the terminal and this reflects only Suffolk Construction costs. This agenda item was unanimously approved by verbal vote.

BMA0212-02 – Consideration of Renaming the Conference Room

MOTION to consider renaming the conference room in the new Airport Terminal the Gourley Conference Room and etching the glass to reflect the original wording of the inscription. SPONSOR: Management (May be acted upon)

Manager Breault asked if the Commission wanted to continue the name of the conference room as the Bud Gourley Conference Room. Chairman Santos opened this for discussion amongst the Commissioners. Commissioner

Dunning served with Mr. Gourley and said he was a terrific guy, but this is a new terminal and should be named after an individual that was instrumental in bringing it to fruition. Commissioner Griffin recommended Art Kimber, a prior Commission Chairman, Bud Breault, Boardman-Polando, or not naming it after anyone was also suggested. This agenda item was tabled for further discussion.

BMA0212-03 – Approval of Council Order #2012-077 to create a Gift Fund for the Airport Art Program

MOTION to approve the Council Order #2012-077 to create a gift fund for the purpose of establishing and operating an Airport Art Program at the Barnstable Municipal Airport. **SPONSOR: Management (May be acted upon)**

This agenda item was moved and read by Commissioner Dunning, and seconded. Manager Breault has submitted this to the Town Council to have on their agenda in Mid-March. This will create a gift account for people to donate monies to be used for the Airport Arts Program without further appropriation. The Art Task Force would then make a recommendation as to how the monies are to be spent. These funds could be used for artwork, buy equipment such as display cases or art hanging material. The FY 2013 budget has some limited funding for the art program, and this would allow for a continuous flow of funding. A second request for qualifications for artists was just released which includes clarification of insurance issues and the sale of artwork which will not be allowed during the six-month duration of display. There was a discussion of the areas available for artwork, as 70% of all of the areas were sold by Clear Channel for advertising; and it was mentioned that this art program has required a lot of work and dedication by a lot of people to bring to fruition. This agenda item was unanimously approved by verbal vote.

BMA0212-04 – Approval of Appropriation Order #2012-072 in the amount of \$210,000 for additional asbestos abatement in the Terminal and Generator Buildings

MOTION to approve the Town Council Appropriation Order #2012-072 in the amount of \$210,000 for the purpose of funding the necessary additional Asbestos Abatement in the old terminal and generator buildings. **SPONSOR: Management (May be acted upon)**

This agenda item was moved and read by Commissioner Dunning, and seconded. Manager Breault stated that the asbestos abatement item for the ATCT was previously approved by the Town Council in the amount of \$365,000 and there is every indication that the FAA will reimburse all of these funds, although he has not received anything in writing as yet. Since then additional asbestos containing materials were found in the terminal building and the foundation. This amount is for asbestos, Vertex, transite pipe, and a contingency associated with all asbestos removal costs. As of right now, all of this will be spent out of the Airport Reserves and there will probably not be any reimbursement funds from the State or the FAA. There are currently about \$6.5 million in the Reserves, and this might delay some other capital programs. The additional appropriation is needed as there are currently not enough funds in the project to cover these unanticipated costs. This was unanimously approved by verbal vote.

BMA0212-05 – Non-union Personnel Contract Negotiations

This agenda item was discussed at the end of this the meeting.

Yarmouth Representative's Comments:

Mr. Howard commented he had attended the Cape Cod Chamber Event at the Airport on February 15, 2012. It was a wonderful event, he heard many great comments, and everyone came away very happy. There were approximately 400 to 450 people in attendance. He stated the Yarmouth Board of Selectmen would have attended, but they had a conflict with a meeting with the D-Y School Board. He commented the ice sculpture of the Cessna-402 was outstanding!

Airport Manager's Report:

Manager Breault reported the following:

- He just wanted to say Aruba was great!
- The Chamber of Commerce Business After Hours Event was a huge success. The food was great and Chef Ralph was magnificent and a good choice for a new tenant. The ice sculpture was outstanding! It weighed 1600 lbs and was brought in in pieces and fused together in place. He thanked all of the sponsors involved that made a financial contribution, Cape Air, Island Air, Hertz Car Rental, Budget Car Rental, and The Arts Foundation. He thanked the staff and Chip Bishop for all of their hard work, and stated that we have now shown that we have a new venue for large events within the Town. This may be a good source of revenue in the future.

- Chairman Santos stated this was a Chamber Event, but it was clear that those people were here to see the Airport. It was a wonderful success to show off all of the work we have done.
- Manager Breault suggested to Governor Patrick, through MassDOT that May 4th would be a great day for the Grand Opening of the Terminal and the ATCT. Once he receives a reply a date will be locked in. By then the demolition should be done and the roads complete with the plantings in full bloom.
- He had drafted the FY 2013 Operating Budget and will discuss it with the Finance Subcommittee tomorrow. It is a balanced budget totaling \$7,405,624.00. This represents an approximate 4% decrease from this year.
- The boiler in the heated bays in the ARFF building has failed. It is approximately 15 years old. The Town of Barnstable DPW Department tried to come and repair it, but they were not able to, so a portable heater is on loan from the DPW to currently heat the bays. An emergency appropriation may be needed at a future date to replace this boiler.
- Management had a meeting with the FAA and MassDOT on the FY 2012 and FY2013 on the Aviation CIP and the BMA CIP and everything seems to be copasetic. The only major concern is that as a result of Congress passing an FAA Authorization Bill, they reduced the AIP Program reimbursement funding from 95% to 90%. He is hoping that the remaining 10% will be split and the MassDOT will fund 5% instead of the previous 2.5%. This will increase the BMA share of costs slightly.
- A Commission retreat was previously discussed, and if the commission chooses to do so, Mr. Bishop has offered to moderate. Chairman Santos will discuss this with Mr. Bishop and make a proposal.

Announcements – Commissioner’s Comments:

None

Chairman Santos stated that Manager Breault is currently working under a one-year contract extension. He requested a few of the Commissioners volunteer to review the suggested changes to language that the Manager has made and propose a new contract to the Commission. Commissioners Dunning, Pursitte, and O’Brien volunteered, and an Executive Session may be proposed at the next Commission meeting to review the contract.

The next meeting will be held on March 20, 2012.

Adjournment:

Upon Motion duly made and seconded, the meeting was adjourned at 4:48 p.m.

ROBERT L. O’BRIEN, CLERK