

CAPE COD GATEWAY AIRPORT COMMISSION
Thursday, March 27, 2025
Meeting to be held in the Airport Conference Room at 10:00 AM

- This meeting will be replayed via Xfinity Channel 8 or high-definition Channel 1072. It may also be accessed via the Government Access Channel live video on demand archives on the Town of Barnstable's website:
<https://streaming85.townofbarnstable.us/CablecastPublicSite/?channel=1>
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PUBLIC SESSION AGENDA

1. **Call to Order**
 - a. This meeting of the Cape Cod Gateway Commission meeting is being recorded and broadcast on the Town of Barnstable's Government Access Channel. In accordance with Massachusetts General Laws Chapter 30A, Section 20, I must inquire whether anyone else is recording this meeting and, if so, to please make their presence known.
2. **Roll Call**
3. **Pledge of Allegiance**
4. **Minutes of the previous meetings:**
None
5. **Public Comment**
6. **Commissioner's Response to Public Comment**

PUBLIC SESSION

7. OLD BUSINESS

None

8. NEW BUSINESS

SCOM0325-1 – Acceptance of the resignation of Interim Airport Manager, Matthew T. Elia and discussion of next steps for Acting Management

MOTION to accept the resignation of the Cape Cod Gateway Airport Interim Airport Manager, Matthew T. Elia, effective June 12, 2025, and to discuss the next steps for acting management. **SPONSOR:** Airport Commission (**May be acted upon**)

COM0325-2 – Discussion and Approval of the Recommendation of Award for Recruitment Services to ADK Consulting, Inc. for a total contract price of \$49,999.00.

MOTION to approve the award to ADK Consulting, Inc. and to approve the subsequent contract by and between ADK Consulting, Inc. and the Cape Cod Gateway Airport for the Airport Manager position Recruitment Services in the not to exceed amount of \$49,999.00. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

SCOM0325-3 – Review and Approve a Travel Approval Letter for Airport Staff

MOTION to approve the Travel Approval Letter submittal to the Town Manager for one staff member to attend Live Fire Training to obtain initial certification as an Aircraft Rescue Firefighter. **SPONSOR:** Management (**May be acted upon**)

Updates:
None

9. Announcements – Commissioner’s Comments

10. Matters not reasonably anticipated by the Chair

11. Adjournment – Next Meeting, April 15, 2025

Please Note: The list of matters are those reasonably anticipated by the Commission Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Council may go into executive session. The Commission may also act on items in an order other than they appear on this agenda.

PERSONS INTERESTED ARE ADVISED THAT, IN THE EVENT ANY MATTER TAKEN UP AT THE MEETING REMAINS UNFINISHED AT THE CLOSE OF THE MEETING, IT MAY BE PUT OFF TO A CONTINUED SESSION OF THIS MEETING, WITH PROPER POSTING.

For your information the section of the M.G.L. that pertains to postings of meetings is as follows:
Except in an emergency, in addition to any notice otherwise required by law, a public body shall post notice of every meeting at least 48 hours prior to such meeting, excluding Saturdays, Sundays and legal holidays. In an emergency, a public body shall post notice as soon as reasonably possible prior to such meeting. Notice shall be printed in a legible, easily understandable format and shall contain: the date, time and place of such meeting and a listing of topics that the chair reasonably anticipates will be discussed at the meeting. For meetings of a local public body, notice shall be filed with the municipal clerk and posted in a manner conspicuously visible to the public at all hours in or on the municipal building in which the clerk’s office is located.