



CAPE COD GATEWAY AIRPORT COMMISSION

Tuesday, October 18, 2022

Meeting to be held On-line at 4:00 PM - Via link below:

Join Zoom Meeting

<https://zoom.us/j/99456743213>

Meeting ID: 994 5674 3213

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Meeting ID: 994 5674 3213

Find your local number: <https://zoom.us/u/adL7EUHsQK>

1. Call to Order

2. Roll Call

3. Pledge of Allegiance

4. Minutes of the previous meetings:

June 28, 2022

5. Public Comment

6. Commissioners Response to Public Comment

7. Report from Sub-Committees

- **Finance** (*Commissioners Weil, Flores, Bailey*)
- **Infrastructure & Marketing** (*Commissioners Bierwirth, DiGeorge, Guiod*)

8. OLD BUSINESS



480 Barnstable Rd, Hyannis, MA 02601 | flyHYA.com | 508.775.2020

KATIE RILEY SERVIS Airport Manager | MATTHEW T. ELIA Assistant Airport Manager

None

9. NEW BUSINESS

COM1022-1 Presentation by WS Development Regarding The Landing at Hyannis

COM1022-2 - Approval of Recommendation of Award for On-call Planning Services to Airport Solutions Group

COM1022-3 - Approval of Recommendation of Award for On-call Engineering Services to Airport Solutions Group

10. Report of Special Committees

- Noise Report (July, October, January, April)
- Yarmouth Representative Comments

Updates:

- Intern Update
- Monthly Financial Review (Finance)
- Monthly Business Plan Review (Infrastructure)
- Upcoming November Finance Items:
 - On-Call Planning
 - On-Call Engineering
 - Cape Air/Hyannis Air Service Terminal Lease
 - Hangar Lease - Drugge
- Upcoming November Infrastructure Items:
 - Business Plan Update
 - Electric Aviation Discussion
- CARES Act Projects Update/Status
 - Replacement of T-hangar CARES1 & Airport Operations Renovation (see above)
 - Project started July 20
 - Mary Dunn Way Extension
 - Project started June 20
 - Final pavement next week - October 12
- Procurement
 - On-Call Engineering
 - On-Call Planning
 - Airport Wood Signs - (Quotes < \$50,000)
 - On-call airline marketing (October)
 - Three-year on-call painting (October)
 - Café commercial kitchen or retail (October/November)
 - On-call marketing and social media (October)
- Town of Barnstable Budget
 - Management will start planning for FY2024 starting with CIP development with on-call teams
 - Meeting 10/5/2022 with FAA/MassDOT
- Airport Environmental Assessment Status
 - Public meeting 10/27 @ 1800
 - Terminal Baggage Claim
- PFOS/Public Involvement Plan & Update
 - Working on Phase IV Reporting due to DEP in October 2022
 - Webpage development with more information on PFAS underway



- o Rebranding
 - o Sign Replacement
 - Mary Dunn Way Project will include one sign
 - Replacement of wooden signs - out for a bid/quotes.
 - Working with the state on replacement of the green/white signs
- o Dates to remember:
 - o Southeastern Massachusetts Aviation Career Fair 2022
 - October 20, 2022: 0830-1400

11. **Announcements** - Commissioner's Comments

12. Matters not reasonably anticipated by the Chair

13. **Adjournment** - Next Meeting, November 15, 2022

Please Note: The list of matters, are those reasonably anticipated by the Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Commission may go into executive session. The Commission may also act on items in an order other than they appear on this agenda.

AGENDA ITEMS

COM1022-1 Presentation by WS Development Regarding The Landing at Hyannis

COM1022-2 - Approval of Recommendation of Award for On-call Planning Services to Airport Solutions Group

MOTION to approve the Bid Acceptance and recommendation of award for the Cape Cod Gateway Airport On-call Planning Services to Airport Solutions Group. Once approved, a contract will be drawn up subject to final approval by the Cape Cod Gateway Airport Commission. **SPONSOR: Management (May be acted upon)**

COM1022-3 - Approval of Recommendation of Award for On-call Engineering Services to Airport Solutions Group

MOTION to approve the Bid Acceptance and recommendation of award for the Cape Cod Gateway Airport On-call Engineering Services to Airport Solutions Group. Once approved, a contract will be drawn up subject to final approval by the Cape Cod Gateway Airport Commission. **SPONSOR: Management (May be acted upon)**

