

# TOWN OF BARNSTABLE

NOTICE OF MEETINGS OF TOWN DEPARTMENT AND ALL TOWN BOARDS  
As Required by Chapter 28 of the Acts of 2009 which amends MGL Chapter 30 A

**NAME OF PUBLIC BODY – COMMITTEE, BOARD OR COMMISSION**

**CAPE COD GATEWAY AIRPORT COMMISSION MEETING**

**480 Barnstable Road, Hyannis, MA 02601**

**DATE OF MEETING:** Tuesday, August 17, 2021

**Check below which one applies:**

The Clerk’s office has this meeting date already posted

This is a special meeting which has not been posted

**Time:** 4:00 p.m.

**PLACE:** \*\* VIA Zoom Meeting\*\*

**ADDRESS:** The Commission Meeting will be held by remote participation. Please see instructions below.

Join Zoom Meeting

<https://zoom.us/j/91290873185>

Meeting ID: 912 9087 3185

1. Call to Order
2. Roll Call
3. Pledge of Allegiance
4. Minutes of the previous meetings:  
June 15, 2021
5. Public Comment
6. Commissioners Response to Public Comment
7. Report from Sub-Committees
  - Finance (Commissioners Weill, Flores, Bailey)
  - Infrastructure & Marketing (Commissioners Young, Bierwirth, DiGeorge)

**AGENDA**

**8. OLD BUSINESS**

**COM621-13 – Approval of proposed Steamship Authority Modifications**

**9. NEW BUSINESS**

**COM0821-1 – Approval of Amendment #2 to the Operating Agreement, Area 1 (Truck Staging Area) by and between Cape Cod Gateway Airport and the Woods Hole, Martha’s Vineyard and Nantucket Steamship Authority and Amendment #2 to the Operating Agreement, Area 2 (Automobile Parking Facility) by and between Cape Cod Gateway Airport and the Woods Hole, Martha’s Vineyard and Nantucket Steamship Authority**

**COM0821-2 – Review and Approve DRAFT FY2023-FY2027 Capital Improvement Plan.**

**Updates:**

- Airport Finances Update
  - Management to review at the full Commission meeting – reporting will be for the first month of the new fiscal year as of 7/30/2021.
- CARES Act Projects Update
  - Replacement of T-hangar (Amendment Commission approved January 2021),
    - Critical path is environmental permitting.
    - 30-day Mass Historical review period begins week of July 26, 2021
    - Submit request for approvals to town planning board and September public hearing as well as MA Historical Society submittal
    - Schedule:
      - Design = underway

- Environmental = August/September public meeting
- Final Design = September 29, 2021
- Bid Advertisement = October 7, 2021
- Bid Opening = November 4, 2021
- Bid Award = December 2021
- Development Addendum = December 2021
- Construction Start = March/April 2022
- Completion Date = October 2022
- Fleet Hangar Door Replacement (Amendment Commission approved January 2021). On hold.
- Mary Dunn Way Extension (underway and amendment forthcoming).
  - SOW Draft = Completed
  - Fee = Completed
  - Survey = Completed
  - ASG Contract = Underway
  - Design = Underway
  - IFE = Underway
  - Schedule:
    - Bid Advertisement = January 26, 2022
    - Bid Opening = February 24, 2022
    - Bid Award = March 10, 2022
    - Development Addendum = March/April 2022
    - Construction Start = May 2022
    - Completion Date = August 2022/Closeout November 2022
- Airport Master Plan Update
  - Meeting with FAA on 7/29/2021 and gained consensus on alternatives. One modification was made to Runway 6/24, which Management will go over with the Commission
  - Next and Final Planning Advisory Group (PAG) Meeting = August 2021 (final date TBD)
- Town of Barnstable Budget
  - FY2023 Capital Improvement Plan meetings commencing with on-call consultant teams on July 27
  - FY2023 Operating Budget to commence October 2021
- Airport Environmental Assessment
  - Selection of Epsilon Associates
  - September/October 2021 start as long as we have an approved Airport Layout Plan from the FAA
- PFOS/Public Involvement Plan & Update
  - Continuing data collection and preparing for submittal of the Phase III report to DEP in October/November 2021
  - Future meeting with Town Council Leadership
- Airport Rates & Charges Update (2021 review post-COVID19)
  - FY2022 effort (October 2021)
  - Airport Management will start working on various updates
- Rebranding & Website Upgrade
  - Website modifications – underway and an interactive test website will be available soon for Management and Commission review
  - Sign plan modifications - underway
- Dates to remember:
  - MCI Drill September 28, 2021
- Lease Development Update
  - Griffin Avionics – underway
  - Hyannis Hangar LLC (planned for discussion at the September meeting)
  - Air Cape Cod (planned for further discussion in September)

Please Note: The list of matters, are those reasonably anticipated by the Commission Chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Council may go into executive session. The Commission may also act on items in an order other than they appear on this agenda.

**PERSONS INTERESTED ARE ADVISED THAT, IN THE EVENT ANY MATTER TAKEN UP AT THE MEETING REMAINS UNFINISHED AT THE CLOSE OF THE MEETING, IT MAY BE PUT OFF TO A CONTINUED SESSION OF THIS MEETING, WITH PROPER POSTING.**

For your information the section of the M.G.L. that pertains to postings of meetings is as follows: Except in an emergency, in addition to any notice otherwise required by law, a public body shall post notice of every meeting at least 48 hours prior to such meeting, excluding Saturdays, Sundays and legal holidays. In an emergency, a public body shall post notice as soon as reasonably possible prior to such meeting. Notice shall be printed in a legible, easily understandable format and shall contain: the date, time and place of such meeting and a listing of topics that the chair reasonably anticipates will be discussed at the meeting. For meetings of a local public body, notice shall be filed with the municipal clerk and posted in a manner conspicuously visible to the public at all hours in or on the municipal building in which the clerk's office is located.