



BARNSTABLE MUNICIPAL AIRPORT

BOARDMAN-POLANDO FIELD

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R.W. "Bud" Breault, Jr., Airport Manager
Frank Sanchez, Jr., Assistant Airport Manager

BARNSTABLE MUNICIPAL AIRPORT COMMISSION

Tuesday, January 17, 2012

Meeting to be held in the Airport Conference Room at 4:00 PM

1. Call to Order & Roll Call

2. Minutes of the previous meeting

October 18, 2011 and November 22, 2011

3. Public Comment

4. Commissioners Response to Public Comment

5. Report from Sub-Committees

- **Finance** (*Commissioners Pursuitte, O'Brien, Dunning*)
- **Infrastructure** (*Commissioners Griffin, Dunning, Luzietti*)
- **Construction** (*Commissioners Megathlin, O'Brien, Luzietti, Santos*)

AGENDA

6. Unfinished Business

BMA1111-05 – Approval of the Easements granted by the Town of Barnstable to Verizon New England Inc. and NSTAR Electric Company, Town Council Order #2012-057

7. New Business:

BMA0112-01 – Presentation of the Barnstable Municipal Airport Energy Incentive Payment and Plaque from Cape Light Compact

BMA0112-02 – Approval of Suffolk Construction Company Change Orders

- ATCT
- Terminal

BMA0112-03 – Approval of FY 2012 Airport Operating Capital and Service Priority Packages for submittal to the Town Council

BMA0112-04 – Approval of Non-affiliated Employee stipends

BMA0112-05 – Acceptance of Proposal for selected Food Service Concession at the Barnstable Municipal Airport

BMA0112-06 – Approval of Appropriation Order #2012-060 for Asbestos Abatement in the old ATCT and Appropriation Order #2012-056 for the Emergency Generator for the new Terminal

BMA0112-07 – Approval of a one-time CY2011 reduction in the Minimum Annual Guarantee for Republic Parking Systems Contract in the amount of \$20,855.51

BMA0112-08 – Reconsideration of ATCT and Terminal Dedication Plaque language

8. Report of Special Committees

- Noise Report (July, October, January, April)
- Yarmouth Representative Comments
- Airport Manager's Report

9. Announcements – Commissioner's Comments

10. Adjournment – Next Meeting, February 21, 2012

Agenda Items

BMA1111-05 – Approval of the Easements granted by the Town of Barnstable to Verizon New England Inc. and NSTAR Electric Company, Town Council Order #2012-057

MOTION to approve the Easements granted by the Town of Barnstable to Verizon New England Inc. and NSTAR Electric Company two utility easements. The first easement is in a portion of property located at 480 Barnstable Road, Barnstable (Hyannis), Barnstable County, MA as shown on plan of land entitled, “Plan to accompany easement to NSTAR Electric Company on land of the Barnstable Municipal Airport prepared for: Town of Barnstable prepared by: DPW Survey Section May 12, 2011 Scale : 1” = 30””, a copy of which plan is on file with the Town Clerk’s Office; the second easement is described as being a portion of the premises described in an Instrument of Taking, dated November 29, 1941, recorded with the Barnstable County Registry of Deeds in Book 587, Page 271. Said property is shown as Lot 9 on a plan recorded in the Barnstable County Registry of Deeds in Plan Book 66, Page 49. The second easement plan is described as “Plan for relocation of pole 1107/3 and Placement of new pole 1107/4 Iyanough Road, to accompany easement for Verizon New England, Inc. and NSTAR Electric Company” dated November 16, 2011 and attached to the proposed easement document as Exhibit A; and to authorize the Acting Town Manger to take any steps necessary to finalize said easement.

SPONSOR: Construction Committee (**May be acted upon**)

BMA0112-01 – Presentation of the Barnstable Municipal Airport Energy Incentive Payment and Plaque from Cape Light Compact

PRESENTATION of \$60,570 in Energy Efficient Incentive Funds and an Advanced Building Core Performance Plaque to the Barnstable Municipal Airport from the Cape Light Compact for the energy efficiency achieved in building the new Terminal and Air Traffic Control Tower buildings.

BMA1211-02 – Approval of Suffolk Construction Change Orders for Proposed Change Orders approved in December 2011

MOTION to approve the Suffolk Construction Change Order #20038 in the amount of \$5,189.83 for the listed Proposed Change Orders (PCO) to the New Terminal Project. **SPONSOR:** Construction Committee (**May be acted upon**)

BMA0112-03 – Approval of FY 2013 Airport Operating Capital and Service Priority Packages for submittal to the Town Council

MOTION to approve the requested FY2013 Operating Capital totaling \$112,500 for replacement of capital items; and to approve the requested FY2013 Service Priority Packages totaling \$141,042 for submittal to the Town Council. **SPONSOR:** Finance Subcommittee (**May be Acted Upon**)

BMA0112-04 – Approval of Non-affiliated Employee stipends

MOTION to approve the one-time Safety Awareness Stipend and the annual SIDA Badge employee stipend that the Teamster members received for the two non-affiliated Airport employees. **SPONSOR:** Finance Subcommittee (**May be Acted Upon**)

BMA0112-05 – Acceptance of Proposal for selected Food Service Concession at the Barnstable Municipal Airport

MOTION to accept the recommendation of the evaluation committee to award the Food Service Concession at the Barnstable Municipal Airport Terminal to _____ and to authorize the BMAC Chair to sign the acceptance letter. Once accepted, contract lease terms will be negotiated. **SPONSOR:** RFP Evaluation Committee (**May be acted upon**)

BMA0112-06 – Approval of Appropriation Order #2012-060 for Asbestos Abatement in the old ATCT and Appropriation Order #2012-056 for the Emergency Generator for the new Terminal

MOTION to approve the Appropriation Order #2012-060 in the amount of \$345,000 for additional Asbestos Abatement in the old ATCT for submittal to the Town Council. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

MOTION to approve the Appropriation Order #2012-056 in the amount of \$545,000 for the purchase and installation of temporary and permanent generators for the new Terminal facility for submittal to the Town Council. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

BMA0112-07 – Approval of a one-time CY2011 reduction in the Minimum Annual Guarantee for Republic Parking Systems Contract in the amount of \$20,855.51

MOTION to approve the one-time CY2011 reduction in the Minimum Annual Guarantee for Republic Parking Systems Contract from \$504,000 to \$483,177.49. This reduction of \$20,855.51 is a negotiated amount equal to half of their actual deficit for the year. **SPONSOR:** Finance Subcommittee (**May be Acted Upon**)

BMA0112-08 – Reconsideration of ATCT and Terminal Dedication Plaque language

MOTION to reconsider the previously approved language for the ATCT and Terminal Dedication Plaques and approve the current draft language as discussed. **SPONSOR:** Management (**May be acted upon**)