



**BARNSTABLE MUNICIPAL AIRPORT
BOARDMAN-POLANDO FIELD**

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R.W. "Bud" Breault, Jr., Airport Manager
Frank Sanchez, Jr., Assistant Airport Manager

BARNSTABLE MUNICIPAL AIRPORT COMMISSION

Tuesday, June 15, 2010

Meeting to be held in the Edwin Gourley Conference Center at 6:00 PM

1. Call to Order & Roll Call

2. Minutes of the previous meeting

May 18, 2010

3. Public Comment

4. Commissioners Response to Public Comment

5. Report from Sub-Committees

- **Finance** (*Commissioners Megathlin, O'Brien, Persuitt*)
- **Infrastructure** (*Commissioners Griffin, Dunning, Luziatti*)
- **Construction** (*Commissioners Luziatti, Megathlin, O'Brien*)

AGENDA

6. Unfinished Business

BMA0310-03 – Approval of Jacobs Engineering Contract for Airfield Surface Painted Holding Position Sign Project

7. New Business:

BMA0610-01 – Approval and Acceptance of the FAA OTA Supplemental #2

BMA 0610-02 – Approval of the AECOM Supplemental Agreement #3 for ATCT Services

BMA0610-03 – Approval of the Jacobs Contract for ATCT OPM Services

BMA0610-04 – Approval of the Suffolk Construction Contract for ATCT CMR Services

BMA0610-05 – Approval of the Selection of Clerk of the Works for ATCT and Terminal Projects

BMA0610-06 – Approval of the Through the Fence Operation Permit Access Fee

BMA0610-07 – Approval of ID Processing Charges

BMA0610-08 – Approval of the BMA Sewer Line Hookup License Fee

BMA0610-09 – Annual Election of Officers

8. Report of Special Committees

- Noise Report
- Yarmouth Representative Comments
- Airport Manager's Report

9. Announcements – Commissioner's Comments

10. Adjournment – Next Meeting, July 8, 2010 Special Meeting

Agenda Items:

BMA0310-03 – Approval of Jacobs Engineering Contract for Airfield Surface Painted Holding Position Sign Project

MOTION to approve the Jacobs Engineering Contract in the amount of \$27,223.00 for the consulting services required to comply with the mandated change to the AC150/5345-1K for all 14 CFR Part 139 certificated airports by the December 31, 2010 compliance date. The surface painted holding position sign is part of the standard sign requirements. **SPONSOR: Management (May be acted upon)**

BMA0610-01 – Approval and Acceptance of the FAA OTA Supplemental #2

MOTION to approve the Supplemental Agreement No. 2 to the OTA between the Federal Aviation Administration and the Barnstable Municipal Airport Commission for additional FAA ARRA Stimulus Funding in the amount of \$1,990,000 with a new total not to exceed amount of \$6,652,786.00 **SPONSOR: Finance Subcommittee (May be acted upon)**

BMA 0610-02 – Approval of the AECOM Supplemental Agreement #3 for ATCT Services

MOTION to approve the AECOM Supplemental Agreement No. 3 in the amount of \$47,666.00 for Design Revision and CM at Risk services due to modifications of schedule, scope of work, and associated fee to accommodate the new ATCT. **SPONSOR: Construction Committee (May be acted upon)**

BMA0610-03 – Approval of the Jacobs Contract for ATCT OPM Services

MOTION to approve the Jacobs Engineering Contract in the amount of \$253,052.00 for the Owner's Project Manager Services for the Design and Construction of the ATCT at the Barnstable Municipal Airport. **SPONSOR: Construction Committee (May be acted upon)**

BMA0610-04 – Approval of the Suffolk Construction Contract for ATCT CMR Services

MOTION to approve the Suffolk Construction Company Contract in the amount of \$150,000 for the Construction Manager at Risk Services during the pre-construction phase of the Terminal and ATCT projects at the Barnstable Municipal Airport. **SPONSOR: Construction Committee (May be acted upon)**

BMA0610-05 – Approval of the Selection of Clerk of the Works for ATCT and Terminal Projects

MOTION to review and approve the recommendation of the RFP Evaluation Committee for the Barnstable Municipal Airport's Clerk of the Works for the Terminal and ATCT Construction Projects to fulfill the contractual obligations as specified in the RFP. **SPONSOR: RFP Evaluation Committee (May be acted upon)**

BMA0610-06 – Approval of the Through the Fence Operation Permit Access Fee

MOTION to approve the Through the Fence Operation Permit Access Fee for a three year term in the amount of \$1200.00/year with a CPI adjustment calculated on the second and third year anniversary dates effective July 1, 2010. **SPONSOR: Finance Subcommittee (May be acted upon)**

BMA0610-07 – Approval of ID Processing Charges

MOTION to approve the following BMA Badge Processing Charges effective July 1, 2010:

- Security Threat Assessment Fee - \$5.00
- Fingerprint Processing Fee - \$50.00
- ID Processing Fee - \$25.00 (increase from \$20.00)
- SIDA Badge Deposit - \$100.00 (increased from \$50.00)
- SIDA Badge Return Deposit – either \$50.00 or \$100.00 based upon original deposit paid
- Lost Badge Fee - \$250.00 (fee returned if badge is recovered)

SPONSOR: Finance Subcommittee (May be acted upon)

BMA0610-08 – Approval of the BMA Sewer Line Hookup License Fee

MOTION to approve the BMA Sewer Line Hookup License Fee in the amount of a one time charge of \$500.00 plus all future repair costs if necessary. **SPONSOR: Finance Subcommittee (May be acted upon)**