



BARNSTABLE MUNICIPAL AIRPORT BOARDMAN-POLANDO FIELD

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R.W. "Bud" Breault, Jr., Airport Manager
Frank Sanchez, Jr., Assistant Airport Manager

BARNSTABLE MUNICIPAL AIRPORT COMMISSION

Tuesday, March 16, 2010

Meeting to be held in the Edwin Gourley Conference Center at 6:00 PM

1. Call to Order & Roll Call

2. Minutes of the previous meeting

February 23, 2010

3. Public Comment

4. Commissioners Response to Public Comment

5. Report from Sub-Committees

- **Finance** (*Commissioners Megathlin, O'Brien, Persuitt*)
- **Infrastructure** (*Commissioners Griffin, Dunning, Luziatti*)
- **Terminal Building** (*Commissioners Luziatti, Megathlin, O'Brien*)

AGENDA

6. Unfinished Business

BMA0210-02 – Approve Appropriation Order and Supplemental CIP for Terminal and Access Road

Approve Agreement between the BMAC and the Town of Barnstable with respect to the Access Road

BMA0210-04 – Approval of Supplemental Agreement No. 1 to the OTA between the FAA and BMAC and Draft Council Order to Accept Additional Grant Funds

7. New Business:

BMA0301-01 – Approval of Proposed Gift Shop Lease

BMA0310-02 – Approval of CTBX Aviation Contract for ATCT Design

BMA0310-03 – Approval of Jacobs Engineering Contract for Airfield Surface Painted Holding Position Sign Project

BMA0310-04 – Approval of Jacobs Engineering OPM Contract Supplemental Agreement No. 2

BMA0310-05 – Approval of two sublease agreements between Airline Realty Trust and Hangar 51 (William F. McGrath, Jr., Trustee) and Island Airlines, LLC

8. Report of Special Committees

- Noise Report
- Yarmouth Representative Comments
- Airport Manager's Report

9. Announcements – Commissioner's Comments

10. Adjournment – Next Meeting, April 20, 2010

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Agenda Items:

BMA0210-02 –

Approve Appropriation Order and Supplemental CIP for Terminal and Access Road

MOTION: to approve the appropriation Order and Supplemental CIP for the construction of the New Airport Terminal and Access Road in the amount of \$21,430,851. The funding sources as outlined in the Barnstable Town Council Agenda Item 2010-093 maintain the Town Council imposed “total project cost” for the Airport Terminal and includes the funding necessary for the construction of the Access Roadways. **SPONSOR:** Finance Subcommittee (**May be acted upon**).

Approve Agreement between the BMAC and the Town of Barnstable with respect to the Access Road

MOTION: to approve the agreement between the Town of Barnstable and the Barnstable Municipal Airport to address a future access point to allow traffic to readily leave the Airport if and when the exit to the Rotary from the Airport is closed. The Airport agrees to try and secure FAA funding for an appropriate egress for the Airport, and to commit the “Sullivan Property” for the purpose of mitigating any traffic impacts to the Rotary found to be caused by the “exit-only” access from the Airport onto the Rotary. **SPONSOR:** Construction Committee (**May be acted upon**).

BMA0210-04 – Approval of Supplemental Agreement No. 1 to the OTA between the FAA and BMAC and Draft Council Order to Accept Additional Grant Funds

MOTION to approve the Supplemental Agreement No. 1 to the OTA between the Federal Aviation Administration and the Barnstable Municipal Airport Commission for additional FAA ARRA Stimulus Funding in the amount of \$1,647,786 with a new total not to exceed amount of \$4,662,786. **SPONSOR:** Finance Subcommittee (**May be acted upon**)

BMA0301-01 – Approval of Proposed Gift Shop Lease

MOTION: to approve the tenant-at-will lease between First Flight Out and the Barnstable Municipal Airport effective May 1, 2010 for the purpose of a retail gift shop to be located in the existing 348 square feet of terminal space. Terms of the lease are set forth in the document based upon the Request for Proposal and reviewed by Airport Legal Counsel. **SPONSOR:** Infrastructure Subcommittee (**May be acted upon**).

BMA0310-02 – Approval of CTBX Aviation Contract for ATCT Design

MOTION to approve the contract between the Barnstable Municipal Airport and CTBX Aviation for the design services for the proposed new Air Traffic Control Tower. The amount of the contract is \$XXXXXXX and will be reimbursable through the OTA between the Barnstable Municipal Airport and the Federal Aviation Administration. **SPONSOR:** Construction Committee (**May be acted upon**)

BMA0310-03 – Approval of Jacobs Engineering Contract for Airfield Surface Painted Holding Position Sign Project

MOTION to approve the Jacobs Engineering Contract in the amount of \$27,223.00 for the consulting services required to comply with the mandated change to the AC150/5345-1K for all 14 CFR Part 139 certificated airports by the December 31, 2010 compliance date. The surface painted holding position sign is part of the standard sign requirements. **SPONSOR:** Management (**May be acted upon**)

BMA0310-04 – Approval of Jacobs Engineering OPM Contract Supplemental Agreement No. 2

MOTION: to approve the supplemental agreement No. 2 in the amount of 67,340.00 to the Jacobs Engineering Contract for Owner’s Project Manager Services for the Design of the New Terminal, Terminal Roadways and Parking Areas Project. This supplemental agreement is necessary due to modifications to the original scope of work and associated fee associated with the transportation and access concerns raised by local business abutters. **SPONSOR:** Finance Subcommittee (**May be acted upon**).

BMA0310-05 – Approval of two sublease agreements between Airline Realty Trust and Hangar 51 (William F. McGrath, Jr., Trustee) and Island Airlines, LLC

MOTION to approve to consent to the sublease agreements between Airline Realty Trust and Island Airlines, LLC, and Hangar 51 and Island Airlines, LLC for the land and buildings located at the Barnstable Municipal Airport. Said subleases were reviewed by Airport Legal Counsel. **SPONSOR:** Management (**May be acted upon**)