



**The Town of Barnstable**  
**Affordable Housing Growth & Development**  
**Trust Fund Board**  
367 Main Street, Hyannis MA 02601  
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**Mark S. Ells, Chairman**

MINUTES

**January 17th, 2020**  
**8:30 A.M.**  
**Selectmens' Conf. Room**  
**367 Main Street, 2<sup>nd</sup> Floor**  
**Hyannis, MA 02601**

Meeting began promptly at 8:30 A.M. in the Selectmen's Conference Room

Board Members present; Chairman, Mark Ells, Laura Shufelt, Mark Milne, Wendy Northcross  
Andy Clyburn

Attendees: Town First Attorney Charlie McLaughlin, Property and Risk Management Dir. David Anthony,  
Planning & Development Arden Cadrin.

Meeting called to order by Mark Ells.

**RE: Accept the Minutes of January 17, 2020**

Motion: Motioned by Laura Shufelt to accept the minutes of January 17, 2020, seconded by Andy  
Clyburn.

Vote: All members voted in favor.

**RE: New Business**

**Review the Final Draft of the Presentation to the Town Council**

The presentation was read out loud as it would be presented to the Town Council. Suggested changes  
were made as the presentation went along. The presentation was viewed on the whiteboard which was  
uploaded from a flash drive. Andy Clyburn will go before the Town Council with the presentation. The  
presentation will focus on examples of how affordable housing could be produced with the monies from  
the Community Preservation Committee.

**Discuss and review the one Year Action Plan**

A draft of the Action Plan was discussed and will be part of the presentation. There were several  
suggestions from the committee to rework the plan as needed.

We will meet again on February 7<sup>th</sup> @ 10:30 AM in the Selectmens Conference Room.

**Next Agenda Items**

Discuss Action Plan Details  
Work on Trust Administrator job description  
Discuss on reporting back to CPC

**Adjournment**

Motion: Andy Clyburn motioned to adjourn. Wendy Northcross seconded the motion.

Vote: All members voted in favor.

Meeting adjourned.  
Respectfully submitted,

\_\_\_\_\_  
Shirlee M. Oakley  
Town Managers Office  
Accepted this \_\_\_\_\_ day of \_\_\_\_\_, 2020.