



The Town of Barnstable
Affordable Housing Growth Development
Trust Fund Board

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Thomas K. Lynch, Acting Chairman

MINUTES

May 24th, 2012

8:00 AM

Town Managers Conf. Room

Meeting began promptly at 8:00 a.m. on May 24th, 2012 in the Town Managers Conference Room.

Board Members present; Mark Milne, Wendy Northcross, Tom Lynch; Acting Town Manager

Attendees: Town Attorney Ruth Weil, Charles Mclaughlin; First Attorney, Joanne Buntich, Dir of Growth Management Dept. David Willard, Chair of Board, Community Action Committee of Cape Cod and Islands, Inc., Betsy Fontes, LCSW, Director of Shelter Programs & Social Services, CACCCI, Ed Maroney, Barnstable Patriot, Arden Cadrin.

Absentees: Laura Shufelt, board member

Meeting called to order by Tom Lynch.

RE: **Approve minutes from December 13th, 2011.**

Wendy Northcross motioned to approve the December 13th, 2011 minutes Mark Milne seconded and all approved with an aye vote.

Aye 3, nay 0

RE: **Approve minutes from January 9th, 2012**

Mark Milne motioned to approve the January 9th, 2012 minutes, Wendy Northcross seconded and all approved with an aye vote.

Aye 3, nay 0

RE: **Request to release a minimum of \$2,000 of Circuit City Mitigation Funds currently secured in the AHG&DTFB that were set aside for obligatory site improvements for the Town owned parcel located at 545 Iyannough Rd. Hyannis, MA**

JoAnne Buntich the Director of Growth Management represented Alisha Parker Property Management Coordinator for this request. A letter was presented to the AH&GDTF board (Exhibit "A"). Funding will cover mowing and trash pick up in the Fiscal year 2012, 2013 and 2014. Unused funds will be returned back to the Trust Fund.

Vote: Wendy Northcross motioned to release the funds as requested, Mark Milne seconded all in favor with any aye vote.

Aye 3, nays 0

RE: **Community Action Committee of Cape Cod & Island, Inc. request for &100,000 to support operations of the Pilot House**

Wendy revoked herself from this portion of the meeting with the "Rule of Necessity" and a letter (Exhibit "B"). An email from Dave Willard to Tom Lynch requesting a meeting was presented as(exhibit "C"). Dave went into discussion on Pilot House then Betsy Fontes also discussed her interest in the project as the program Director. CACCI has no sustainable funds for this project. Three months rent is owed. CAC can not help out anymore. The building owner is willing to work out a payment of back rent. The \$100,000 may run the program for only 6 months. Fund raising and grants are available. Tom Lynch mentioned that this request is different kind of a request from the board. Also is there a recovery? A budget plan is needed. Dave is working on a recovery plan for the end of the year. They need someone that knows how

to run the business. Buying a building or asking the owner to buy the property would be the only way that the board will be able to help. Pilot House has applied for a "501C3" to be able to raise funds. Mark Milne mentioned that the AHG&DTFB is not to fund operational costs and is used for a more sustainable cause such as affordable housing. Tom asked Betsy to sit with Paul Hebert to help think this over. Tom wants Dave and Betsy to obtain the requested information then to reconvene this meeting.

A discussion of the possible purchase of two units (1-2bdrm & 1bdrm) at Bay Point in Cotuit.

Arden Cardin discussed the formula on this purchase. If we are interested in the how much money is left in the Trust. We may need help with the down payment. We need to know more from Charlie McLaughlin on the units. We need to work the numbers and get back to Charlie if we want to take this on.

Next meeting date is to be determined.

Tom Lynch motioned to adjourn the meeting all in favor with an aye vote.

Meeting adjourned.

Respectfully submitted,

Shirlee M. Oakley
Town Managers Office
Accepted this ____ day of _____, 2012.

APPROVED