

Type of License: Common Victualer - All Alcohol/Beer & Wine -NEW

Filing Fee to the Town: \$ 100.00 (new only) Hearing Required: Yes X No _____
 Fees: State \$ 200.00 ABCC Advertise 10 days before: Yes X No _____
 Town \$ 2,950.00 All Alcohol/includes \$100.00 C.V. Notify Abutters: Yes X No _____
 \$ 1,900.00 Beer & Wine

State Forms	Town of Barnstable Forms
Form 5A	TOB Application, 4-part*
Application (985), 4-part (2)	Criminal Record Information (CORI)
Form A	Workers Compensation Form*
	Applicant's Financial Statement
Affidavit of Abutters Notification - Abutters must be notified within 3 days of publication of legal notice by certified mail, Return receipt requested. Not needed for transfer	
Copy of Articles of Organization	Plan - layout of building/seating w/proposed # of tables/chairs & measurements, exits, restrooms
Lease Agreement or P&S	Parking Plan (on-premises)
Vote of Corp. Board	Lease Agreement or P&S
Pledge Agreement	Proof of Citizenship
Floor plan	Menu/proposed operating hours
If a Transfer: Include Form #983	Resume of Manager
Proof of Citizenship (copy of passport or Birth Certificate)	Business Certificate
	DESCRIPTION for license
	Proposed type of operation (serving lunch, diner, take out, fine dining) explain
Renewal ABCC Form sent by the State*	* Town renewal affidavit

Notes: Rules by: Ch. 138 & 140 M.G.L. & Licensing Authority Rules & Regulations
 Issued by: Licensing Authority (1st) & ABCC (2nd)
 Inspections by: Building, Health, Fire
 Town notifies Village Civic Association of hearing

Not Valid unless issued in conjunction with a Food Service Permit – see Health Dept.