



# Town of Barnstable Town Council

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## **TOWN COUNCIL MEETING**

### **AGENDA**

**February 17, 2011**

**7:00 PM**

Councillors:

Frederick Chirigotis  
President

Janice L. Barton  
Vice President

Richard G. Barry  
Ann B. Canedy  
James H. Crocker  
Debra S. Dagwan  
Henry C. Farnham  
Janet S. Joakim  
J. Gregory Milne  
James F. Munafo, Jr.  
John T. Norman  
Tom Rugo  
James M. Tinsley

Administrator:  
Donald M. Grissom

Administrative  
Assistant:  
Barbara A. Ford

- 1. ROLL CALL**
- 2. PLEDGE OF ALLEGIANCE**
- 3. MOMENT OF SILENCE**
  - **Proclamation honoring years' of service:  
Former State Representative Jeff Perry**
  - **Americorps update presentation**
- 4. PUBLIC COMMENT (May be limited to 2 minutes)**
- 5. COUNCIL RESPONSE TO PUBLIC COMMENT**
- 6. ACT ON MINUTES**
- 7. COMMUNICATIONS FROM ELECTED OFFICIALS,  
BOARDS, COMMISSIONS, STAFF, CORRESPONDENCE,  
ANNOUNCEMENTS AND COMMITTEE REPORTS**
  - **Overview Presentation of the Consumer Affairs Division  
Weights and Measures Program**
- 8. ORDERS OF THE DAY**
  - A. OLD BUSINESS**
  - B. NEW BUSINESS**
- 9. TOWN MANAGER COMMUNICATIONS**
- 10. ADJOURNMENT**

**NEXT MEETING: March 3, 2011**

**A. OLD BUSINESS**

2011-050	Appoint members to a board/committee/commission <b>(Second reading)</b> .....	3
2011-052	Amend the Fee Ordinance- Town Clerk and Town Collector Fees <b>(Public hearing) (Roll-call)</b> .....	4 - 7

**B. NEW BUSINESS**

2011-054	Appropriation of \$1,292,000 from Airport Reserve available funds for the Airport Main Terminal Aircraft Parking Ramp, Phase I design and construction <b>(Refer to public hearing 03/03/11) (Roll-call)</b> .....	8 - 9
2011-055	Acceptance of a \$12,250 District Local Technical Assistance Grant from the Cape Cod Commission to support development plans of the Cape Cod Rail Trail extension <b>(May be acted upon)</b> .....	10 - 11
2011-056	Authorizing the town manager to accept an Affordable Housing Restriction in perpetuity the affordable housing on 168 Barnstable Road, Hyannis—Cromwell Court <b>(May be acted upon)</b> .....	12 - 13
2011-057	Acceptance of a \$36,000 Massachusetts Cultural Council Adams Arts Program Grant to support the Hyannis Harbor Your Arts program <b>(May be acted upon)</b> .....	14 – 15
2011-058	Acceptance of a \$83,671 grant from the Executive Office of Elder Affairs to support Barnstable Senior Center programs <b>(May be acted upon)</b> .....	16 - 17
2011-059	Acceptance of a \$6,000 grant from the Elder Services Cape Cod and the Islands to support the Barnstable Senior Center transportation programs <b>(May be acted upon)</b> .....	18 - 19
2011-060	Acceptance of a gift of eight (8) lifeguard tower canopies from the Glenn Kohl Foundation for Hope for Craigville, Covell’s, The Loop and Millway beaches <b>(May be acted upon)</b> .....	20 - 21

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**Minutes** --February 3, 2011

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**Please Note:** The list of matters, are those reasonably anticipated by the council president, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the Council may go into executive session.

The Council may also act on items in an order other than they appear on this agenda.

**A. OLD BUSINESS (Second reading)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2011-050**

**INTRO: 01/20/11 (Bifurcated, tabled), 02/03/11, 02/17/11**

**2011-050 APPOINTMENTS TO A BOARD/COMMITTEE/COMMISSION**

**RESOLVED**, that the Town Council appoint the following individuals to a multiple-member board/committee/commission:

**AGRICULTURAL COMMISSION**

Melissa R. Caughey, 35 Fox Hollow Lane, Osterville, as a member, to a term expiring 6/30/2013  
*(Appointed at the January 20, 2011 Town Council Meeting)*

**GOLF COMMITTEE**

Nancy C. Beauchamp, 7 Christina's Path, Hyannis, as a member, to a term expiring 6/30/2013

David S. Miller, 214 Carriage Lane, Barnstable, as a member, to a term expiring 6/30/2012

Geoffrey Converse, 558 Lumbert Mill Road, Centerville, as a member, to a term expiring 6/30/2013

**A. OLD BUSINESS (Public hearing) (Roll-call)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2011-052  
INTRO: 02/03/11, 02/17/11**

**2011-052 AMENDING FEE ORDINANCE -TOWN CLERK FEES & TOWN COLLECTOR FEES**

**ORDERED that:**

Section 1: The Code of the Town of Barnstable, Chapter 76, Article III, § 76-10, Exemption from payment of fees, is hereby amended by renumbering said section as § 76-16,

Section 2: The Code of the Town of Barnstable, Chapter 76, Article II, Schedule of Fees, is hereby amended by adding after § 76-9, the following new section:

**§ 76-10. Town Clerk's Fees**

<b>MGL c. /Section</b>	<b>Description</b>	<b>Fee</b>
<b>Chapter 262, Section 34, clause:</b>		
1	For filing & indexing assignment for benefit of creditors	\$10.00
11	Entering amendment of a record of the birth of a child born out of wedlock subsequently legitimized	\$20.00
12	Correcting errors in a record of birth	\$20.00
13	Furnishing certificate of a birth	\$10.00
13A	Furnishing an abstract copy of a record of birth	\$10.00
	Research & furnish an ancient (over 100 years) vital record	\$20.00
14	Entering delayed record of birth	\$20.00
20	Filing certificate of a person conducting business under any title other than his real name.(good for 4 years)	\$40.00
21	For filing by a person conducting business under any title other than his real name; Statement of change of his residence, or discontinuance, retirement or withdrawal from, or change of location of, such business.	\$20.00
22	Furnishing certified copy of certificate of person conducting business under any title other than his real name or a statement by such a person of his discontinuance, retirement or withdrawal from such business.	\$10.00
23	Recording the name and address, the date and number of certificate issued to a person registered for the practice of podiatry in the Commonwealth	\$25.00
29	Correcting errors in a record of death	\$20.00
30	Furnishing a certificate of death	\$10.00
30A	Furnishing an abstract copy of a record of death	\$10.00
42	Entering notice of intention of marriage and issuing certificate	\$41.00
43	Entering certificate of marriage filed by persons married out of the Commonwealth	\$20.00
44	Issuing certificate of marriage (certified)	\$10.00
44A	Furnishing an abstract copy of a record of marriage	\$10.00
45	Correcting errors in a record of marriage	\$20.00
54	Recording power of attorney	\$20.00
57	Recording certificate of registration granted to a person engaged in the practice of optometry, or issuing a certified copy thereof.	\$25.00

**2011-052 CONTINUED**

58	Recording the name of the owner of a certificate of registration as a physician or osteopath in the Commonwealth.	\$25.00
62	Recording order granting locations of poles, piers, abutments or conduits, alterations or transfers thereof, and increase in number of wires and cable or attachments under the provisions of Sec. 22 of Chapter 166.	\$40.00 flat rate \$10.00 add'l fee
66	Examining records or papers relating to birth, marriage or deaths upon the application of any person, the actual expense thereof, but not less than	\$10.00
67	Copying any manuscript or record pertaining to a birth, marriage or death.	\$ 5.00
69	For receiving and filing a complete inventory of all items to be included in a "closing out sale, etc. – 1 <sup>st</sup> page: Plus each additional page	\$10.00 \$2.00
75	For filing a copy of written instrument or declaration of trust by the trustees of an association or trust, or any amendment thereof as provided by Sec. 2, Chapter 182	\$20.00
79	Recording any other documents	\$10.00
	Issuing burial permits	\$5.00
	Certification of any document from our office not named	\$10.00
	Raffle Permit (non-profit organizations)	\$10.00

Section 3: The Code of the Town of Barnstable, Chapter 76, Article II, Schedule of Fees, is hereby amended by adding the following new section:

**§ 76-11. Town Collector's Fees**

MGL c./Section	Description	Fee
60 § 23	Municipal Lien Certificates	\$40.00
60 § 15, cl. 2	Demand Fees for Personal Property, Real Estate and Excise Taxes	\$15.00

**SPONSOR:** John Klimm, Town Manager at the request of the Town Clerk and Town Collector

<b>DATE</b>	<b>ACTION TAKEN</b>
_____	_____
_____	_____

- \_\_\_ Read Item
- \_\_\_ Motion to Open Public Hearing
- \_\_\_ Rationale
- \_\_\_ Public Hearing
- \_\_\_ Close public hearing
- \_\_\_ Council discussion
- \_\_\_ Move/vote

# BARNSTABLE TOWN COUNCIL

**ITEM# 2011-052**  
**INTRO: 02/03/11, 02/17/11**

## SUMMARY

**TO:** Town Council  
**FROM:** Linda Hutchenrider, Town Clerk  
Maureen Niemi, Town Collector  
**DATE:** January 24, 2011  
**SUBJECT:** Change in Town Clerk and Town Collector Fee Schedules

**BACKGROUND:** Fees were increased in 1988 for the Town Clerk, then subsequently a few items were increased in 2003. In the Clerk's office costs have increased, salaries have increased, and demands on staff time have increased. After thorough consideration of the time and efforts on all of the duties required for each of these, it is felt that the increases are minimal and fall within a cost of service structure.

The Town Collector feels that an increase in the demand fee and the fee charged for a Municipal Lien certificate would bring the Town of Barnstable within the scope that other surrounding communities are charging as the current fee structure is low. An increase in the Municipal Lien Certificate fee would cover the cost of producing same. An increase in the Demand fee may encourage more timely payments, which would help the Town's cash flow and budget. Both fees at present are low compared to numerous other Town's contacted and the new fee structure would still allow an additional increase if necessary according to Chapter 60 and Chapter 40 of the Massachusetts General Laws.

**FISCAL IMPACT:** The Town Clerk projects an annual revenue increase of just over \$1,000. The fees are in keeping with recommendations of the Massachusetts Town Clerks' Association.

The Tax Collector projects an annual revenue increase resulting from these fee increases are \$36,000 from MLC's and \$53,000 from demand fees. This revenue will be used to offset the costs of the Town Collector's operations.

**STAFF SUPPORT:** Linda Hutchenrider, Town Clerk and Maureen Niemi, Town Collector

## COMPARISON OF TOWN CLERK'S EXISTING AND PROPOSED FEES

Clause Description	Current Fee	Proposed Fee
1 For filing & indexing assignment for benefit of creditors	\$10.00	\$10.00
11 Entering amendment of a record of the birth of a child born out of wedlock subsequently legitimized	\$20.00	\$20.00
12 Correcting errors in a record of birth	\$20.00	\$20.00
13 Furnishing certificate of a birth	\$10.00	\$10.00
13A Furnishing an abstract copy of a record of birth	\$ 8.00	\$10.00
Research & furnish an ancient (over 100 years) vital record	\$10.00	\$20.00
14 Entering delayed record of birth	\$20.00	\$20.00
20 Filing certificate of a person conducting business under any title other than his real name. (good for 4 years)	\$30.00	\$40.00
21 For filing by a person conducting business under any title other than his real name; Statement of change of his residence, or discontinuance, retirement or withdrawal from, or change of location of, such business.	\$15.00	\$20.00
22 Furnishing certified copy of certificate of person conducting business under any title other than his real name or a statement by such a person of his discontinuance, retirement or withdrawal from such business.	\$ 5.00	\$10.00
24 Recording the name and address, the date and number of certificate issued to a person registered for the practice of podiatry in the Comm.	\$20.00	\$25.00
29 Correcting errors in a record of death.	\$20.00	\$20.00
30 Furnishing a certificate of death	\$10.00	\$10.00
30A Furnishing an abstract copy of a record of death	\$ 8.00	\$10.00
42 Entering notice of intention of marriage and issuing certificate	\$31.00	\$41.00
43 Entering certificate of marriage filed by persons married out of the Commonwealth	\$10.00	\$20.00
44 Issuing certificate of marriage (certified)	\$10.00	\$10.00
44A Furnishing an abstract copy of a record of marriage	\$ 8.00	\$10.00
45 Correcting errors in a record of marriage	\$20.00	\$20.00
54 Recording power of attorney	\$20.00	\$20.00
57 Recording certificate of registration granted to a person engaged in the practice of optometry, or issuing a certified copy thereof.	\$20.00	\$25.00
58 Recording the name of the owner of a certificate of registration as a physician or osteopath in the Commonwealth.	\$20.00	\$25.00
62 Recording order granting locations of poles, piers, abutments or conduits, alterations or transfers thereof, and increase in number of wires and cable or attachments under the provisions of Sec. 22 of Chapter 166.	\$40.00 \$10.00	\$40.00 flat rate \$10.00 add'l fee
66 Examining records or papers relating to birth, marriage or deaths upon the application of any person, the actual expense thereof, but not less than	\$10.00	\$10.00
67 Copying any manuscript or record pertaining to a birth, marriage or death.	\$ 5.00	\$ 5.00
69 For receiving and filing a complete inventory of all items to be included in a "closing out sale, etc.	\$10.00 \$ 2.00	\$10.00 1 <sup>st</sup> page plus \$ 2.00 per add'l page
75 For filing a copy of written instrument or declaration of trust by the trustees of an association or trust, or any amendment thereof as provided by Sec. 2, Chapter 182	\$20.00	\$20.00
79 Recording any other documents	\$10.00	\$10.00
Issuing burial permits	\$ 5.00	\$ 5.00
Certification of any document from our office not named	\$ 5.00	\$10.00
Raffle Permit (non-profit organizations)	\$10.00	\$10.00

## COMPARISON OF TOWN COLLECTOR'S EXISTING AND PROPOSED FEES

Description	Current Fee	Proposed Fee
Municipal Lien Certificates	\$25.00	\$40.00
Demand Fees for Personal Property, Real Estate and Excise Taxes	\$5.00	\$15.00

**B. NEW BUSINESS (Refer to public hearing 03/03/11) (Roll-call)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2011-054  
INTRO: 02/17/11**

**2011-054 APPROPRIATE \$1,292,000 OF AIRPORT RESERVE FUNDS FOR THE MAIN  
TERMINAL AIRCRAFT PARKING RAMP-PHASE I DESIGN & CONSTRUCTION**

**ORDERED:** That the sum of One Million Two Hundred Ninety-two Thousand Dollars and no cents (\$1,292,000.00) be appropriated for the purposes of funding the design and construction of Phase I of the new permanent Main Terminal Aircraft Parking Ramp immediately in front of the new Terminal as required by the Federal Aviation Administration (FAA) aviation capital improvement program (ACIP); and that to meet this appropriation, \$1,292,000 be transferred from available funds within the Airport Reserve Fund, and that the Town Manager is authorized to contract for and expend the Appropriation made available for this purpose, and be authorized to accept any grants or gifts in relation thereto.

**SPONSOR:** Town Manager John C. Klimm

DATE	ACTION TAKEN
_____	_____
_____	_____

- \_\_\_ Read Item
- \_\_\_ Motion to Open Public Hearing
- \_\_\_ Rationale
- \_\_\_ Public Hearing
- \_\_\_ Close public hearing
- \_\_\_ Council discussion
- \_\_\_ Move/vote



# BARNSTABLE TOWN COUNCIL

## SUMMARY

**ITEM# 2011-054**  
**INTRO: 02/17/11**

**TO:** Town Council  
**FROM:** John C. Klimm, Town Manager  
**THROUGH:** (1) R. W. Breault, Jr., Airport Manager  
(2) Barnstable Municipal Airport Commission  
**DATE:** January 28, 2011  
**SUBJECT:** Appropriation Order to Design and Construct Phase I of the New Permanent Main Terminal Aircraft Parking Ramp

**BACKGROUND:** The construction of the new Passenger Terminal Building requires the installation of a new permanent Main Terminal Aircraft Parking Ramp area immediately in front of the new Terminal and to cover areas previously occupied by recently demolished buildings; and to enable continued aircraft parking, during and following completion of the new building. This project will include the design and installation of the new pavement, which will serve as Phase I of the project scheduled for FY2013 to complete the reconstruction of the entire Main Terminal Ramp.

**ANALYSIS:** The project is necessary to provide a new permanent aircraft parking ramp for continued access to passenger aircraft at the new terminal building following construction of the new terminal; and it must be designed as a permanent 20-year structure to qualify for Federal Aviation Administration (FAA) Airport Improvement Program (AIP) and Massachusetts Department of Transportation (MDOT) Aviation Safety and Maintenance Program (ASMP) reimbursable grant funds.

It became apparent while exercising prudent planning for construction of the new Passenger Terminal that the demolition of the former operations building and Terminal II needed to be completed 3 years ahead of previous plans associated with the design and construction of the new main terminal aircraft parking ramp project (previously submitted by Town of Barnstable Capital Improvement Program projects AIR-11-4 and AIR-12-11) in order to facilitate safe aircraft operations and passenger handling from the new terminal. The demolition was completed within the new passenger terminal construction project budget. Construction of the new permanent Phase 1 aircraft parking ramp will be capable of handling all current and projected aircraft using the ramp.

Bids for this project as a "temporary" 5-year ramp were included in the main terminal construction bids as Guaranteed Maximum Price alternates; however, they were not accepted due to funding constraints. In order to qualify for FAA and MDOT reimbursable grants, this project must be rebid utilizing Federal bidding requirements as a "permanent" 20-year ramp.

**FISCAL IMPACT:** This appropriation of funds will be sufficient to complete the project and there are adequate airport enterprise reserve funds available until reimbursed by the FAA at 95% and MDOT at 2.5% of total eligible costs. This appropriation will not be added to the base operating budget of the airport enterprise fund going forward.

**TOWN MANAGER RECOMMENDATION:** The Town Manager recommends approval of this appropriation order.

**BOARD AND COMMISSION ACTION:** Project approved by the Barnstable Municipal Airport Commission as an FY2011 Supplemental CIP and as part of the FY2011 FAA and MDOT ACIP.

**STAFF ASSISTANCE:** R. W. Breault, Jr., Airport Manager

**B. NEW BUSINESS (May be acted upon)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2011-055  
INTRO: 02/17/11**

**2011-055 ACCEPTANCE OF A \$12,250 DISTRICT LOCAL TECHNICAL ASSISTANCE  
GRANT FROM THE CAPE COD COMMISSION**

**RESOLVED:** That the Town Council does hereby accept the District Local Technical Assistance (DLTA) Funding in the amount of twelve thousand two hundred fifty and NO/100 dollars (\$12,250.00) from the Cape Cod Commission for the development of plans to accomplish the extension of the Cape Cod Rail Trail through a portion of the Town of Barnstable.

**SPONSOR:** Town Manager John C. Klimm

DATE	ACTION TAKEN
_____	_____
_____	_____

- \_\_\_ Read Item
- \_\_\_ Rationale
- \_\_\_ Council discussion
- \_\_\_ Move / vote

# **BARNSTABLE TOWN COUNCIL**

## **SUMMARY**

**ITEM# 2011-055**  
**INTRO: 02/17/11**

**TO:** Town Council  
**FROM:** John C. Klimm, Town Manager  
**DATE:** February 2, 2011  
**SUBJECT:** District Local Technical Assistance (DLTA) Grant from the Cape Cod Commission

**BACKGROUND:** On November 24, 2010, District Local Technical Assistance (DLTA) funding was requested from the Cape Cod Commission for the development of plans to accomplish the extension of the Cape Cod Rail Trail through a portion of the Town of Barnstable.

**RATIONALE:** The development of the Cape Cod Rail Trail easement over the subject property owned by the Massachusetts Division of Fish and Game serves local and regional goals. The Town of Barnstable, along with the other Cape towns, will benefit from this extension by promoting economic development, regional recreational opportunities and the reduction of vehicle transportation thus protecting our environment.

The Town of Yarmouth extension is underway which will connect the existing terminus in Dennis to the Town of Barnstable town line. The Barnstable connection will allow bicycle and pedestrian access from Bourne to Provincetown.

Matching mitigation funds awarded in the amount of \$12,250.00 from the Cape Cod Commission have also been secured for the development of the plan.

**B. NEW BUSINESS (May be acted upon)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2011-056  
INTRO: 02/17/11**

**2011-056 AUTHORIZING AN AFFORDABLE HOUSING RESTRICTION—CROMWELL COURT**

**RESOLVED**, that the Town Manager is authorized to accept an Affordable Housing Restriction in perpetuity except for mortgage foreclosure when expending the amount of Five Hundred Thousand and NO/100 (\$500,000.00) appropriated under order number 2011-025, passed on October 21, 2010, for preserving affordable housing on the property located at 168 Barnstable Road, Hyannis located on map / parcel 328 / 013 commonly known as Cromwell Court.

**SPONSOR:** Town Manager John C. Klimm at the request of the Community Preservation Committee

DATE	ACTION TAKEN
_____	_____
_____	_____

- \_\_\_ Read Item
- \_\_\_ Rationale
- \_\_\_ Council discussion
- \_\_\_ Move / vote

# **BARNSTABLE TOWN COUNCIL**

## **SUMMARY**

**ITEM# 2011-056**  
**INTRO: 02/17/11**

**TO:** Town Council  
**FROM:** Community Preservation Committee  
**DATE:** February 7, 2011  
**SUBJECT:** Authorize Housing Restriction Subject to Mortgage Foreclosure for Cromwell Court

**BACKGROUND:** Massachusetts Housing Finance Agency, the proposed first mortgagee for this project, and is bound by HUD's risk-sharing regulations that do not allow the Town's affordability restrictions to survive a foreclosure of their first mortgage. However, there currently exists, and will be in first position after this transaction, a HUD restriction that requires 112 of the units to be affordable to households below 60% AMI. This transaction will extend HUD's restriction in first position until 2036 and that 112 units will be affordable for 25 years at under \$4,500 per unit. The Town's restriction will continue after 2036 unless there is a mortgage foreclosure. Worst case, without this transaction, another one would have to be put together before 2016 or Cromwell Court could convert to all market units after that.

The Community Preservation Committee recommends the approval of this request for the preservation of affordable housing at Cromwell Court.

**B. NEW BUSINESS (May be acted upon)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2011-057  
INTRO: 02/17/11**

**2011-057 ACCEPTANCE OF A \$36,000 MA. CULTURAL COUNCIL ADAMS ARTS PROGRAM GRANT**

**RESOLVED:** That the Town Council does hereby accept the grant award in the amount of \$36,000 from the Massachusetts Cultural Council's Adams Arts Program.

**SPONSOR:** John C. Klimm, Town Manager

DATE	ACTION TAKEN
_____	_____
_____	_____

- \_\_\_ Read Item
- \_\_\_ Rationale
- \_\_\_ Council discussion
- \_\_\_ Move / vote

# **BARNSTABLE TOWN COUNCIL**

## **SUMMARY**

**ITEM# 2011-057**

**INTRO: 02/17/11**

**TO:** Town Council  
**FROM:** Jo Anne Miller Buntich, Growth Management Director  
**DATE:** February 1, 2011  
**SUBJECT:** Massachusetts Cultural Council Adams Arts Program grant

**BACKGROUND:** The Growth Management Department submitted a grant application to the Massachusetts Cultural Council Adams Arts program. The application described the use of these funds to continue and augment the successful downtown Hyannis Harbor Your Arts program and promote arts and cultural programs and events throughout Barnstable.

\$36,000 has been awarded pursuant to this application. This grant award is awarded to GMD Economic Development Program, Arts & Culture for a sixth consecutive year.

GMD Economic Development Program, Arts & Culture through the Harbor Your Arts (HyA) program organizes, administers and promotes performing arts, exhibits, retail space for artists through the artist shanty program, artist live/work space and several arts and cultural events throughout the year. These arts focused activities attract visitors and residents and enhance their Hyannis experience; provide market opportunities for artists and businesses; support the local creative economy; enhances business activity in Hyannis; and help define Hyannis as an arts and culture destination.

**FISCAL IMPACT:** A positive fiscal impact. This grant leverages other grant awards from Arts Foundation of Cape Cod and the Cape Cod Chamber and in kind services from the Hyannis Main Street BID, Cape Cod Art Association, Cape Cod Chamber and the Hyannis Area Chamber of Commerce. The required grant match is satisfied by these activities. No Town funds are allocated for or expended on these arts and culture programs.

**TOWN MANAGER RECOMMENDATION:** The Town Manager recommends acceptance.

**STAFF ASSISTANCE:**

Melissa Hersh, Growth Management Economic Development Program, Arts & Culture Coordinator  
Marjorie Watson, Growth Management Administrative Assistant

**B. NEW BUSINESS (May be acted upon)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2011-058  
INTRO: 02/17/11**

**2011-058 ACCEPTANCE OF A \$83,671 EXECUTIVE OFFICE OF ELDER AFFAIRS GRANT**

**RESOLVED:** That the Town of Barnstable hereby accepts a grant of \$83,671 from the Executive Office of Elder Affairs to support staff salaries and programs of the Barnstable Senior Center.

**SPONSOR:** Town Manager John C. Klimm

DATE	ACTION TAKEN
_____	_____
_____	_____

- Read Item
- Rationale
- Council discussion
- Move / vote



# **BARNSTABLE TOWN COUNCIL**

## **SUMMARY**

**ITEM# 2011-058**  
**INTRO: 02/17/11**

**TO:** Town Council  
**FROM:** John C. Klimm, Town Manager  
**THROUGH:** Lynne M. Poyant, Director of Community Services  
**DATE:** February 8, 2011  
**SUBJECT:** Acceptance of Formula Grant of \$83,671 from the Executive Office of Elder Affairs

**RATIONALE:** Each year the Executive Offices of Elder Affairs (EOEA) awards every town in Massachusetts a formula grant based on the senior census of that town. The grant can be used in a variety of ways to help support the programs and services each community offers to its senior population. Formula grant funding assists the Barnstable Senior Center in maintaining adequate personnel to ensure sustained delivery of our programs and services. This year's grant will fully fund our Activity Coordinator, Volunteer/Marketing Coordinator and partially fund our Outreach and Transportation Coordinator positions. In addition, formula grant funds will be used to defray other operating expenses including newsletter mailings and repairs and maintenance of our Silver Express vans. Formula grant funding for FY11 remains the same as FY10 and funded at \$7 per elder.

**FISCAL IMPACT:** None

**TOWN MANAGER RECOMMENDATION:** The Town Manager recommends acceptance.

**STAFF ASSISTANCE:** Madeline Taylor, Senior Services Director

**B. NEW BUSINESS (May be acted upon)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2011-059  
INTRO: 02/17/11**

**2011-059 ACCEPTANCE OF A \$6,000 ELDER SERVICES OF CAPE COD & ISLANDS GRANT**

**RESOLVED:** That the Town of Barnstable hereby accepts a grant in the amount of \$6,000 from the Elder Services of Cape Cod and the Islands to the Barnstable Senior Center to support the ongoing provision of transportation services to local seniors and authorize the expenditure of monies for that purpose.

**SPONSOR:** Town Manager John C. Klimm

DATE	ACTION TAKEN
_____	_____
_____	_____

- Read Item
- Rationale
- Council discussion
- Move / vote

# **BARNSTABLE TOWN COUNCIL**

## **SUMMARY**

**ITEM# 2011-059**  
**INTRO: 02/17/11**

**TO:** Town Council  
**FROM:** John C. Klimm, Town Manager  
**THROUGH:** Lynne M. Poyant, Director of Community Services  
**DATE:** February 8, 2011  
**SUBJECT:** Acceptance of grant from Elder Services of Cape Cod & the Islands for transportation services at the Barnstable Senior Center

**RATIONALE:** The “Silver Express” transportation program offered by the Barnstable Senior Center provides seniors direct transportation to and from medical appointments, the grocery store, bank and other important appointments in a handicapped accessible van. This program also provides transportation to clients in our Adult Supportive Day Program. For many seniors who no longer drive, this program allows them to continue to live independently in their homes and is their primary link to outside services. Acceptance of this grant will allow the Barnstable Senior Center to continue to provide this invaluable community service to elders. Funding for this grant comes from Title III E of the Older Americans Act. We are deeply grateful to Elder Services of Cape Cod and the Islands for their continued support of this important program. In recognition of their grant, Elder Services of Cape Cod & the Islands will be appropriately mentioned in all publicity materials.

**FISCAL IMPACT:** None

**TOWN MANAGER RECOMMENDATION:** The Town Manager recommends acceptance.

**STAFF ASSISTANCE:** Madeline Taylor, Senior Services Director  
Rose DiGregorio, Senior Services Assistant Director  
Judy Redd, Transportation Coordinator / Outreach Worker

**B. NEW BUSINESS (May be acted upon)**

**BARNSTABLE TOWN COUNCIL**

**ITEM# 2011-060  
INTRO: 02/17/11**

**2011-060 ACCEPTANCE OF A GIFT OF EIGHT LIFEGUARD TOWER CANOPIES  
FROM THE GLENNA KOHL FUND FOR HOPE**

**RESOLVED:** That the Town Council does hereby accept a gift of eight lifeguard tower canopies from the Glenna Kohl Fund for Hope to be used by the Barnstable Recreation Division for Craigville Beach, Covell's Beach, The Loop and Millway Beach.

**SPONSOR:** Town Manager John C. Klimm

DATE	ACTION TAKEN
_____	_____
_____	_____

- \_\_\_ Read Item
- \_\_\_ Rationale
- \_\_\_ Council discussion
- \_\_\_ Move / vote

# BARNSTABLE TOWN COUNCIL

## SUMMARY

**ITEM# 2011-060**  
**INTRO: 02/17/11**

**TO:** Town Council  
**FROM:** John C. Klimm, Town Manager  
**THROUGH:** Lynne M. Poyant, Director of Community Services  
**DATE:** February 8, 2011  
**SUBJECT:** Acceptance of gift of eight lifeguard tower canopies from the Glenna Kohl Fund for Hope for Craigville Beach, Covell's Beach, The Loop and Millway Beach.

**BACKGROUND:** Glenna Kohl was a longtime Barnstable Recreation Division employee whose life was cut short in November 2008 after a courageous three year battle with melanoma. Glenna was a much loved lifeguard at Dowses Beach prior to her diagnosis. Her colleagues in the Recreation Division have worked with Glenna's parents – Colleen and Bob – to ensure that the mission of the Glenna Kohl Fund for Hope is carried out. The mission is to carry on Glenna's work to bring awareness to everyone about the dangers of melanoma and the importance of early detection and prevention of this deadly disease. They held their first annual "Piggy Trot" on May 23, 2010. It was a 3.7 mile road race held at Dowses Beach in Osterville. There were 323 registered runners and over 400 people in attendance.

**RATIONALE:** Melanoma is the most serious type of skin cancer. It begins in skin cells called melanocytes. Melanocytes are the cells that make melanin, which gives skin its color. Melanin also protects the deeper layers of the skin from the sun's harmful ultraviolet (UV) rays. When people spend time in the sunlight, the melanocytes make more melanin and cause the skin to tan. This also happens when skin is exposed to other forms of ultraviolet light (such as in a tanning booth). If the skin receives too much ultraviolet light, the melanocytes may begin to grow abnormally and become cancerous. This condition is called melanoma. The lifeguard canopies were made by the Barnstable Canvas Company and are made of 100 percent acrylic fabric and welded with aluminum piping. The eight lifeguard tower canopies, added to those previously donated to Dowses, will provide lifeguards at Craigville Beach, Covell's Beach, The Loop and Millway Beach with protection from the sun and its harmful ultraviolet rays.

**FISCAL IMPACT:** There is no fiscal impact.

**TOWN MANAGER RECOMMENDATION:** The Town Manager recommends acceptance.

**STAFF ASSISTANCE:** Patti Machado, Assistant Director of Recreation