

Mid-Cape Cultural Council
Wednesday, April 15th, 2015 – 5:30p.m.
Growth Management Development CR, 3rd Floor
Meeting Minutes

Present: Mary Carroll Allen, Suzanne Finney, Beth Higgins, Rebecca Lawrence, Jeanmarie O'Clair, Marlene Weir. Town Council President Jessica Rapp Grasseti, the council's liaison to MCCC, joined the meeting to present thank you certificates and pins to recently appointed members Beth Higgins and Suzanne Finney.

Absent: Joel Chaison, Dough McHugh, Elise McMullin, Rachel Youngling

- Meeting Called to Order @ 7:06 PM
- *Minutes:* Not available, no vote taken
- *Treasurer's Report:* No Change, no need for vote
- *April 30th Grantee Reception Updates:*

Tracking RSVPs/Name Tags: Mary Carroll in charge

Mary Carroll will purchase materials and print out nametags for everyone who RSVP's by Apr 22, including MCCC council members. Probably pin style tags. Marlene/Suzanne will bring stick on tags they purchased to be used by people who did not rsvp in time for MC's tags to be made. MC will drop off printed tags to Becky's house before event. So far, we have 57 people who have said they are coming.

Council members are encouraged to invite friends who are active in the cultural community to join them at event. Mid-Cape Artists are particularly welcome to attend and learn more about what we do.

Table Exhibits, Welcome Table, and Greeter: Jeanmarie in charge

Jeanmarie has contacted all exhibitors and informed them that displays can be set up between 3:30 pm and 4:30 pm at CCftA.

Jeanmarie will pick up items for welcome table and stage from Melissa's office and deliver to Cotuit Center for the Arts by 4 pm. Items include large poster for stage, small mounted poster for table, NEFA creative ground postcards, MCCC postcards.

Marlene will create floral arrangement for welcome table.

Marlene will update fact sheet on MCCC and get 75-100 copies made for table. Becky will create program and get copies made.

Jeanmarie will identify which display goes on which table and help exhibitors set up as needed.

Large poster will go on stage. CCftA is supplying an easel.

Everything should be in place by 4:30 pm.

Jeanmarie will act as greeter.

Refreshment Table, Suzanne & Marlene in charge

Suzanne has secured 2 cheese platters and 2 sandwich platters as donations from Whole Foods. She will donate additional 2 platters of sushi. She brought matching empty platters to meeting for those who want to donate additional food items.

Rachel will donate sweets. Becky will donate fruit. Marlene will donate antipasto.

Suzanne has purchased all paper goods, etc. that are needed. Marlene will make a floral centerpiece.

Cash bar will sell soft drinks for nonalcoholic choice. We will not provide free nonalcoholic drinks.

Need table card to identify WH contribution. Also will be listed on program.

Welcome Music & Projections-Becky in charge

Bart Weisman and his student jazz musicians will arrive at CCTfA around 4 pm to set up. They will perform in theater until 5:30 pm.

Projections of Mid-Cape images will cycle on automatic during their performance. Becky has created powerpoint which include some images from Beth as well as some Becky has taken of past grants and a few supplied by grantees.

Projection rehearsal schedule for Apr. 20, 4 PM. Conservatory ppt will be rehearsed at same time.

On Stage Presentations-Becky and Rachel in charge

Confirmed speakers order: Becky, Ann Canedy-Barnstable Town Council VP, David Slatery-Dep. Director of Mass Cultural Council

Rachel will emcee the presenters that follow congratulations remarks.

Presentations. Rachel is working on gathering tech needs and informing folks about when to come and when they will perform. (Except for Tara and George S, ppt, with whom Becky is working.)

Presentations will end with drum circle led by Tara Murphy...council members are encouraged to participate: Jeanmarie and Beth? volunteered.

Prizes for answering trivia questions to be asked during on stage presentations.

Prizes that have been donated: one year memberships to CC Art Assoc. Cultural Ctr of CC, and Cotuit Ctr for the Arts.

Becky in charge of trivia questions.

Clean Up: Joel and Elise in charge...everyone pitches in. Need to be out by 7:30 PM

- *Fundraising Discussion:*

Mid-Cape Studio Tour 2016-2017:

The Cambridge Studio Tour will be held on May 9th, 2015. Becky, Marlene and possibly Jeanmarie plan to attend and talk to the organizer's to gain information and insights for our upcoming Mid-Cape Council Studio Tour slated for some time in the 2016-2017 grant cycle.

Marlene is hopeful that the Town will help support this event.

Dining Fund-Raisers:

Jeanmarie has been gathering information on dining locations that will offer a percentage back to the organization. Hearth-N-Kettle, the 99 and Chipotle.

Marlene has had a conversation with Hearth-N-Kettle and they have suggested that the organization come as a whole to the restaurant to raise funds . A date has been set for May 29th at the Yarmouth H-N-K for a 12 noon lunch. Marlene will confirm. Other council members will encourage other groups to attend.

Beth will contact the 99 to organize a Dining for a Cause there.

Meeting Adjourned 8:10 pm

Next meeting is May 20th at 6:30pm

Respectfully submitted: Mary Carroll Allen