

**Mid-Cape Cultural Council**  
**Wednesday, December 9th, 2015 – 7:00pm**  
**Growth Management Conference Room, 3<sup>rd</sup> Floor**  
**Meeting Minutes**

Present: Marlene Weir, Beth Higgins, Jeanmarie O'Clair, Rachel Youngling, Becky Lawrence, Suzanne Finney, Joel Chaison, Barbara Adams, Marilyn Heberling, Georgia Kreth, Elise McMullin

- I. Meeting called to order at 7:08pm
- II. New member introductions: All members introduced themselves, describing their specific interests in the work of the Council, how long they have been a member and what positions they have held in this or other similar organizations. There was a full table of representatives from Barnstable and Yarmouth.
- III. Approval of Minutes: The November 17<sup>th</sup> meeting minutes were sent out by email to members and their edits were incorporated. A second and final draft was sent. At this December meeting, Jeanmarie O'Clair, our new Co-Secretary, took notes and forwarded them later to Elise. This was a big help.
- IV. Treasurer's Report: Partially unclaimed grants money, from the Cape Repertory Theater 2014 grant, was reallocated to the 2016 grant cycle in the November meeting. A total of \$3,348.00 in FY15 money is still to be claimed and paid out in grants. Grant recipients will have no more than a 3-month extension to complete paper work as voted in the previous meeting. Rachel will contact all outstanding grantees with a reminder email, stating that all reimbursement claims must arrive at the Town Hall MCCC mailbox by December 15th. The Reimbursement Form is available as an email attachment below if needed.



Copy of  
Reimbursement Form

- V. Calendar for January-June 2016: Becky Lawrence proposed that the MCCC Public meetings be scheduled on the second Wednesday of each month from 7:00-8:30pm. The 3<sup>rd</sup> Floor, Growth Management Conference Room, will be requested for 6:30pm-8:30pm availability, so that preparations can be made before the meeting begins.
  1. January 13 public meeting, Marlene and Becky have invited Julie Wake, the new director of the [Arts Foundation of Cape Cod](#).
  2. Feb 10 no meeting scheduled due to [The Local Cultural Council 2016 Statewide Assembly](#): Wednesday, February 10, 2016 from 10:00am-3:00pm. Please confirm your attendance at the above link. A bus is available in Harwich (early a.m.) which then travels to Plymouth for a second stop at exit 5 on Route 3 North.
  3. March 9 public meeting
  4. April 13 public meeting
  5. May 11 public meeting
  6. June 2 Proposed Grantee Reception at the Cultural Center of Cape Cod, South Yarmouth (not confirmed, Joel will investigate).
  7. June 8 Public meeting

VI. Updates:

1. Public arts was discussed, specifically the Christmas Stroll in Hyannis. Marilyn agreed to submit a Letter, to the Bid Committee, to ask that the Trolley stop at specific Arts Centers, Stores, and Studios.
2. On Thursday, December 17th, there will be Open Studios in the HyArts cultural district.
3. There will be an on-going Open House at #1819 North Street, Mashpee Commons, featuring: *Beth Higgins Photography* and *Heart to Heart Designs*.
4. Members proposed having Holiday Trees decorated by Artists and/or School Children in front of or inside stores and properties agreeable to the idea.
5. Members proposed having a Fashion Week in restaurants and stores, with artwork and styles provided by Cape Artists.
6. Continue to add and monitor listing of Cape Artists on the *MassCreative* Creative Ground database at: [Mid-Cape Cultural Directory](#) Click on [Get Listed](#) if you are new to the site.

VII. FY16 Grants Notifications: Formal Acceptance letters for grants are going out December 10<sup>th</sup>. A sample mailing was available for members to view the letter, the credit and publicity instructions, and the reimbursement form. All MCCC members were encouraged to attend FY16 grant-funded activities. In most cases, members can receive free tickets for all art grants events. Any emails from Grantees that announce events will be forwarded to council members. Perhaps these dates can also be entered in the MCCC Calendar on Google.

VIII. Public Art Project: Request for qualifications for project for public art display will be sent soon. Artists must reside on the Cape. Phase 1 includes a budget for multiple paid presentations by artists who would like to compete for the "Art Discovery Pathway" – potentially five artist presentations chosen at \$200.00 each.

IX. New Business: Alberto's Restaurant has offered "gallery space" and food for a fundraising event to provide additional grant money for artists and cultural organizations. Spring or Fall dates were discussed, in addition to coordination with other events such as *Fall for the Arts*, managed by the Cape Cod Arts Foundation in October. It was suggested to form a committee: Suzanne, Joel, Marlene. They will meet and present more detailed information at the upcoming January 17, 2016 MCCC meeting.

X. Grantee Reception: Need to organize the event for May or June, appoint a chairperson and committee. Early June at The Cultural Center of Cape Cod in Yarmouth was preferred by most. The committee will include: Georgia as chairperson with help from previous year's contributors, Jeanmarie, Joel and Barbara. Suzanne mentioned Whole Foods' offering to donate. Beth Higgins offered to help with Photography; Rachel offered to help behind the scenes. Others to be assigned.

The next meeting is Wednesday, January 13th, 2016 at 7:00pm.

XI. Adjournment: The meeting adjourned at 8:40pm.

Respectfully submitted,  
Elise McMullin, Secretary