



**CAPE COD GATEWAY AIRPORT
INFRASTRUCTURE & MARKETING SUBCOMMITTEE
MEETING AGENDA
Tuesday, May 7, 2024
10:30 AM**

ADDRESS: The Infrastructure & Marketing subcommittee will be held by remote participation. Please see instructions below.

Join Zoom Meeting

<https://townofbarnstable-us.zoom.us/j/83683627374>

Meeting ID: 836 8362 7374

One tap mobile

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- Call meeting to order:
 - This meeting of the Cape Cod Gateway Infrastructure & Marketing Subcommittee is being recorded and broadcast on the Town of Barnstable's Government Access Channel. In accordance with Massachusetts General Laws Chapter 30A, Section 20, the Chair must inquire whether anyone else is recording this meeting and, if so, please make their presence known.
- Roll Call (DiGeorge, Bierwirth, Guidod)
- No Infrastructure & Marketing Subcommittee meeting Minutes to Review & Approve.

OLD BUSINESS

None

NEW BUSINESS

IN0524-1 Discussion of the Terminal Optimization Program (TOP) Upgrades - Planning Phase

Updates:

- Advertisement Update
- Monthly Financial Review (Finance)
- Strategic Planning Subcommittee Development – Mark Guidod (Chair)
 - Future Commission discussion to update the Strategic Plan
- American Airlines Update
- Electric Aviation Update
 - A draft lease has been completed for BETA of VT to install a facility on the East Ramp and perhaps a smaller facility at Hangar II on the North Ramp
 - Site visits occurred on 11-1-2023 by the engineering firm and development team to assess site.
 - ALP updated in February 2024 with this new piece of infrastructure
 - Lease reviewed by BETA
 - Discussions with BETA on April 30, 2024 to wrap up the lease file and plan for construction
 - Southern Airways Express and Surf Air Mobility – no updates
 - Transend Air – no updates
 - MassDOT Procurement for Smart Grid program underway
 - Phase I nearing completion with draft reports anticipated for end of March 2024
 - Phase II just started
 - August/September 2024 – we will need to request implementation funding for the above planned process
- WS Development Update
 - Next update = July 2024 Commission meeting
- Projects Update/Status
 - Tower HVAC Project
 - Project update by Matt Elia/Chris Bostwick
 - Equipment Purchases
 - Project update by Matt Elia/Chris Bostwick



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KATIE RILEY SERVIS Airport Manager | MATTHEW T. ELIA Assistant Airport Manager

- ARFF/Maintenance Facility Floor Drain Improvements Project
 - Project update by Matt Elia/Chris Bostwick
- Cape Air Hangar Door Replacement
 - Project update by Matt Elia/Chris Bostwick
- Airport Environmental Assessment Status (<https://flyhya.com/airport-info/environmental-assessment/>)
 - Draft Environmental Assessment (EA)(the federal action)/Environmental Impact Report (DEIR) (the state action) submitted jointly received 15 comments from the public
 - Comment Period extended into February (over 2 months review offered to the community)
 - Secretary's Certificate received – this gives us or marching orders for a Scope of Work and development of the Final Environmental Assessment (EA)(the federal action)/Environmental Impact Report (FEIR)
 - May/June = next public meeting – meeting #5
- PFOS/Public Involvement Plan & Update
 - Town Council approved PFAS funding transfer (April 25, 2024)
 - Next status report = October 2024
 - Next public informational meeting = November 2024
- Upcoming Events:
 - April 30/May 1, 2024 – Cape Cod Blue Economy Foundation's Event (Big Blue Conference)
 - Successful event
 - June 13 (rain date June 20) 2024 – Festivities on the Flight Line
 - Eventbrite set up and ready to purchase tickets.
 - Poster and social graphics completed.
 - Permits submitted.
 - September 2024 –
 - CCYP September 18, 2024 (Note date change)
 - A Great Day at the Gateway September 21, 2024
 - Full Scale Emergency Exercise September 26, 2024
 - October 24, 2024 – 4th Annual SE MA Aviation Career Fair
 - Exhibitor emails sent to previous exhibitors (about 50). I heard back from about 10 confirming they will be in attendance
 - School emails and invitation – to be sent this week

Adjourn Meeting

The list of matters are those reasonably anticipated by the president/chair, which may be discussed at the meeting. Not all items listed may in fact be discussed and other items not listed may in fact be discussed and other items not listed may also be brought up for discussion to the extent permitted by law. It is possible that if it so votes, the sub-committee may go into executive session.

PERSONS INTERESTED ARE ADVISED THAT IN THE EVENT THAT ANY MATTER TAKEN UP AT THE MEETING THAT REMAINS UNFINISHED AT THE CLOSE OF THE MEETING, IT MAY BE PUT OFF TO A CONTINUED SESSION OF THIS MEETING WITH PROPER POSTING.

For your information the section of the M.G.L. that pertains to postings of meetings is as follows: Except in an emergency, in addition to any notice otherwise required by law, a public body shall post notice of every meeting at least 48 hours prior to such meeting, excluding Saturdays, Sundays and legal holidays. In an emergency, a public body shall post notice as soon as reasonably possible prior to such meeting. Notice shall be printed in a legible, easily understandable format and shall contain: the date, time and place of such meeting and a listing of topics that the chair reasonably anticipates will be discussed at the meeting. For meetings of a local public body, notice shall be filed with the municipal clerk and posted in a manner conspicuously visible to the public at all hours in or on the municipal building in which the clerk's office is located.



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