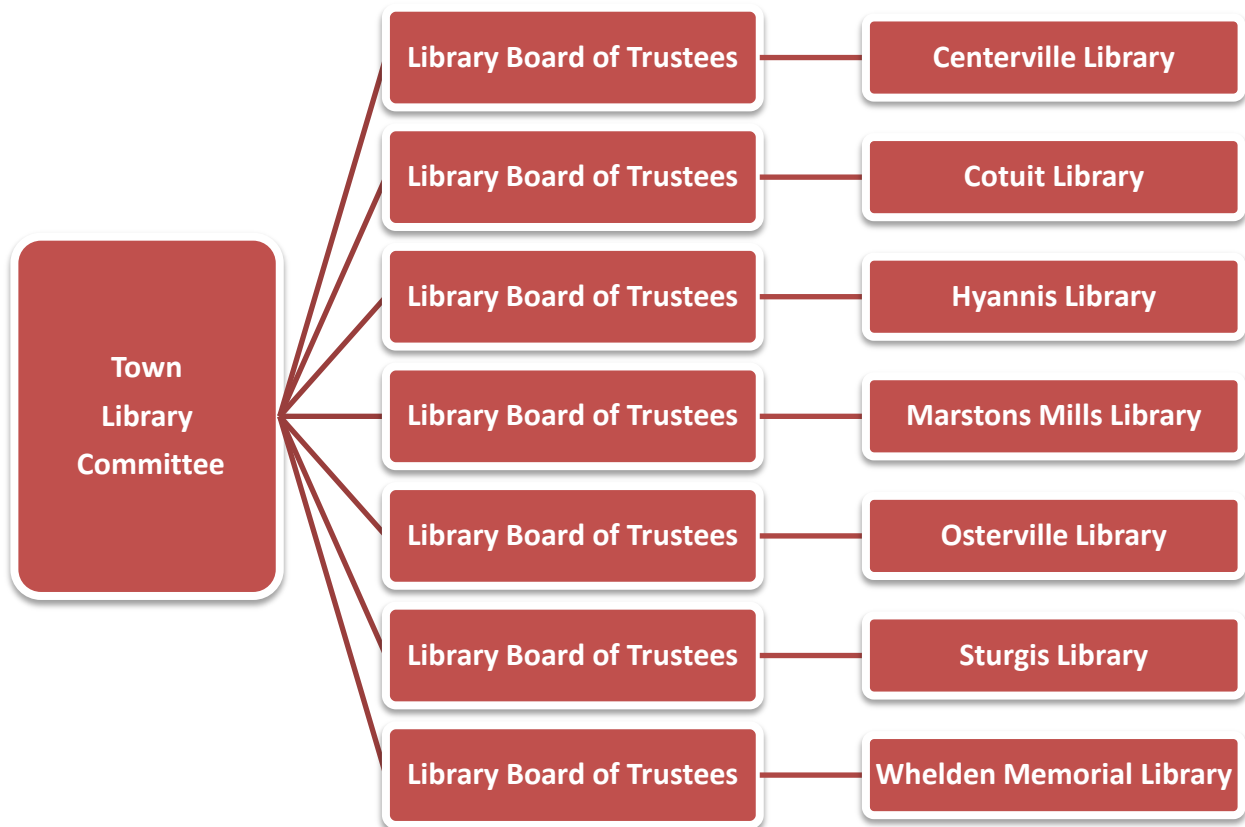


TOWN PUBLIC LIBRARIES

Purpose Statement

The primary purpose of the seven independent cooperating libraries in the Town of Barnstable is to promote lifelong learning and enrichment by offering free access to library materials and services to meet the educational, informational and recreation needs of residents of all ages, backgrounds, interests, and abilities.



The Town Libraries are not departments within the Town of Barnstable government, but are seven independent organizations each with their own Boards of Trustees. The Town has traditionally provided a portion of the libraries' operating funds in the form of grants, but has no administrative oversight of their operations and management of the libraries. The grant is included in the "Other Requirements" section of the Town's General Fund operating budget.

Library Description of Services Provided

Individuals, schools, organizations, and businesses within towns belonging to the CLAMS network are provided free access to library materials and services. Each of the seven libraries within the Town of Barnstable: Centerville Public Library, Cotuit Library, Hyannis Public Library, Marstons Mills Public Library, Osterville Village Library, Sturgis Library (Barnstable), and Whelden Memorial Library (West Barnstable) have distinct specialties, but all have committed themselves to providing the following programs and services:

Popular Materials Program

- As popular materials centers, the Barnstable libraries provide residents with collections of current high demand, high interest materials for reading, listening and viewing. Books, periodicals, non-print materials and electronic and online resources are available at each of the libraries, as are programs and workshops for adults, young adults and children, story hours, film series, book talks, community issues forums, speaker series and humanities programs.

Formal Educational Support/Independent and Lifelong Learning Program

- The libraries support individuals in their search for personal and work-related information, including materials on self-improvement, career development, health and nutrition, cultural interests, consumer topics, hobbies and family concerns. The joint collections of the seven libraries provide a wide range of subject materials in a variety of formats geared to all ages and reading abilities. The libraries offer assistance to local private and public schools, colleges, day-care centers, training and literacy programs, adult continuing education classes, senior centers, and homeschoolers. The seven village libraries work together to provide home and in-library access to online resources, databases and research tools to enhance their print and non-print resources, including eBooks, magazine and newspaper databases and indexes, language learning tools, online reference resources and self-paced independent learning courses.

Reference and Information Services

- The libraries provide timely, accurate, and useful resources for community residents of all ages in their pursuit of information. The libraries promote walk-in, telephone, email reference services, and assist researchers with in-depth studies. The reference and information services are provided by professional information specialists, via interlibrary loan, and through resource sharing provided through the CLAMS Network, the Massachusetts Library System, and the Commonwealth Catalog.

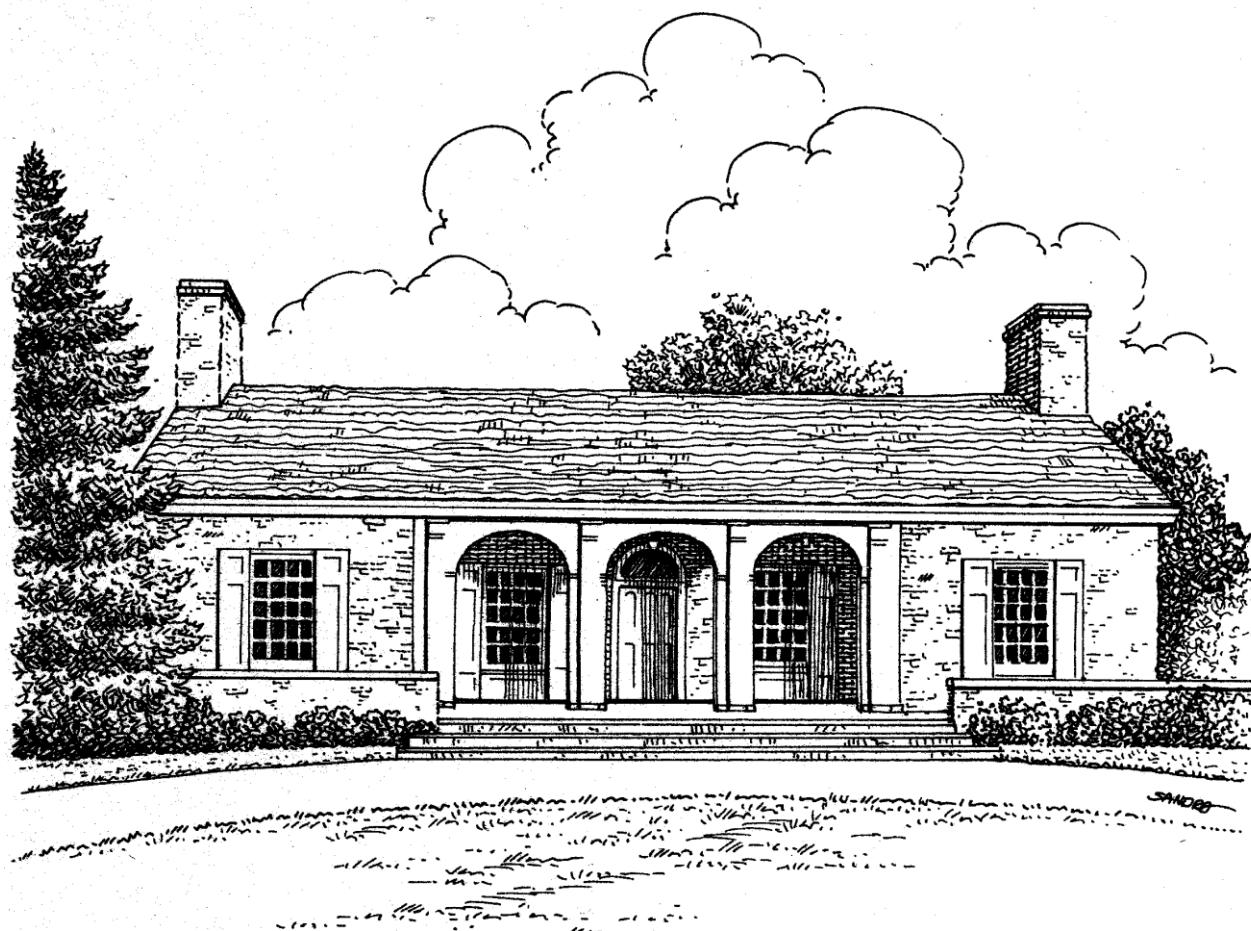
Community Activities and Programs

- The libraries serve as centers for community activities by making materials, facilities, and equipment available in support of the social, cultural, and recreational activities of community groups and by co-sponsoring events with other community organizations. Use of the libraries for meetings and exhibits is encouraged and promoted. The libraries support small and large group gatherings of all kinds.

CENTERVILLE PUBLIC LIBRARY

Purpose Statement

As a center of community life, the Centerville Public Library encourages and supports civic, intellectual, and cultural pursuits. It provides a wide range of information and materials to people of all ages, using traditional methods and innovative technology. The Library strives to adapt to the changing needs of the community. Its welcoming environment stimulates thinking, enhances knowledge of the world, and improves the quality of leisure time. The Library educates the community to understand, appreciate, and financially support its relevance.



Centerville Library Recent Accomplishments

- ✓ Ensured the safety of our staff and patrons during the ongoing pandemic by consistently adhering to COVID safety standards;
- ✓ Essential services were offered that included online and phone support, delivery to homebound patrons, access to 24/7 Wi-Fi, quality virtual and outdoor programming for adults, children and families, this year we offered 140 programs and had 861 patrons attend;
- ✓ Continued to offer technical support for digital literacy, reference services, and access to books, movies and other materials;
- ✓ Many library groups continued to meet virtually including a writing group, and three book clubs;
- ✓ Provided do-it-yourself craft kits and movie night kits for children and adults. Collaborated with the Cordial Eye Gallery and Artist Space in Hyannis to offer paint kits and canvases to patrons to paint a portrait of a woman they admire during Women's History Month;
- ✓ Fostered relationships and connections in the community and offered information to patrons through mailings, quarterly newsletters, ongoing publicity in newspapers, radio stations, email, and popular social media platforms such as: Facebook, Twitter, the library's website, and YouTube Channel;
- ✓ Provided customized support for educators and families until we allowed patrons back into the building. We offered book bundles, virtual programming for toddlers through teens, and an extensive variety of creative take-home projects paired with virtual readings. We utilized the beautiful side lawn for multiple story walks and outdoor events throughout the year;
- ✓ Kept the bookstore running by creating an open-air bookstore outside for patrons to browse and purchase used books and DVDs while the bookstore was closed during FY21;
- ✓ Critical fundraising included: an annual appeal, holiday Greens Sale, the Brick Memorial Walkway, item sales of new coffee mugs, coloring books, Lego kits and book bags;
- ✓ Centerville Library was awarded several grants to help supplement the operating budget. In addition, the library participated in the Payroll Protection Program and secured two loans that have since been forgiven;
- ✓ Participated in a revised version of the Centerville Christmas Stroll. Partnered with community organizations by holding a Gift Card Drive for Family to Family during the night of the drive-through Centerville Stroll, and a Veterans Food Drive for the Cape & Islands Veterans' Outreach Center;
- ✓ Further developed our collection of eBooks, e-Audiobooks, and Low Vision materials including Large Print Books and Audiobooks due to increased demand, and;
- ✓ After a long year of alarming spikes in COVID cases, Centerville Library opened our doors and allowed patrons to come back inside the building in late FY21. People are most grateful and continually tell us how much they appreciated all we have done to serve them during the pandemic.

Centerville Library Goals and Objectives

- Town Council's Quality of Life Strategic Plan (SP)

1. Evaluate library operations in order to maximize the effectiveness of our services. **(SP: Education, Communication)**
2. Continue to adopt post pandemic strategies and best practices to offer the best quality service to the community while keeping the safety of our staff and patrons in mind. **(SP: Education, Communication)**
3. Remain focused on providing essential services, while not losing sight of our greatest responsibility, which is to remain visible and relevant within the community. **(SP: Education, Communication)**
4. Fully restore indoor programs and room rentals. **(SP: Education, Communication)**
5. Improve our fundraising efforts and continue to explore new grant writing opportunities. **(SP: Education, Communication)**
6. Continue to foster relationships and collaboration within the community including consistent outreach to schools and organizations. **(SP: Education, Communication)**
7. Provide more staff development courses in various topics such as mental health, diversity, equity, and inclusion. **(SP: Education, Communication)**
8. Expand our collection of eBooks, e-Audiobooks, and Low Vision collections including Large Print books and Audiobooks. **(SP: Education, Communication)**
9. Provide continued lifelong learning opportunities for patrons of all ages. **(SP: Education, Communication)**
10. Strengthen our connections with Barnstable and Cape-wide libraries to generate ideas and pool resources for the benefit of our communities. **(SP: Education, Communication)**
11. Continue to assess the library's print and e-resources collections and acquire materials based on patron requests, use and needs, and to ensure diverse and marginalized perspectives are represented. **(SP: Education, Communication)**



Centerville Public Library

Centerville Library Description of Services Provided

Centerville Public Library has been the heart and soul of our village community, generation after generation, for almost 150 years. In 1869, local residents established the Centerville Public Library Association and provided books for the village along the shelves of the general store. Over the years, the library has become the center of community life thanks to the generous support of our donors, volunteers, and devoted patrons.

Centerville Public Library is a vibrant, active library known for its warm, welcoming environment and the staff who consistently offer exemplary customer care. The library's collection, innovative programming, excellent service, and annual events attract both summer visitors and local residents of all ages. The Alice Owen Williams Bookstore, managed and run solely by volunteers, boasts a well-organized collection of fiction, nonfiction, DVDs, and CDs for patrons of all ages.

Special services include on-going weekly and monthly programs, technical assistance, public computers, faxing, printing, photocopying, wireless access, digital literacy support, and homebound delivery. We engage our patrons through mailings of our Annual Report, quarterly newsletters, and ongoing publicity to newspapers, radio stations, email, and popular social media platforms. We also provide meeting space and outreach to local organizations and town officials.



Centerville Public Library

Summary of Budgets & Positions (FTE's)

Expenditure Category	Approved FY 2021	Approved FY 2022	Projected FY 2023
Library Funding	\$280,726	\$189,102	TBD
Town of Barnstable	\$356,175	\$365,102	TBD
Total	\$636,901	\$554,977	TBD

Positions	FY 2021 Actual	FY 2023 Proposed
Full Time	2.0	3.0
Part Time	4.5	4.5
Total FTE's	6.5	7.5

Centerville Library Workload Indicators

Description	Actual FY 2021	Estimated FY 2022	Projected FY 2023
Circulation	95,741	122,000	128,000
Items in Collection	89,191	93,500	97,500
Hours Open	1798	2,406	2,406
Programs Offered	140	700	900
Volunteer Hours	2,163	5,300	9,500

*Collection data reflects system-wide e-book holdings

COTUIT PUBLIC LIBRARY

Purpose Statement

Founded in 1874, the Cotuit Library's mission is to enhance village life by providing a place where community gathers, and all individuals achieve personal growth. The Cotuit Library Association provides and promotes open and equal access to the Library's resources and services in order to support life-long learning, advance general and technical knowledge, encourage creativity, strengthen our Town and the broader Cape Cod community, assist with the adaptation to new technology, and enhance individual quality of life.



Cotuit Library Recent Accomplishments

- ✓ Cotuit Library made further strides with our five-year Strategic Plan priorities and completed several initiatives including additional improvements to our physical plant to improve energy efficiency; hosting new intergenerational programming; and successfully completed a search for a new investment manager for improved financial stewardship;
- ✓ Cotuit Library shifted to a seasonal staffing model, increasing the number of positions during the summer, and refining the staffing model off-season to provide enhanced patron services at key times;
- ✓ The library welcomed Lindsay Hopkins as our Programming and Outreach Coordinator and Lauren Muller as our new Technical and Circulation Services Associate;
- ✓ Cotuit Library was awarded several grants that have and will continue to enhance our library programs and services and help us fulfill our mission.
 - The Massachusetts Cultural Council included Cotuit Library as part of its Cultural Investment Portfolio, creating a new stream of funding for creative programming.
 - The Mid-Cape Cultural Council funded a performance by singer/storyteller Davis Bates to wrap up our Summer Reading program.
 - The Town of Barnstable provided Cotuit Library with a tourism mini grant that allowed us to advertise the Cotuit Kite Festival online and in Kids on the Cape guidebook.
 - The Kirkman Trust Fund of the Town of Barnstable granted funds to Cotuit Library to support the purchase books, e-books, and technology.
- ✓ The Library's Children's Room underwent a facelift with new paint, a deep clean, and prolific weeding of the collection and toys. We were thankful to have funding in place for new materials and furniture, allowing the room to feel bright and spacious just in time for the summer crowds!
- ✓ Cotuit Library offered many popular programs and events for adults, young adults and children including our annual Read and Ramble in January; Go Green! St. Patrick's Day Celebration in March; a new Cookbook Club; Tie-Dye party, and an eco-lecture series for adults featuring content on water, natural landscapes, and home gardening;
- ✓ We fully reopened our library to the public in May, including weekend and evening hours. All areas and collections in the library are open and accessible. We continue to offer home delivery and curbside pickup;
- We expanded our technology offerings with help from the MBLC. We now have multiple Chromebooks for loan in addition to hotspots and e-readers. We did some additional fundraising in February to install a high-speed mesh network for our patrons, so that they can access the new high-speed internet in the parking lot and on the patio;
- ✓ We completed the ALA *Libraries Transforming Communities* grant by hosting a Tech Breakfast conversation to find out what our patrons needed more (or less) of in our technology offerings. This session has now informed the slate of technology programs and hardware offerings we are lining up for the year ahead;
- ✓ Cotuit Library revamped our annual fundraisers to include two new efforts and held a popular *Private Gardens of Cotuit* tour, as well as our most successful to date Golf Tournament. We now have four annual fundraisers to support the library through various events, and;
- ✓ Cotuit Library's current programs and events are focused on three primary themes: promoting accessibility; enhancing children's and family offerings; and innovating to build community through intergenerational appealing programming.

Cotuit Library Goals and Objectives

- Town Council's Quality of Life Strategic Plan (SP)

1. Provide high quality, comprehensive library services to the community by sharing, promoting, cooperating with, and celebrating the achievements, resources and programming together with all six other Barnstable libraries. **(SP: Education, Communication, Finance)**
2. Implement a comprehensive strategy to reach and engage children, parents, and intergenerational families that includes expanded offerings of non-print children's materials; vibrant programming; and rejuvenated and accessible spaces to fulfill a broad range of needs, thus encouraging library visitation and support. **(SP: Education, Communication, Finance)**
3. Strengthen the stewardship of our physical plant by refining our building maintenance plan. Evaluate our energy efficiency, refresh indoor and outdoor library spaces as needed to encourage patron access and use, promote materials circulation, and increase health and wellness offerings to reinforce our library's role as a lively village center and community meeting place. **(SP: Education, Communication)**
4. Refine and implement a holistic approach to library funding that clearly articulates the value of Cotuit Library in order to energize donors, encourage robust philanthropy, pursue new and sustainable sources of private and public support, and create worthwhile earned income opportunities. **(SP: Finance)**
5. Collect, analyze, and interpret data regarding in-person and online library use to strategically increase library visitation, materials access and circulation, and provision of community services through targeted efforts and increased visibility. **(SP: Communication, Finance)**
6. Install digital monitoring equipment in the storm water bio retention garden, and form partnerships with schools and other community groups to create extensive formal and informal science programming for all ages. **(SP: Education, Environment and Natural Resources)**

Cotuit Library Description of Services Provided

Cotuit Library is grateful to its hardworking staff, Board of Trustees, the Friends of Cotuit Library (our key organization for community volunteers), and to all of our patrons, neighbors, and supporters who ensure that our library remains the heart of the community all year.

Cotuit Library offers Barnstable and Cape Cod residents and visitors a comprehensive range of library services throughout the year. The Library's main service roles and priorities are summarized as follows:

The Cotuit Library is the 'heart-of-the-village,' both physically and in spirit. We provide a full range of essential library services to people of all ages, lending fiction, non-fiction and audiovisual material, offering reference and technological services, providing free Internet and wireless access and creating programs for children and adults. The Library supports the research of several local authors, provides a safe and quiet environment for support groups to meet, and continues to be an important community center and meeting place for a variety of volunteer and civic organizations. Increasingly, the Library is the space residents turn to for training in the use of a variety of technologies, including e-readers, computers, tablets and cell phones, all of which are used to access information. The Library runs a number of outreach and embedded programs in the community to support all forms of literacy and community connection, and will continue to develop new services to meet our patrons' needs, particularly for those who require special assistance.

Cotuit Library Description of Services Provided (Continued)

Characteristics and Specializations

Cotuit Library focuses on being a neighborhood nexus—a safe and welcoming place for individuals to meet and form community. Acting as a year-round meeting space for local community organizations, we are pleased to provide gathering space for the Cotuit Civic Association, the Historical Society of Cotuit and Santuit, the Cape Cod Writers' Club, and our Precinct's Town Councilor. We are always eager to be a place for local book, game, and hobby groups to gather.

Cotuit Library facilitates access to a range of health and wellness services, and provides information for seniors, as well as community space for therapy group sessions, and free blood pressure clinics. Cotuit Library encourages everyone to pursue personal growth and assists people of all ages in the development of traditional and digital literacy skills. As such, we provide accessible options for all our materials, programs, and services with assistive devices such as a wheelchair lift to all floors, ADA-compliant restrooms, digital magnifiers and low-vision aids including access to Perkins School for the Blind's library and reading devices. We also offer homebound delivery and outreach programs to local family homeless shelters and other local groups and schools.

Our technology services include one-on-one computer training and e-reader classes, along with outreach programs at the Barnstable Senior Center. We have the latest hand-held mobile devices for in-Library use, and internet-ready public access computers with wireless access throughout the building. We also offer a scanner/printer/photocopier and a fax machine for use by the public.

Cotuit Library offers popular titles and materials that focus on current topics of interest, as well as rich collections of vintage mysteries and classic science fiction. In addition, we hold specialized collections such as the Fine Arts Collection, the Peck Maritime Collection, and the Kirkman Collection of Rare Books. The Library focuses on engaging our adult community with frequent programs and groups including four monthly book discussions, educational luncheons hosted by the Friends of the Cotuit Library, weekly handcrafts, card games, board games, music concerts, movie and documentary showings, crafts, and talks with authors and other guest speakers.

Cotuit Library has an active children's department with thematic story hour throughout the week and many seasonal and summer reading activities. We offer dynamic STEM programs for children and families and a popular Astronomy Program featuring high-powered telescopes for public borrowing.

Collaborative Efforts

Cotuit Library has been part of many successful collaborations during the last year including

- We installed a storm water monitoring system in partnership with the Association to Preserve Cape Cod (APCC) and Horsley Witten Group, to generate open-source scientific data that is shared with the Barnstable Public Schools for use in their science classrooms.
- During the summer of 2021, Cotuit Library created a Village-wide Kite Festival that brought thematic programming from Cotuit Center for the Arts, the Cahoon Museum, Barnstable Land Trust, the Civic Association of Cotuit Santuit, and Cotuit Federated Church together on one calendar and website with integrated signage and cross promotion.
- We continued our partnership with the Cape Cod Children's Place to distribute robust seasonal activity kits to families in Cotuit.

Summary of Budgets & Positions (FTE's)

Expenditure Category	Approved FY 2021	Approved FY 2022	Projected FY 2023
Library Funding	\$188,171	\$183,250	TBD
Town of Barnstable	\$184,432	\$184,432	TBD
Total	\$372,603	\$367,682	TBD

Positions	Approved FY 2021	Approved FY 2022
Full Time	2.00	4.00
Part Time	2.40	0.75
Total FTE's	4.40	4.75

Cotuit Library Workload Indicators

Description	Actual FY 2020	Actual FY 2021	Projected FY 2022
Circulation	43,745	30,793	50,000
Items in Collection	72,335	77,089	77,000
Hours Open	1,512	1,512	1,700
Programs Offered	358	167	375
Volunteer Hours	1,281	1,107	1,285
*Collection data reflects system-wide e-book holdings			

HYANNIS PUBLIC LIBRARY

Purpose Statement

As a cultural and informational hub, the Hyannis Public Library is committed to cultivating a strong and stable connection with our surrounding community. The Library's mission is to embrace diversity, inspire creativity, stimulate intellectual curiosity, and facilitate lifelong learning by providing high quality resources, programming, and services to all.



Hyannis Library Goals and Objectives

- Town Council's Quality of Life Strategic Plan (SP)

1. Educate and support the community through planning and implementing a wide range of informational and cultural programs, including literacy, ESL, play-based and STEM offerings. **(SP: Education, Communication)**
2. Collaborate with area libraries to provide excellent library services. **(SP: Education, Communication)**
3. Upgrade/replace current technological equipment and services for the public and for Library staff. **(SP: Education, Infrastructure, Communication)**
4. Create greater community engagement by serving as a gathering place and hub for cultural activities, interest groups, and community organizations. **(SP: Communication)**
5. Develop our accessibility options for low vision users with materials from Perkins Talking Books library and other assistive technology. **(SP: Communication)**
6. Continue to provide proctoring services for students enrolled in distance learning schools or on semester break. **(SP: Education, Communication)**
7. Make the Library building more welcoming, accessible, and sustainable. **(SP: Education, Communication)**

Hyannis Library Recent Accomplishments

- ✓ Secured a \$10,000 Library Services and Technology Act grant from the Institute of Museum and Library Services and the Massachusetts Board of Library Commissioners to partner with other local organizations to create Family Engagement programs focused on ESL (with the Health Ministry) and nutrition (with the Cape Cod Cooperative Extension);
- ✓ Received funding from Mass Cultural Council and the Town of Barnstable for a Multicultural Stories Series featuring programs in four community spoken languages—Brazilian Portuguese, Haitian Creole, Spanish and French—and English;
- ✓ Developed a new Strategic Plan with input from community stakeholders, staff and Board, under the guidance of the consulting firm Harrington Management International;
- ✓ Maintained partnerships with various volunteer groups, community organizations, and Town Departments, such as Arts Barnstable, the Barnstable Adult Community Center, Barnstable Coordinated Family and Community Engagement and the Hyannis Garden Club, to create programming, drop-in support and an attractive and inviting space for the benefit of Library users;
- ✓ Continued to offer digital materials, online databases, and virtual programming in addition to restarting in-person programming, browsing, and extended public computer use as part of our evolving service model response to the ongoing pandemic;
- ✓ Invited the Hyannis Historical Society to set up in a room in the original Hinckley wing of the Library, and collaborated with the Society to present local author and historian, Nancy Shoemaker. Nancy spoke about the book she co-authored with the late Jim Gould, entitled “Women of Barnstable”;
- ✓ Re-opened the Library’s used bookstore, which was moved into the old reference area in the Hinckley Wing and rechristened “Ora’s Parlor” In honor of HPL’s first librarian, Ora Adams Hinckley;
- ✓ Bid a fond farewell to Youth Services Librarian, Mary Bianco, who retired after 33 years, and welcomed new YS Librarian, Kelly Depin, and;
- ✓ Hired Lauren Medeiros for the newly created position of Community and Communications Coordinator, dedicated to community engagement and outreach.

Hyannis Library Description of Services Provided

The name of our village is internationally recognized, and the Hyannis Public Library provides services to people from across the nation and around the world, as well as the diverse and growing community at home. Our professional and experienced staff is available to provide library services to patrons on-site, by telephone and online.

The Library provides print and digital books and magazines, audio books, music CDs, entertainment, and documentary DVDs and large print books for public borrowing, as well as free online resources such as language-learning instruction.

The educational needs of children, young adults and their families are served through borrowing materials, story hours, story-telling projects, library visits from teachers and students, as well as active outreach to public and private schools, daycare facilities and home-schooling groups. These activities take place virtually as well as in-person, as need dictates.

The literacy goals of the community are supported through the Library's services and resources for English Language Learning, which also include tutoring sessions for public school students and adult learners and acting as a research and interlibrary loan center for the Sturgis Public Charter School.

The Library supports and meets the unique needs of our community's special populations, which include at-risk and unhoused singles and families as well as immigrant families from all over. Outreach service is also available for the distinctive needs of the homebound and those in care home settings through delivery of books by a network of volunteers and in cooperation with facilities in our area.

HPL offers space and support for cultural awareness and cooperates with local organizations to promote beneficial services to the families, businesses, and professionals within the Barnstable community.

Summary of Budgets & Positions (FTE's)

Expenditure Category	Approved FY 2021	Approved FY 2021	Projected FY 2023
Library Funding	\$133,800	\$152,000	TBD
Town of Barnstable	\$504,662	\$517,481	TBD
Total	\$638,462	\$669,481	TBD

Positions	Actual FY 2021	Actual FY 2022
Full Time	6.10	8.10
Part Time	1.50	1.40
Total FTE's	7.60	9.50

Hyannis Library Workload Indicators

Description	Actual FY 2020	Actual FY 2021	Projected FY 2022
Circulation	84,512	94,788	90,000
Items in Collection	91,146	90,587	88,000
Hours Open	1,677	1,003	1,400
Programs Offered	280	134	200
Volunteer Hours	572	743	1,000
*Collection data reflects system-wide e-book holdings			

MARSTONS MILLS PUBLIC LIBRARY

Purpose Statement

The purpose of the Marstons Mills Public Library (MMPL) is to meet the informational, educational, recreational, and cultural needs of the residents, schools, businesses, and organizations in the Town of Barnstable through personal service, information resources and public programs. In its role as a village library, MMPL serves as a popular materials center, a reference resource, a computer facility, a community-gathering place, as well as a facility where children are welcomed and nurtured.



Marston Mills Library Goals and Objectives

- Town Council's Quality of Life Strategic Plan (SP)

1. To continue to collaborate with the Senior Service Corp and Elder Services to recruit volunteer support for circulation in the children's room and events once we are physically able to do so. **(SP: Education, Communication)**
2. To improve the aesthetics of the Library's landscaping and grounds. **(SP: Infrastructure)**
3. To investigate new and innovative funding ideas. **(SP: Finance)**
4. To provide sufficient and diverse print and Library materials in all formats to meet the interests and needs of all Library users, specifically in the areas of recreation, finance, employment, community services and health. **(SP: Education, Communication)**
5. To provide professional development opportunities to our staff and valued volunteers. **(SP: Education, Communication)**
6. To continue to provide support and access for new information formats and devices such as streaming audio and video, digital e-books and e-book readers and research databases. **(SP: Education, Communication)**
7. To continue to provide outreach to schools and youth organizations in Marstons Mills and to collaborate with schools to provide programs and resources. **(SP: Education, Communication)**
8. To increase collaborations and partnerships with area conservancy, literacy and human service agencies to provide both increased programming and access to those programs. **(SP: Education, Communication)**
9. To work in collaboration with the six other village libraries in Barnstable to provide comprehensive library services to the residents of the Town of Barnstable and to identify areas for collaboration and cost savings. **(SP: Education, Communication, Finance)**

Marston Mills Library Recent Accomplishments

- ✓ MMPL's Fourth Annual Teen Writers Conference, a weeklong writing workshop featuring some of the bestselling YA authors in the country, was held virtually again this year. Through the generosity of the Kirkman Trust and sponsorships from local businesses we were able to attract the same renowned authors, supply participants with books and materials and encourage our local teen writers to explore their creativity;
- ✓ Virtually collaborated with the National Novel Writing Month with writing programs;
- ✓ MMPL provided many online learning opportunities for patrons with memberships to several online classrooms;
- ✓ Through the generosity of the Kirkman Foundation volunteers were able to maintain and replant the Library's "Patchwork Educational Garden" they were also able to deliver over 1150 bouquets of fresh flowers to Barnstable residents who could use a smile during such trying times!
- ✓ The library collaborated with both the other Barnstable and with libraries state wide to provide virtual programs, and;
- ✓ Through the generosity of the Enoch Cobb Trust, we were able to add many children's books for Summer Reading.

Marston Mills Library Recent Accomplishments (Continued)

- ✓ Enhanced collaboration with the other Barnstable libraries on the Summer Reading Program- virtually;
- ✓ Enhanced collaboration with other Cape libraries with regard to shared Virtual programming;
- ✓ MMPL provided Adult “Book Bundles” to all patrons who preferred curbside pick up to coming into the building;
- ✓ MMPL installed a large multi shelved Free Library in front of the building, giving free hardcover books, paperbacks magazine and puzzles to any who want them;
- ✓ MMPL increased the number of patrons for whom “Home Bound” delivery was increased by 75%;
- ✓ We were also able to provide 25 “Story Hour Bundles” each week, totaling 1,300; comprised of at least four books per bundle, multiple activities and links to our virtual reading programs to all participants;
- ✓ Each week we provided 30 “Make and Take Crafts” to the children of Barnstable numbering 1,560;
- ✓ 32 “Subscription Boxes” numbering 384 were made each month for Barnstable youth comprising a book, a project to go with the book, relevant items of interest and leads on where to find more information, and;
- ✓ Summer Reading Program was enhanced with an additional program and craft per week, along with free books relevant to the craft and story of the week.

Marston Mills Library Description of Services Provided

The Library serves the residents of the village of Marstons Mills, the Town of Barnstable, and the Commonwealth of Massachusetts. The Library provides books, magazines, audio CDs and mp3s, music CDs, DVDs, e-book, audio, and digital downloads, e-book readers, and databases. This also includes Wi-Fi internet access and specialized collections and services for the four primary user groups who comprise our patrons: preschool children and families; school-aged children and families; adult readers and information seekers; and older adults who look to the Library for specific services, recreational programs and continuing education.

Marstons Mills is the third largest village in the Town of Barnstable, but it is second largest in terms of population growth. According to the 2010 census, 19% of Barnstable’s overall population resides in Marstons Mills. The village is home to West Villages Elementary School and the Barnstable United Elementary School. Together these schools provide service to 878 students. The village population is composed primarily of working families with children. Most of our population lives on-Cape year-round, and as a result, MMPL is busy throughout all seasons. The Library’s primary services are:

- Popular materials center
- Computer access center
- Children’s information and activity center
- Lifelong learning center
- Community meeting and information center
- Technology resource center

Marston Mills Library Description of Services Provided

The Marstons Mills Public Library offers its users the following services in addition to its circulating collection:

- Special collections include the Nancy Reardon Drama and Theatre arts collection; Lilith Gordon Women’s Poetry Collection; and the Susan Martin Speculative Fiction Collection;
- When regulations allowed the library to be open it serves as a meeting place for many community organizations including the Marstons Mills Historical Society, Academy of Life Long Learning classes, and Cape Cod Writer’s Center and neighborhood associations;
- Active children’s department with story hours, 4-H, home school club, and other after-school activities when open;
- Technology classes and one-to-one technical support for e-readers;
- Partnership with Elder Services to provide volunteer support;
- Designated as a lending site for materials from the Perkins Braille and Talking Book Library;
- Collections include materials that support diverse cultures and languages;
- Regular and special adult programs, and;
- Homebound delivery service.

Summary of Budgets & Positions (FTE’s)

Expenditure Category	Actual FY 2021	Approved FY 2022	Requested FY 2023
Library Funding	\$85,000	\$ 94,500	TBD
Town of Barnstable	\$211,692	\$216,000	TBD
Total	\$296,692	\$311,000	TBD

Positions	Actual FY 2021	Actual FY 2022
Full Time	1.50	2.00
Part Time	3.50	3.50
Total FTE’s	5.00	5.50

Marstons Mills Library Workload Indicators

Description	FY 2021 Actual	FY 2022 Estimated	FY 2023 Projected
Circulation	33,000	41,000	45,000
Items in Collection	62,000	58,000	60,500
Hours Open	2,396	2,396	2,300
Programs Offered	150	250	350
Volunteer Hours	750	750	1,200
*Collection data reflects system-wide e-book holdings			

OSTERVILLE VILLAGE LIBRARY

Purpose Statement

The mission of the Osterville Village Library is to inspire lifelong learning, advance knowledge, and strengthen our community. To fulfill our mission, we rely on library staff, collections, programs and the participation of our patrons and community.

“Libraries open minds, open doors, open lives”

As we continue to evolve the Osterville Village Library it has served both as a resource for continued learning and as a center for village traditions. Since the new library building opened its doors in 2012, the Library’s role in the village and the Town has been growing through its enriched programming and resources. It has become a 21st century library as a cultural, social, and intellectual center for the community, while continuing the rich traditions that have always been the hallmark of the library to the village.



Osterville Library Goals and Objectives

- Town Council's Quality of Life Strategic Plan (SP)

1. To enhance the lives of the residents of Barnstable by serving as a cultural, social and intellectual center for the community, through access to our library's collection, programming and special events. In addition, serving the community through difficult times and adapting to meet those needs.
2. To offer a thoughtful, well rounded collection of books and media to meet patron's needs and a variety of educational, artistic, entertaining and informative programs and services for children and adults.
3. Expand our databases to assist people in remote learning & up skilling along with support to parents and teachers to assist with hybrid learning. To develop and grow our "21st Century Innovation Center and Community Maker Space Learning and Creativity Lab."
4. To work in collaboration with the other six Barnstable Village Libraries to provide comprehensive library services to the residents of the Town of Barnstable, including cooperative planning, programming and services/resource sharing.
5. To be the central gathering spot for meetings and interactions in the community. To expand our collaboration with other non-profits and to bring more diverse programming to the Library.
6. To continue to provide information and knowledge in whatever form it takes and educate our patrons on emerging technologies.



Osterville Library hosting monthly blood drives

7. To provide both PC and Mac computers for patron use. Along with copiers capable of printing large format, scanning and faxing documents. The library also has a HIPPA level 3 shredder for disposing of sensitive documents.
8. The library continues to provide space for in-person reading of the top local and national print newspapers along with numerous print magazine of interest.
9. The library also provides a large format enhancer so people with vision issues can easily read what they choose.
10. The library houses and welcome people to browse our extensive collection of books in our 20,000SF building.

Osterville Library Recent Accomplishments

- ✓ We received the Southeastern Massachusetts Community Leader Award from the American Red Cross for our efforts to provide space for needed blood drives during the pandemic. We continue to hold blood drives on a monthly basis;
- ✓ We received a citation from the Massachusetts State Legislator for our work in support of the community during the pandemic;
- ✓ We provided a weekly newsletter with helpful info for navigating the pandemic along with trusted resources and fun things to do;
- ✓ The Children's Room is continually evolving to meet the needs of young children. Our take away crafts and activity sheets and First Chapter Friday's are extremely well received. Story time in our beautiful Gazebo outside provided much needed in person story times;
- ✓ The summer reading program was enhanced by the addition of an online format called Beanstack. Along with the generosity of the Enoch Cobb Trust, numerous children's books were added to the collection through this grant;
- ✓ We provided programming on demand in the form of interviews with local leaders, interesting people on seasonal subjects and fun and informative author talks. In all over 80 videos were made to keep our patrons engaged;
- ✓ Our Calvin C. Gould Library Green now has full internet coverage 24/7 through Open Cape;
- ✓ Library staff was trained by NAMI in Mental Health First Aide. This training helped the staff to be able to better serve patrons in distress;



Osterville Public Library

- ✓ Under our tent we hosted a 45' whale and presented a program on our Oceans and marine life;
- ✓ We provide meeting space to several groups including Dept. of Children & Families, Alnon, AARP, EforAll, Cape Cod Symphony, Elder Services, VNA, Business Network International and many more;
- ✓ Attended by many and broadcasted on local TV, the 2020 Library's Veteran's Day Walk guided members of the community on a tour of several monuments in Osterville that commemorate important contributions of those who have served. A special dedication was held at Armstrong-Kelley Park for Major David Richardson;
- ✓ This past summer we co-hosted along with Harbor Point, Picnic in the Park, a chance for Dementia patients and their caregivers to have lunch and enjoy an activity, such as painting, flower arranging and drumming, and;
- ✓ The past summer featured several concerts made possible through the Kirkland Trust Fund.

Osterville Library Recent Accomplishments (Continued)

- ✓ The library offered and continues to offer space to the Red Cross for monthly blood donations;
- ✓ OVL continues to provide 7 days a week services such as printing, faxing, copying and computer use;
- ✓ OVL remains a safe place when power outages and more recently, tornado warnings, occur in our area;
- ✓ OVL offers a special print and curbside materials pick-up for people who want limited contact;
- ✓ We provided space to the AARP to train the volunteers for the upcoming tax season;
- ✓ We hosted Dan Clark, the Singing Trooper for a night of wonderful, patriotic music, and;
- ✓ OVL collaborated with Harbor Point of Centerville for Picnic in the Park, a series of special programs for Dementia patients and their caregivers.

Osterville Library Highlights

- ✓ Computer Training: Providing the Udeemy database of over 4000 online classes has been a boost to those who want to upskill or learn something new on their schedule;
- ✓ Growing our “Library of Things” where patrons can check out a volleyball set, Bocce, croquet, sewing machine, ukulele, coding kit, keyboard, bird watching kits, and many more fun and educational items;
- ✓ Programming geared towards providing assistance toward life and issues. Programs and interactive events for adults such as dealing with grief, and mental health to name a few;
- ✓ Our demonstration rain garden continues to attract people to Osterville to see how to responsible landscape can protect our resources. Our website provides support materials;
- ✓ OVL’s “Used Bookstore” is open the same hours as the library. New space allows for easier browsing. Proceeds from the bookstore help to support library services;
- ✓ Test preparation guides through Mometrix. Test prep materials such as study guides, flash card and practice questions for over 2000 standardized exams;
- ✓ OVL started an Endowment with the Cape Cod Foundation to help ensure the sustainability of the library;
- ✓ To assist our vision-impaired patrons we have a large assortment of large print books, and a Merlin Enhanced Vision machine for desktop magnification. We also provide resources from the Perkins School;
- ✓ In our expanded Makerspace area children, ages 7 and up can experiment, problem-solve, and create with STEAM materials. They can try and/or borrow electronic, robotic, coding, drafting and building kits. Plus, try out quality apps on the Makerspace iPad, learn American Sign Language and handwriting;
- ✓ In addition to a variety of enrichment programs for all ages, our traditional story hours are offered outside in our gazebo;
- ✓ Technology assistance, is available by appointment, with tablets, phones, e-readers, and Mac and PC computers;
- ✓ Free books are provided year round at Dowses Beach in our Little Lending Library;
- ✓ We have expanded our e-book collection and continue to offer newspapers and magazines, and;
- ✓ Provide a guide in support of our local business that benefits the Library. Experience Osterville, now in its 9th year, the guide is full of local stories, a calendar of events and a directly. New this year, is a web app at ExperinceOsterville.com for interactive experience and the latest on events and specials.

Osterville Library Description of Services Provided

As we continue to evolve the Osterville Village Library it has served both as a resource for continued learning and as a center for village traditions. Since the new library building opened its doors in 2012, the Library's role in the village and the Town has been growing through its enriched programming and resources. It has become a 21st century library as a cultural, social and intellectual center for the community, while continuing the rich traditions that have always been the hallmark of the library to the village.

The Osterville Village Library is the only Barnstable Library that is open seven days a week throughout the year and offers the following:

- Art exhibits: recent example includes the works of master sculptor David Lewis, the works of Sam Barber, Karen Crocker and Susan Ferriman-Jenkins;
- Growing our "Library of Things" where patrons can check out a volleyball set, a portable screen, sewing machine, ukulele, watt tester, coding kit, keyboard, bird watching kits and many more fun and educational items;
- Programming geared towards educating to deal with life and current issues, numerous programs and interactive events for adults such as dealing with grief, using Google and zoom, genealogy, and mental health to name a few;
- Our demonstration rain garden continues to attract people to Osterville to see how to responsible landscape around their homes and protect our resources;
- The Friends Bookstore is open the same hours as the library. The new space allows for easier browsing. Proceeds from the bookstore help to support library services;
- Hosted AARP Tax-aides who, in conjunction with the IRS are certified volunteers who provided to low and middle-income taxpayers free preparation and electronic filing of Federal and Massachusetts income taxes forms;
- To assist our vision-impaired patrons we have a large assortment of large print books, and a Merlin Enhanced Vision machine for desktop magnification. We also provide resources and info from the Perkins School;
- In our expanded Makerspace area children, ages 7 and up, can experiment, problem-solve, and create with STEAM materials. They can use and/or borrow electronic, robotic, coding, drafting and buildings kits, and try out quality apps on the Makerspace iPad, learn American Sign Language, handwriting, and all about dinosaurs;
- In addition to a variety of enrichment programs for all ages, our traditional story hours are offered outside in our gazebo;
- Technology assistance with tablets, phones, e-readers, and Mac and PC computers available by appointment;
- Free books are provided year round at Dowses Beach in our Little Lending Library;
- Our YouTube channel provides informational and entertaining videos on demand, and;
- We have expanded our e-book collection and continue to offer, newspapers and magazines.

Osterville Library Fundraising is continuous focus:

- Plein Air continues to bring people to the village to watch local artist paint. Later in the day the painting are available to purchase to benefit the library;
- The annual Experience Osterville Guide continues to be popular and this past year designed a web app to allow mobile access. Visit www.ExperienceOsterville.com;
- The Annual 5K Road Race was successfully held virtually and in person;
- The Annual Car Raffle was a near sell-out of tickets for the Land Rover Discovery Sport, and ;
- The library staff is always coming up with new, creative ways to engage patrons, and raise funds.

Summary of Budgets & Positions (FTE's)

Expenditure Category	Actual FY 2021	Approved FY 2022	Projected FY 2023
Library Funding	\$589,376	\$597,879	\$615,815
Town of Barnstable	\$271,224	\$578,121	\$285,100
Total	\$860,600	\$876,000	\$910,915

Positions	Actual FY 2021	Approved FY 2022
Full Time	6.00	5.00
Part Time	7.00	4.00
Total FTE's	13.00	9.00

Osterville Library Workload Indicators

Description	Actual FY 2020	Actual FY 2021
Circulation	98,339	131,911
Items in Collection	80,225	87,936
Hours Open	2,028	2,491
Programs Offered	850	850
Volunteer Hours	2,009	1,560
*Collection data reflects system-wide e-book holdings		

STURGIS LIBRARY

Purpose Statement

The Sturgis Library, a historic public library in the village of Barnstable, is dedicated to providing services and resources to meet the needs of a contemporary community while preserving and promoting Cape Cod history.



Sturgis Library Goals and Objectives

- Town Council's Quality of Life Strategic Plan (SP)

1. To work in cooperation with the six other village libraries in Barnstable to provide comprehensive library services to the residents of the Town of Barnstable, including cooperative resource sharing services, reference and information services, local history and genealogy research services, cooperative planning, programming, and scheduling of events. **(SP: Education, and Communication)**
2. To act as a community gathering place and center for civic, cultural, and other events. **(SP: Education, Communication)**
3. To identify and attract new sources of funding, including support from public and private grant funding agencies, foundations, businesses, and individuals. **(SP: Finance)**
4. To provide increased access to the library's Special Collections, including our genealogy, maritime, and Cape Cod history collections, and to enhance and preserve the collections. In addition, to provide comprehensive reference service in this area, as well as general reference service to the public. **(SP: Education, Communication)**
5. To offer diverse and comprehensive collections, programs, and services to adults, young adults and children, including curriculum support and lifelong learning opportunities. **(SP: Education, Communication)**

Sturgis Library Recent Accomplishments

FY 2021 has been another challenging but rewarding year at Sturgis Library. We are extremely grateful to our dedicated staff for their hard work in the face of adversity, and to our Board members for their commitment to the Library. Our patrons and visitors were patient with the many changes that took place during the year, and adapted willingly as we took two steps forward and one-step back many times over.

- ✓ After having been closed from March through April of 2020, and offering curbside-only service May through much of July, we were able to re-open for in-person visits at the end of July 2020 with COVID restrictions in place. At the beginning of 2021, as COVID numbers spiked again, we resumed curbside-only service in January and February. In-person service resumed in March, and slowly more services were added back, hours were expanded, and in June of 2021 we went back to pre-COVID-level hours.
- ✓ We offered 169 informative and entertaining programs throughout the year for visitors of all ages. Most were held on Zoom, but in the spring we were able to offer in-person programming outdoors.
- ✓ We held a number of great events:
 - Hydrangea Festival Garden Tours
 - Annual plant and garden sale
 - Annual jewelry and accessories sale
 - Pop-up yard sale
 - Book sales
 - Holiday ornament sale
 - Paddle board raffle
- ✓ The Library embarked on a branding project to update our logo, and worked with Community Web Development to re-design the Library's website.

Sturgis Library Recent Accomplishments (Continued)

- ✓ We worked with Catalyst Architecture to develop a plan for a number of Library improvements, including a new cedar roof on the historic portion of the building, replacement of an old bay window, exterior door replacement and repair, drainage work, and replacement of exterior signage.
- ✓ We applied for and were awarded grants from the Massachusetts Cultural Facilities Fund and the Barnstable Community Preservation Committee to fund the improvements.
- ✓ We joined other libraries on Cape Cod – and around the nation – in adopting a fine-free borrowing model. The only charges that will now be assessed will be for lost or damage library materials.
- ✓ Two new garden projects were completed with generous assistance from the Mid-Cape Cultural Council and the Association to Preserve Cape Cod. Our new edible native plant garden is on the hillside above the new stone wall, and a rain garden is to the west of the building. The rain garden will be completed in the summer and fall of 2021.
- ✓ We welcomed new Library Trustees Edie Vonnegut, Dan Philos-Jensen, Marcy Lay, and Michelle Black.
- ✓ We thank the Town of Barnstable for providing about 45% of our operating funding. We raise the rest through donations, proceeds from events and sales, grants, and other non-municipal income. Sturgis Library is a 501(c)(3) nonprofit organization.
- ✓ We also thank the Enoch Cobb Fund and Kirkman Trust Fund, both of the Town of Barnstable, for providing grants that allow us to provide some of the materials for the annual Summer Reading Program, ebooks and eaudiobooks, computer resources, and more.

Sturgis Library Description of Services Provided

Sturgis Library is grateful to its hardworking staff, Board of Trustees, volunteers, and most of all its library patrons and visitors, who support us throughout the year. The success of Sturgis Library is due to the people who enter its doors – to visit, to relax and read, do research, check out library materials, attend events, or to share a part of themselves with us. Many, many thanks.

Sturgis Library offers Barnstable and Cape Cod residents and visitors a comprehensive range of library services six days a week throughout the year. The Library's main service roles and priorities are summarized as follows:

One of Sturgis Library's primary service roles is to provide specialized research collections, services, and facilities for the study of Cape Cod history, genealogy, and maritime culture. Unique among libraries of the Town and County of Barnstable, the Sturgis Library is distinguished for the scope and depth of its special collections and the services it provides to students, genealogists, historians, and others interested in finding out about the rich history of Cape Cod and the Islands. Access to the Library's historical collections and archives is provided free of charge to all researchers. Another of the Library's important missions is to act as a primary cultural and community center. A full series of special programs, speakers, and exhibits throughout the year adds to the educational and recreational opportunities available to residents of all ages. Groups and organizations from around the community have access to the Library's meeting space, and tourists and visitors come to tour our historic building.

Sturgis Library Description of Services Provided (Continued)

Sturgis Library is a historic public library and research archive located in Barnstable Village. The original historic building was constructed in 1644, which gives the Sturgis Library the distinction of being the oldest library building in the country. The Sturgis Library's special collections include the Lothrop Genealogy & Local History Collection and the Henry Crocker Kittredge Maritime Collection, which are used by researchers around the country. The Library's extensive research archives include ship's logs, whaling journals, manuscripts, family histories and genealogies, diaries, correspondence, photographs, cemetery records, early land deeds, and maps dating back to Barnstable's first settlement. Online services include access to digital archives of photographs, documents, deeds, postcards, and the Barnstable Patriot newspaper from 1830 to 1930. The Sturgis Library also offers in-library access to Ancestry.com Library Edition, and home access to Heritage Quest genealogical databases.

Sturgis Library Characteristics and Specializations

In addition to a wide variety of fiction and nonfiction books for readers of all ages, the Sturgis Library has a large selection of movies on DVD, audiobooks, puzzles, ebooks, eaudiobooks, and music on CD. There is a circulating collection of books about Cape Cod and by Cape Cod authors, as well as a dynamic selection of materials for young adults and children. We also offer a lending "Library of Things" including a telescope, ukulele, knitting kits, outdoor games, learning toys for children, equipment, and other educational items for the public to borrow.

Special services include free internet and wireless access; service to homebound patrons; and fax, scanning, and photocopying services. We offer extensive research assistance, from homework help to genealogy assistance.

The Library offers an Everyday Book Sale year around, as well as gift items and pop-up special sales. Proceeds go towards enhancing library services and programs, and preserving our historic collections and building.

The Library offers an active schedule of special programs, speaker series, exhibits, and displays for all ages. In addition to weekly programs for children and monthly programs for adults, the Library hosts book discussion groups and author talks. The Library hosts an on-going exhibit of artwork by local artists and crafters, and has monthly displays of collectibles, artifacts, antiques, and other items of local interest.

In addition to the Sturgis Library's busy schedule of events and activities, the Library hosts meetings and events sponsored by other area organizations. Our meeting spaces are available to local groups of all kinds. We welcome visits by school and other groups, and are happy to organize special tours of our historic building for groups or individuals.

Summary of Budgets & Positions (FTE's)

Expenditure Category	Approved FY 2021	Approved FY 2022	Projected FY 2023
Library Funding	\$298,370	\$301,069	TBD
Town of Barnstable	\$253,642	\$260,252	TBD
Total	\$552,012	\$552,012	TBD
Positions	Approved FY 2021	Approved FY 2022	
Full Time	4.70	4.70	
Part Time	2.00	2.00	
Total FTE's	6.70	6.70	

Sturgis Library Workload Indicators

Description	Actual FY 2020	Actual FY 2021	Projected FY 2022
Circulation	55,826	71,036	73,000
Items in Collection	70,481	74,491	72,000
Hours Open	1,731	1,704	1,900
Programs Offered	259	169	200
Volunteer Hours	410	65	100
*Collection data reflects system-wide e-book holdings			

WHELDEN MEMORIAL LIBRARY

Purpose Statement

Our mission is to serve West Barnstable Village by providing popular reading materials, reference resources for independent and formal learning, and electronic access to the information network. We work to preserve and promote the heritage of both West Barnstable and Cape Cod. Whelden Memorial Library serves the Village as a meeting place and a forum for civic and cultural events.



Whelden Library Goals and Objectives

- Town Council's Quality of Life Strategic Plan (SP)

1. Examine our mission and create a new strategic plan for future development. **(SP: Finance, Communication)**
2. Analyze our fundraising efforts and explore new directions for funding sources. **(SP: Finance)**
3. Continue to Investigate new opportunities to build relationships and collaboration with other Village community organizations to enhance services within the community. **(SP: Communication, Education)**
4. Increase professional development opportunities for our staff and volunteers. **(SP: Communication, Education)**
5. Expand our services to older adults to support lifelong learning opportunities. **(SP: Communication, Education)**
6. Support digital literacy in the community by increasing programming in emerging technologies to adults, young adults, and children. **(SP: Communication, Education)**
7. Continue to develop thoughtful and engaging programs of interest for patrons of all ages. **(SP: Communication, Education)**
8. Continue to evaluate the library's entire collection to meet the evolving needs of all patrons and to ensure that diverse and marginalized perspectives are represented. **(SP: Communication, Education)**
9. Continue to revise and improve our homebound delivery program to provide a wider range of services. **(SP: Communication, Education, Finance)**
10. Continue to assess and expand our collection of large print books and audiobooks. **(SP: Communication, Education)**

Whelden Library Recent Accomplishments

- ✓ The library re-opened its doors full-time to the public in May 2021, with no plans to close the building for the foreseeable future. We are slowly but steadily increasing our circulation and patron visits, we continue to require masks on in the building and while attending any in-person library program;
- ✓ Continued to offer contactless curbside service upon request to any patrons who wish to utilize it;
- ✓ Offered in-person (outdoor) story-times in the warmer months, switching to one on one in person story sessions for the winter upon request;
- ✓ Continued to partner with multiple organizations to offer a variety of story times and interactive programming for all ages including;
 - The West Barnstable Fire Department
 - Mass Audobon Society
 - The Barnstable and Cape Libraries
 - Meetinghouse Farm
 - The West Parish Family School
 - The YMCA
 - Public school camps for surrounding villages in and around Barnstable
 - Family Table Collaborative at Hyannis
 - Youth and Community Center
 - Cape Cod Community College
 - Luke's Love Playground
- ✓ Through the Barnstable Council on Aging we offer monthly sessions with their Ageing Caregiver/Support Services Coordinator. Plans have been made to collaborate with the COA to offer more programming in the spring, and;
- ✓ The library and Friends of the Whelden Library maintained the Little Free Library at Luke's Love Playground.

Whelden Library Recent Accomplishments

- ✓ Provided patrons with take-home sustainable outdoor craft kits;
- ✓ Continued to support patrons in need of homebound delivery services through our reorganized and enhanced delivery program.
- ✓ Continue to offer a “Shared Warmth” program to encourage children and their caregivers to cultivate a bond with each other and books. Participants received free books (to keep) and a reading calendar. Once their hours are met, each participant will receive a special prize;
- ✓ Expanded our social media and digital presence with Constant Contact Facebook, and Instagram. Currently, 547 patrons receive email notifications about programs, critical fundraisers, and library closings;
- ✓ Offered one-on-one tutoring sessions to support the digital literacy goals of the community, with plans to partner with Grow with Google to offer virtual group sessions;
- ✓ The Trustees hired a new Director in November. Andrea Figaratto is a librarian familiar with the Cape library network through her many years working in libraries on the Vineyard. She brings a depth of knowledge and enthusiasm to the position;
- ✓ The Summer Reading program was small but steady, as expected. In keeping with this year’s theme (Tails to Tales) the library offered multiple animal educational programming with live animals through local organizations;
- ✓ A grant previously provided a two-year subscription to Bean Stack, a reading program designed to challenge children to read more. The grant has been extended into a third year, and;
- ✓ The Board of Trustees and the Friends of the Whelden Memorial Library continued to sponsor essential fundraising events, such as Book Sales, participation in the annual West Barnstable Village Festival, Bake Sales and the bottle and can recycling fundraiser that takes place at the Transfer Station. The funds raised through these efforts contributed critical financial support to the annual operating expenditures of the library.

Whelden Library Characteristics and Specializations

Whelden Memorial Library is a historic building named in honor of Martha Lee Whelden, a schoolteacher in West Barnstable in the 1880s who was renowned for encouraging her students to read. The library is an active gathering place that has a warm and welcoming atmosphere, and the staff is dedicated to serving the residents and visitors of West Barnstable, the Town of Barnstable, Cape Cod, and the Commonwealth of Massachusetts. Information literacy, lifelong learning, and serving West Barnstable Village continue to be our highest priority;

- The devoted staff of the Whelden Memorial Library continues to be our greatest asset. They are knowledgeable and eager to provide our patrons with exemplary and consistent service;
- The library maintains an extensive history of West Barnstable in a well-indexed archival collection. This index is also available online;

Whelden Library Characteristics and Specializations

- The devoted staff of the Whelden Memorial Library continues to be our greatest asset. They are knowledgeable and eager to provide our patrons with exemplary and consistent service;
- Special collections include books and DVDs on beekeeping, health and wellness, cookbooks, Cape Cod history, a revived collection of current large print books and audiobooks. The library also has a growing collection of graphic novels for both children and young adults;
- The Friends of the Whelden Memorial Library have an exceptionally well-organized bookstore. While the Bookstore closed in November and did not reopen, staff continues to have an ongoing book sale for interested patrons, and;
- Whelden Memorial Library has a full complement of Trustees and a supportive and dedicated Friends Group.

Whelden Library Description of Services Provided

- Whelden Memorial Library serves the residents and visitors of West Barnstable, the Town of Barnstable, and Cape Cod. We are the hub of our community and center for village traditions;
- The library offers year-round meeting space for various groups and clubs, hosts events sponsored by other area organizations, and provides tutoring space for young and adult learners;
- The Youth Services Department is very active and offers weekly story time, family Movie Night, and an array of educational and entertainment activities for all ages;
- The library provides a comprehensive collection of print books, audiobooks, large print books, digital downloads, periodicals, music CDs, DVDs, and an expansive collection of materials for children and young adults;
- The library has one of the largest circulating collections of materials on beekeeping;
- The library offers access to many databases, including remote access to Ancestry.com Library Edition and Fold3 genealogical databases;
- Special services include free internet and access to upgraded Wi-Fi access throughout the building, 3 internet-ready public access computers, and fax, scanning, and photocopying services;
- The library continues to increase our services to children, young adults, families, and older adults through programming and collection development, and;
- Whelden Memorial Library continues to offer homebound book delivery services to our patrons who would not otherwise receive services.

Summary of Budgets & Positions (FTE's)

Expenditure Category	Actual FY 2020	Approved FY 2021	Projected FY 2022
Library Funding	\$59,816	\$59,811	\$59,680
Town of Barnstable	\$120,360	\$117,953	\$120,922
Total	\$180,176	\$179,189	\$180,602
Positions	Actual FY 2020	Approved FY 2021	Projected FY 2022
Full Time	1.0	1.0	1.0
Part Time	1.75	1.75	1.75
Total FTE's	2.75	2.75	2.75

Whelden Library Workload Indicators

Description	Actual FY 2020	Actual FY 2021	Projected FY 2022
Circulation	25,473	21,365	30,196
Items in Collection	53,090	59,741	60,000
Hours Open	1,130	122	1,130
Programs Offered	209	44	60
Volunteer Hours	1,332	532	200
*Collection data reflects system-wide e-book holdings			
+ Circulation data reflects pandemic closures and lack of ease to collection			