

Town of Barnstable
Comprehensive Financial Advisory Committee
Capital Improvement Plan Sub-Committee



Meeting Agenda
January 16, 2024
5:00PM

Remote Participation Instructions

Real-time access to the Comprehensive Financial Advisory Committee is available utilizing the Zoom link or telephone number and access code for remote access below.

Join Zoom Meeting: <https://townofbarnstable-us.zoom.us/j/89665605195>

Meeting ID: 896 6560 5195

Phone: 877 853 5257 US Toll-free

RECORDING NOTICE

Please note that in accordance with MGL Chapter 30A, s. 20, the Chair must inquire whether anyone is taping this meeting and to please make themselves known.

- 1. Call to Order (roll call)**
- 2. Public Comment**
- 3. Topics for Discussion:**
 - a. Using Word on the Web: Usability**
 - b. Cover page: Options**
 - c. Areas of Needs: analysis**
 - d. Research: Questions to have answered**
 - e. Section leaders: Who and are more staff needed?**
 - f. Calendar: Review**
- 4. Correspondence from Committee Members**
- 5. Communications from Staff**
- 6. Matters not reasonably anticipated by the chair**
- 7. Adjournment (roll call)**

For your information the section of the M.G.L. that pertains to postings of meetings is as follows: Except in an emergency, in addition to any notice otherwise required by law, a public body shall post notice of every meeting at least 48 hours prior to such meeting, excluding Saturdays, Sundays and legal holidays. In an emergency, a public body shall post notice as soon as reasonably possible prior to such meeting. Notice shall be printed in a legible, easily understandable format and shall contain: the date, time and place of such meeting and a listing of topics that the chair reasonably anticipates will be discussed at the meeting. Meetings of a local public body, notice shall be filed with the municipal clerk, and posted in a manner conspicuously visible to the public at all hours in or on the municipal building in which the clerk's office is located.