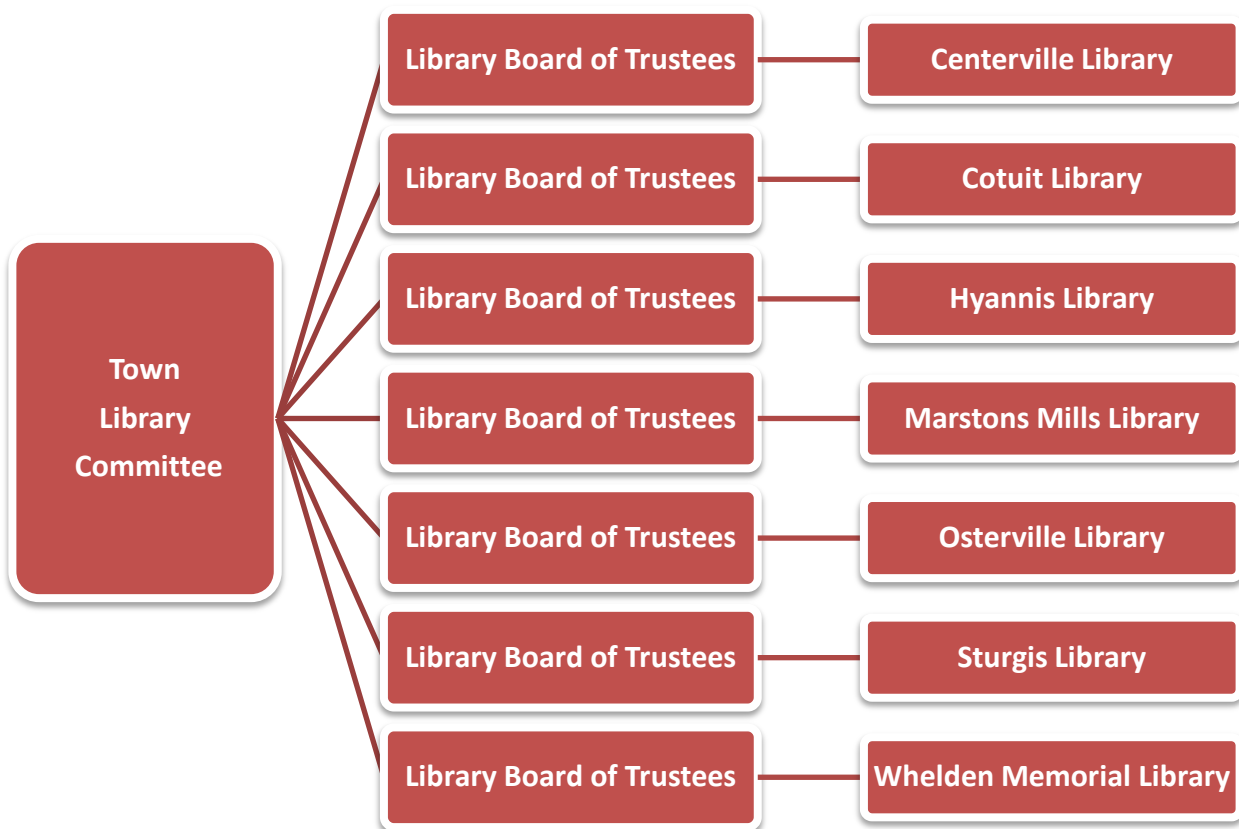


# TOWN PUBLIC LIBRARIES

## Purpose Statement

The primary purpose of the seven independent cooperating libraries in the Town of Barnstable is to promote lifelong learning and enrichment by offering free access to library materials and services to meet the educational, informational and recreation needs of residents of all ages, backgrounds, interests, and abilities.



*The Town Libraries are not departments within the Town of Barnstable government, but are seven independent organizations each with their own Boards of Trustees. The Town has traditionally provided a portion of the libraries’ operating funds in the form of grants, but has no administrative oversight of their operations and management of the libraries. The grant is included in the “Other Requirements” section of the Town’s General Fund operating budget. The proposed grant amount for FY 2021 is \$1,899,691.*

### Description of Services Provided

Individuals, schools, organizations, and businesses within towns belonging to the CLAMS network are provided free access to library materials and services. Each of the seven libraries within the Town of Barnstable: Centerville Public Library, Cotuit Library, Hyannis Public Library, Marstons Mills Public Library, Osterville Village Library, Sturgis Library (Barnstable), and Whelden Memorial Library (West Barnstable) have distinct specialties, but all have committed themselves to providing the following programs and services:

#### **Popular Materials Program**

- As popular materials centers, the Barnstable libraries provide residents with collections of current high demand, high interest materials for reading, listening and viewing. Books, periodicals, non-print materials and electronic and online resources are available at each of the libraries, as are programs and workshops for adults, young adults and children, story hours, film series, book talks, community issues forums, speaker series and humanities programs.

#### **Formal Educational Support/Independent and Lifelong Learning Program**

- The libraries support individuals in their search for personal and work-related information, including materials on self-improvement, career development, health and nutrition, cultural interests, consumer topics, hobbies and family concerns. The joint collections of the seven libraries provide a wide range of subject materials in a variety of formats geared to all ages and reading abilities. The libraries offer assistance to local private and public schools, colleges, day-care centers, training and literacy programs, adult continuing education classes, senior centers, and homeschoolers. The seven village libraries work together to provide home and in-library access to online resources, databases and research tools to enhance their print and non-print resources, including eBooks, magazine and newspaper databases and indexes, language learning tools, online reference resources and self-paced independent learning courses.

#### **Reference and Information Services**

- The libraries provide timely, accurate, and useful resources for community residents of all ages in their pursuit of information. The libraries promote walk-in, telephone, email reference services, and assist researchers with in-depth studies. The reference and information services are provided by professional information specialists, via interlibrary loan, and through resource sharing provided through the CLAMS Network, the Massachusetts Library System, and the Commonwealth Catalog.

#### **Community Activities and Programs**

- The libraries serve as centers for community activities by making materials, facilities, and equipment available in support of the social, cultural, and recreational activities of community groups and by co-sponsoring events with other community organizations. Use of the libraries for meetings and exhibits is encouraged and promoted. The libraries support small and large group gatherings of all kinds.

# CENTERVILLE PUBLIC LIBRARY

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## Purpose Statement

As a center of community life, the Centerville Public Library encourages and supports civic, intellectual, and cultural pursuits. It provides a wide range of information and materials to people of all ages, using traditional methods and innovative technology. The Library strives to adapt to the changing needs of the community. Its welcoming environment stimulates thinking, enhances knowledge of the world, and improves the quality of leisure time. The Library educates the community to understand, appreciate, and financially support its relevance.



## Recent Accomplishments

- During FY19 we celebrated our 150th anniversary throughout the year with special events including the launch of an Endowment Campaign to ensure the library's financial security;
- In September Victoria Allard was hired as the new Library Director, and Megan McClelland was hired as Our Youth Services Director;
- In FY19 we offered 636 adult programs with an attendance of 4,415. Ongoing programs included Fridays @1, TED Talks, chess, bridge, knitting, art classes, gardening, music, author talks, wellness programs, civic group meetings, yoga, book clubs, a writers' group, Mahjong, Open Mic and Centerville Old Home Week Celebration;
- Programs for children and teens totaled 478 with an attendance of 6,376. Ongoing weekly programs included: Drop-In Storytime, Infant Storytime, Pre-School Storytime. Drop-In Storytime and Craft, and Teen Advisory Board;
- Fundraising included our Annual Auction, Greens Sale, Pretty in Pink with Vineyard Vines & Puritan Cape Cod, sales of Centerville coloring books and library 150<sup>th</sup> anniversary book bags, Brick Walkway Project and Fund-A-Need. Our Fund-A-Need raised money to upgrade and purchase library computers which enables us to continue to meet the ever-growing technology needs of our patrons. The proceeds from these fundraisers, the Alice Owen Williams Book Store, our Annual Appeal, memorial donations and other donations help to support our many library activities and services; and
- We collaborated with Life Scout Nate Wood of Boy Scout Troop 52 who planted a butterfly garden at the Centerville Library as part of his Eagle Scout service project. The garden seeks to enhance the local ecosystem by attracting and supporting pollinators that are currently being threatened by habitat destruction, pesticides and disease. Nate added 19 new nectar and host plants for the local butterfly population as well as a butterfly house to provide shelter from the elements. The butterfly garden is an attractive addition to the library and will provide the Centerville Library with intergenerational programs and the opportunity to educate children and adults about pollinators.

## Centerville Goals and Objectives - Town Council's Quality of Life Strategic Plan (SP)

1. Create opportunities for Town Council and management to communicate with community members through the library. **(SP: Education, Communication)**
2. Take advantage of grant writing opportunities to fund programs and services. **(SP: Finance, Communication)**
3. Work with community partners to support the educational needs of children and adults by providing one-on-one tutoring, literacy programs and STEM programming. **(SP: Education, Communication)**
4. Continue to collaborate with Barnstable and Cape-wide libraries to generate ideas and pool resources for the benefit of our communities. **(SP: Finance, Education, Communication)**
5. Increase print and e-resource collections and acquire materials based on patron requests, use and needs. **(SP: Education, Communication)**
6. Support the community through educational, informational, and cultural programs. **(SP: Education, Communication)**

## CENTERVILLE PUBLIC LIBRARY

### Description of Services Provided

Centerville Public Library is a vibrant, active library that has been the heart and soul of our village community, generation after generation, for almost 150 years. In 1869, local residents established the Centerville Public Library Association and provided books for the village along the shelves of the general store. Over the years, the library has become the center of community life thanks to the financial and volunteer support of local families. The warm, welcoming environment of Centerville Public Library attracts visitors and residents alike. Our collection, innovative programming, and leisure activities serve people of all ages.

Our many on-going weekly and monthly programs, one-on-one technical assistance, and popular bookstore are managed and run solely by volunteers. Our dedicated core of over 100 volunteers assist with library operations, fundraisers, serving on committees, and making significant contributions to the Adult and Youth Services Departments and the Alice Owen Williams Bookstore.

We've added Ask a Public Health Nurse to our monthly programs to provide private, individual consultations as well as blood pressure readings and blood screenings. Our yoga classes remain very popular, as well as two knitting groups, two book groups, a bridge group, Mahjong club and the Mid-Cape Chess Club. Individual computer instruction continues to be one our most popular offerings with over 1,000 hours of instruction held each year from our volunteer computer expert. Our Coffee House features local talents of singers, musicians, and poets appealing to an appreciative audience the second Tuesday of each month. Office hours with Town Councilor Britt Beedenbender takes place the second Thursday of each month.

The Alice Owen Williams Bookstore boasts a well-organized collection of subjects and fiction titles organized by a staff of faithful volunteers. Proceeds from the bookstore help to support library services.

The library provides public computers, free internet and Wi-Fi access throughout the building, and fax, printing, scanning, and photocopying services.

We engage our patrons through mailings of our Annual Report and quarterly newsletters, emails about upcoming services and programs, ongoing publicity to newspapers and radio stations, and outreach with local organizations and town officials.

### Summary of Budgets & Positions (FTE's)

Expenditure Category	Approved FY 2019	Approved FY 2020	Projected FY 2020
Library Funding	\$275,147	\$264,875	TBD
Town of Barnstable	\$352,743	\$363,325	TBD
<b>Total</b>	<b>\$627,890</b>	<b>\$628,200</b>	<b>TBD</b>

Positions	Actual FY 2019	Actual FY 2020
Full Time	5.0	5.0
Part Time	5.0	5.0
<b>Total FTE's</b>	<b>10.0</b>	<b>10.0</b>

## Centerville Library Workload Indictors

Description	Actual FY 2018	Actual FY 2019	Projected FY 2020
Circulation	184,108	133,104	140,000
Items in Collection	115,581*	126,427*	130,000*
Hours Open	2,234	2,234	2,280
Programs Offered	1,239	1,114	1,000
Volunteer Hours	8,993	8,499	8,000

\*Collection data reflects system-wide e-book holdings



# **COTUIT PUBLIC LIBRARY**

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## **Purpose Statement**

The Cotuit Library Association provides and promotes open and equal access to the Library's resources and services in order to support life-long learning, advance general and technical knowledge, encourage creativity, strengthen our Town and the broader Cape Cod community, assist with the adaptation to new technology, and enhance individual quality of life.



## Recent Accomplishments

- Offered over 600 programs, including a new writers' group and a concert funded by the Mid-Cape Cultural Council;
- Continued our family literacy program for a local homeless shelter and literacy outreach to local preschools and daycares;
- Picked as one of the grant-funded project sites for the Association to Preserve Cape Cod's storm water treatment practices in the Three Bays watershed;
- Created two new Giving Societies to recognize major donors;
- Developed a new, five-year Strategic Plan, which was accepted by the Massachusetts Board of Library Commissioners;
- Renovated our front patio and ADA-compliant ramp;
- Created an Investment Policy Statement as a first step in strengthening our fiscal stewardship; and
- Consolidated the Library's print collections on each floor of the building to improve patrons' browsing experience.

## Cotuit Goals and Objectives - Town Council's Quality of Life Strategic Plan (SP)

1. Provide the best possible comprehensive library services to the community. **(SP: Education, Communication)**
2. Pursue green initiatives, such as reducing paper waste and improving the efficiency of the physical plant.
3. In collaboration with the Association to Preserve Cape Cod and the Town of Barnstable, complete the installation of a storm water bioretention garden and begin developing interpretation and programming around it.
4. Expand offerings of non-print children's materials to fulfill a broader range of needs. **(SP: Education, Communication)**
5. Continue to serve as a village center and meeting place for other community organizations. **(SP: Education, Communication)**
6. Build a strategy to reach and recruit children and families to become active Library users. **(SP: Education, Communication)**
7. Develop multigenerational programming to bring people of all ages together. **(SP: Education, Communication)**
8. Establish a building maintenance priority list to strengthen stewardship of our physical plant. **(SP: Finance)**
9. Improve physical plant energy efficiency. **(SP: Finance)**
10. Map out a coherent fundraising strategy and further develop our Giving Societies **(SP: Communication, Finance)**



## **Description of Services Provided**

The Cotuit Library is at the heart of the village, both physically and in spirit. We provide a full range of essential library services to people of all ages, lending fiction, non-fiction and audiovisual material, offering reference and technological services, providing free Internet and wireless access and creating programs for children and adults. The Library supports the research of several local authors, provides a safe and quiet environment for support groups to meet and continues to be an important community center and meeting place for a variety of volunteer and civic organizations. Increasingly, the Library is the space residents turn to for training in the use of a variety of technologies, including e-readers, computers, tablets and cell phones, all of which are used to access information. The Library runs a number of outreach, embedded programs in the community to support all forms of literacy and community connection, and will continue to develop new services to meet our patrons' needs, particularly for those who require special assistance.

### **The Cotuit Library focuses on:**

- Being a neighborhood nexus—a safe and welcoming place for individuals to meet and form community;
- Assisting people of all ages to develop literacy skills, including digital literacy;
- Offering popular titles and materials that focus on current topics of interest as well as specialized resources such as art books;
- Acting as a year-round meeting space for local community organizations, including the Cotuit Civic Association, the Historical Society of Cotuit and Santuit, the Cape Cod Writers' Club and our Precinct's Town Councilor, as well as a place for local book, game and hobby groups to get together;
- Facilitating access to different support services, such as information for seniors, therapy group sessions, and free blood pressure clinics; and
- Providing accessible options for all our materials, programs and services with assistive devices, such as a wheelchair lift to all floors, ADA-compliant restrooms, digital magnifiers and other low-vision aids.

### **Our resources and services include:**

- Special collections such as the Fine Arts Collection, the Peck Maritime Collection and the Kirkman Collection of Rare Books;
- Special emphasis within the general collection on vintage mysteries, visual arts and classic science fiction;
- One-on-one computer training and e-reader classes, including outreach programs at the Barnstable Senior Center;
- The latest in hand-held mobile devices for in-Library use;
- Twelve Internet-ready public access computers and wireless access throughout the building, along with a scanner/printer/photocopier and a fax machine for use by the public;
- An active children's department with two story hours per week and many seasonal and summer reading activities;
- Cotuit Coding Camp and other programs exploring coding and robots for children and families;
- Outreach programs to local family homeless shelters, the local Waldorf School, and area preschools;

## **Description of Services Provided (Continued)**

- Meeting space for elected officials to meet constituents;
- Ongoing and periodic Adult programs and groups, including four monthly book discussions, educational luncheons hosted by the Friends of the Cotuit Library, weekly handcrafts, card games, board games, music concerts, movie and documentary showings, crafts, author talks and other guest speakers;
- Free blood pressure clinics twice a month, and annual flu shot clinics;
- Volunteer opportunities for teens and adults;
- An ongoing, in-Library book sale and an annual three-day book sale, both managed by the Friends of the Cotuit Library;
- Homebound delivery;
- An Astronomy Program with telescopes the public can borrow; and
- Specialized services for those with low vision.

## **Collaborative Efforts and Ongoing Projects**

- Collaborated with the other village libraries on a Town-wide summer reading program for children;
- Renewed a collaboration with the Cotuit Kettleers for summer story hours;
- Pursued joint programming and block bookings with other Cape libraries to reduce costs;
- Collaborated with local preschools and the nearby Waldorf School for Library visits and programming;
- Had a program exchange with the Royal Cotuit Nursing Home, so that residents could enjoy a presentation from a Library patron, and our patrons could enjoy an artwork display by the residents;
- Held programs with the Cotuit Historical Society, Cape Cod Bird and Garden Club, the Cape Cod Chamber Music Festival, the Cape Cod Writers' Center, as well as many more leading arts educators and performers on the Cape;
- Collaborated with local homeless shelter to provide training on family literacy and digital literacy;
- Developing services to patrons with low vision;
- Reaching out to local organizations to provide embedded librarianship and create community partnerships;
- Organizing, preserving and digitizing the Library's archives;
- Increasing our resources on local conservation and ecology so that we can be a hub of information for the "backyard" conservationists in our village;
- Increasing family literacy;
- Worked with the Senior Center to offer free digital literacy and technology programs;
- Increasing digital literacy for all age groups; and
- Expanding our "Library of Things" to meet less-conventional needs of our community and our seasonal visitors.

**COTUIT PUBLIC LIBRARY**

**Summary of Budgets & Positions (FTE's)**

<b>Expenditure Category</b>	<b>Approved FY 2019</b>	<b>Approved FY 2020</b>	<b>Projected FY 2020</b>
Library Funding	\$196,514	\$213,265	TBD
Town of Barnstable	\$182,715	\$188,196	TBD
<b>Total</b>	<b>\$379,229</b>	<b>\$401,461</b>	<b>TBD</b>

<b>Positions</b>	<b>Actual FY 2019</b>	<b>Actual FY 2020</b>
Full Time	1.1	1.1
Part Time	3.6	3.6
<b>Total FTE's</b>	<b>4.7</b>	<b>4.7</b>

**Cotuit Library Workload Indicators**

<b>Description</b>	<b>Actual FY 2018</b>	<b>Actual FY 2019</b>	<b>Projected FY 2020</b>
Circulation	46,592	46,936	47,500
Items in Collection	107,490	76,743	90,000
Hours Open	2,083	2,092	2,100
Programs Offered	682	602	620
Volunteer Hours	1,646	2,749	2,800
<b>*Collection data reflects system-wide e-book holdings</b>			

# HYANNIS PUBLIC LIBRARY

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## Purpose Statement

The purpose of the Hyannis Public Library is to provide high quality services and resources in order to meet education, information, career, cultural and leisure time needs of those who live, work, attend school and/ or own property in Hyannis.



## Hyannis Goals and Objectives – Town Council’s Quality of Life Strategic Plan (SP)

1. Educate and support the community through planning and implementing a wide range of informational and cultural programs. **(SP: Education, Communication)**
2. Continue to collaborate with other Barnstable libraries to provide excellent library services. **(SP: Education, Communication)**
3. Upgrade all computer equipment in the library for both library staff and public use, including CPUs, screens, printers, receipt printers, and keyboards. **(SP: Finance, Infrastructure, Education, Communication)**
4. Continue to serve as a village center and meeting place for interest groups and community organizations. **(SP: Communication)**
5. Provide digital magnifiers and low-vision aids to complement our extensive large-type collection. **(SP: Communication)**
6. Support the educational needs of children, young adults, and adults by hosting tutoring sessions and by providing print resources for literacy learning and STEM programs. **(SP: Education, Communication)**
7. Continue to provide proctoring services for students enrolled in distance learning schools or on semester break. **(SP: Education, Communication)**
8. Initiate new Friends of the Library organization. **(SP: Communication)**
9. Explore a transformation of the Library facility to reflect a growing and diversified community in an up-to-date and energy-efficient Library. **(SP: Education, Communication)**

## Recent Accomplishments

- Created a new Friends of the Library Group;
- Purchased electronic kits and provided S.T.E.M programs for children;
- Provided outreach to local elementary school and preschool classes;
- Provided 346 programs for children including story hour, drop in board games, Pokemon club, coloring and Lego groups, and additional programming that included visits by members of the Companion Animal Program, Hyannis Harbor Hawks athletes and performances by the Bright Star Theatre Group;
- Facilitated an open brain storming session with the public in order to plan a new state-of-the-art library to replace the 1974 wing;
- Planned for a new and improved HPL website;
- Facilitated art sessions for those with special needs, plus book discussion, knitting and coloring groups for adults;
- Presented a popular summer speaker series in partnership with JFK Hyannis Museum;
- Volunteers also provided delivery of library materials to homebound residents;
- Student volunteers from the Sturgis Charter School helped clean up the grounds on their Senior Service Day; and
- The Garden Club of Hyannis beautified the grounds and made weekly donations of lovely flower arrangements for staff and patrons to enjoy.

**HYANNIS PUBLIC LIBRARY**

**Description of Services Provided**

The name of our village is internationally recognized, and the Library provides services to people from across the nation and around the world. The Library has trained personnel available within the library, by telephone, and online.

The Library provides print books and periodicals, audio books, music CDs, entertainment and documentary DVDs, large print books, digital books, magazines, and films for public borrowing as well as other free online resources.

The educational needs of children, young adults, and their families are served through borrowing; story hours; story-telling projects; library visits from teachers and students; and active outreach to public and private schools, daycare facilities, and home-schooling groups.

The literacy goals of the community are supported with the Library’s services and resources for English Language Learning; tutoring sessions for public school students and adult learners; and as a research and interlibrary loan center for the Sturgis Public Charter School.

The Library supports and meets the unique needs of our community’s special populations, which include at-risk and unhoused singles and families. Outreach service is also available for the distinctive needs of the homebound and institutionalized through delivery of books by a network of volunteers and in cooperation with facilities in our area.

The Library offers space and support for cultural awareness and cooperates with local organizations to promote beneficial services to the families, businesses, and professionals within the Barnstable community.

**Summary of Budgets & Positions (FTE’s)**

Expenditure Category	Approved FY 2019	Approved FY 2020	Projected FY 2021
Library Funding	\$75,190	\$77,070	TBD
Town of Barnstable	\$515,000	\$527,875	TBD
<b>Total</b>	<b>\$590,190</b>	<b>\$590,190</b>	<b>TBD</b>

Positions	Actual FY 2019	Actual FY 2020
Full Time	6.0	6.0
Part Time	2.8	2.8
<b>Total FTE’s</b>	<b>8.8</b>	<b>8.8</b>

**Hyannis Library Workload Indicators**

Description	Actual FY 2018	Actual FY 2019	Projected FY 2020
Circulation	166,489	116,848	170,000
Items in Collection	124,180	82,261	135,000
Hours Open	2,153	2,153	2,150
Programs Offered	502	474	525
Volunteer Hours	1,057	980	1,250
<b>*Collection data reflects system-wide e-book holdings</b>			

# MARSTONS MILLS PUBLIC LIBRARY

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## Purpose Statement

The purpose of the Marstons Mills Public Library (MMPL) is to meet the informational, educational, recreational, and cultural needs of the residents, schools, businesses, and organizations in the Town of Barnstable through personal service, information resources, and public programs. In its role as a village library, MMPL serves as a popular materials center, a reference resource, a computer facility, a community-gathering place, as well as a facility where children are welcomed and nurtured.



## Marston Mills Goals and Objectives – Town Council’s Quality of Life Strategic Plan (SP)

1. To maintain current open hours (48 hours per week; open Monday- Friday at 9:00 am, Saturday at 10:00am). **(SP: Education, Communication)**
2. To continue to partner with the Senior Service Corp and Elder Services to recruit volunteer support for circulation in the children’s room and events. **(SP: Education, Communication)**
3. To improve the aesthetics of the Library’s landscaping and grounds. **(SP: Infrastructure)**
4. To investigate new and innovative funding ideas. **(SP: Finance)**
5. To provide sufficient and diverse print and Library materials in all formats to meet the interests and needs of all Library users, specifically in the areas of recreation, finance, employment, community services, and health. **(SP: Education, Communication)**
6. To continue to provide support and access for new information formats and devices such as streaming audio and video, digital e-books and e-book readers and research databases. **(SP: Education, Communication)**
7. To continue to provide outreach to schools and youth organizations in Marstons Mills and to collaborate with schools to provide programs and resources. **(SP: Education, Communication)**
8. To increase collaborations and partnerships with area conservancy, literacy and human service agencies to provide both increased programming and access to those programs. **(SP: Education, Communication)**
9. Work in collaboration with the six other village libraries in Barnstable to provide comprehensive library services to the residents of the Town of Barnstable. **(SP: Education, Communication, Finance)**
10. To provide professional development opportunities to our staff and valued volunteers. **(SP: Education, Communication)**

## Recent Accomplishments

- MPL’s Third annual Teen Writers Conference; a weeklong writing workshop featuring some of the bestselling YA authors in the country was even more successful than the first two. Through the generosity of the Kirkman Trust and sponsorships from local businesses, we were able to utilize a much larger space to include more teen participation. Preparations for the Fourth Annual Conference are underway and it is shaping up to be an even larger event;
- For the Fifth year, MMPL participated in the “Spectacle of Trees” raising over \$100,000 for local non-profits annually;
- Co-Sponsored the Marstons Mills Village House and Garden Tour with the Marstons Mills Village Historical Society;
- Through the generosity of the Kirkman Foundation, in addition to increasing our outdoor educational programs by 25%, volunteers from the Library’s “Patchwork Educational Garden” were able to deliver over 17000 bouquets of fresh flowers to Barnstable residents who could use a smile;
- Collaborated with the National Seashore and Cape Wildlife Center for on hands educational programs and Diamond Back Terrapin fostering;
- Collaborated on the 5<sup>th</sup> Annual Marstons Mills Village Stroll;
- Replaced the front steps and landing and are preparing to perform more upgrades to the physical structure;



## **Recent Accomplishments (Continued)**

- Collaborated with the National Novel Writing Month as a drop in writing center;
- Continued to expand our Homebound Services Delivery;
- Provided free computer classes each week for adult beginners on Tech-Tuesday;
- Began a “Green library” initiative to encourage conservation and ecologically sound practices. This began with using goats to clear land in anticipation of a “Pollinator Garden” in conjunction with our “Library Beautification Plan” along with eliminating most plastic and holding relevant programs/ lectures in addition to regular programming;
- Through the generosity of the Enoch Cobb Trust, we are able to add many children’s books for Summer Reading;
- Enhanced collaboration with the other Barnstable Libraries on the Summer Reading Program; and
- Collaborated with the Marstons Mills Village Association, Marstons Mills Historical Society, and the Liberty Hall Club to provide services and programs to support community information and recreational needs.

## **Description of Services Provided**

The Library serves the residents of the village of Marstons Mills, the Town of Barnstable, and the Commonwealth of Massachusetts. The Library provides books, magazines, audio CDs and mp3s, music CDs, DVDs, e-book, audio, and digital downloads, e-book readers, and databases. This also includes Wi-Fi internet access and specialized collections and services for the four primary user groups who comprise our patrons: preschool children and families; school-aged children and families; adult readers and information seekers; and older adults who look to the Library for specific services, recreational programs, and continuing education.

Marstons Mills is the third largest village in the Town of Barnstable, but it is second largest in terms of population growth. According to the 2010 census, 19% of Barnstable’s overall population resides in Marstons Mills. The village is home to West Villages Elementary School and the Barnstable United Elementary School. Together these schools provide service to 878 students. The village population is composed primarily of working families with children. Most of our population lives on-Cape year-round, and as a result, MMPL is busy throughout all seasons. The Library’s primary services are:

- Popular materials center
- Computer access center
- Children’s information and activity center
- Lifelong learning center
- Community meeting and information center
- Technology resource center

The Library has increased the usable size of its building, which has resulted in increased usage and circulation. Like all Barnstable libraries, it is challenged each year to raise sufficient funds through private donations and community fundraisers to meet the obligations in our operating budget. Despite these obvious disadvantages, however, MMPL circulates over 56,000 items per year.

**MARSTONS MILLS PUBLIC LIBRARY**

**Description of Services Provided**

The Marstons Mills Public Library offers its users the following services in addition to its circulating collection:

- Special collections include Drama and Theatre arts; Lilith Gordon Women’s Poetry Collection; Susan Martin Speculative Fiction; and an extensive Large Print collection;
- Active children’s department with story hours, 4-H, home school club, mother-daughter book club, and other after-school activities;
- Homebound delivery service;
- Partnership with Elder Services to provide volunteer support;
- Designated as an Administrative site for the IBM Reading Companion Reading and Literacy Program;
- Meeting place for many community organizations including the Marstons Mills Historical Society, Academy of Life Long Learning classes, Cape Cod Writer’s Center and neighborhood associations;
- Regular and special adult programs;
- Technology classes and one-to-one technical support for e-readers;
- Designated as a lending site for materials from the Perkins Braille and Talking Book Library; and
- Collections include materials that support diverse cultures and languages.

**Summary of Budgets & Positions (FTE’s)**

Expenditure Category	Approved FY 2019	Approved FY 2020	Projected FY 2020
Library Funding	\$110,495	\$138,946	TBD
Town of Barnstable	\$209,748	\$216,054	TBD
<b>Total</b>	<b>\$320,253</b>	<b>\$355,000</b>	<b>TBD</b>

Positions	Approved FY 2019	Approved FY 2020
Full Time	1.00	2.00
Part Time	3.50	3.50
<b>Total FTE’s</b>	<b>4.50</b>	<b>5.50</b>

**Marstons Mills Library Workload Indicators**

Description	Actual FY 2018	Actual FY 2019	Projected FY 2020
Circulation	67,546	63,950	68,000
Items in Collection	63,541	60,294	63,500
Hours Open	2,396	2,396	2,396
Programs Offered	350	350	480
Volunteer Hours	1,976	1,976	2,015

\*Collection data reflects system-wide e-book holdings

# OSTERVILLE VILLAGE LIBRARY

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## Purpose Statement

The purpose of the Osterville Village Library is to inspire lifelong learning, advance knowledge, and strengthen our community. To fulfill our mission, we rely on library staff, collections, programs and the participation of our patrons and community.

*“Libraries open minds, open doors, open lives”*



## Osterville Goals and Objectives - Town Council's Quality of Life Strategic Plan (SP)

1. To enhance the lives of the residents of Barnstable by serving as a cultural, social and intellectual center for the community, through access to our library's collection, programming and special events. **(SP: Education, Communication)**
2. To offer a thoughtful, well rounded collection of books and media to meet patron's needs and a variety of educational, artistic, entertaining and informative programs and services for children and adults. **(SP: Education, Communication)**
3. To develop and grow our 21 Century Community Makerspace learning and creativity lab. **(SP: Education, Communication)**
4. To work in collaboration with the other six Barnstable Village Libraries to provide comprehensive library services to the residents of the Town of Barnstable, including cooperative planning, programming and services/resource sharing. **(SP: Education, Communication)**
5. To reach out and build our donor base and awareness of the importance of libraries in this changing world. To take advantage of Grant writing opportunities that will benefit the library. **(SP: Finance, Communication)**



*Osterville Public Library Social*

6. To be the central gathering spot for meetings and interactions in the community. To expand our collaboration with other non-profits and to bring more diverse programming to the Library. **(SP: Education, Communication)**
7. To continue to provide information and knowledge in whatever form it takes and educate our patrons on emerging technologies. **(SP: Education, Communication)**

## Recent Accomplishments

- Through the generosity of a donor the library now has a beautiful 20" Gazebo on the center of the library lawn. The new gazebo has hosted artist and the Kirkman Trust Concert Series;
- We expanded our collaborations with JrTech and offered classes for tweens and teens to include Building a PC, Beginner Coders, Intro to C++ Programming, Science & Engineering and more. Other collaborations include Cape Community Media Center, and EforAll in addition to others;
- The Children's Room is continually evolving to meet the needs of young children. New "check-out" kits that are available include American Sign language, Bug Explorer, Calligraphy, and Animal X-Ray;
- We moved our Friends Book store to a new open area suitable for browsing and reading. Providing space to open an Innovation Center. The room features two Oculus Rift VR headsets, a Dremel 3D printer, Green Screen, and 12 Dell high end gaming laptops;
- Our new Innovation Center has hosted Virtual Reality "trips" for those who are otherwise unable to visit places such as the Ann Frank House, climb Mount Everett, or have a front row seat to the Apollo 11 moon mission, "I am a man" and many other important and impactful experiences;
- We received a grant from Rockland Trust to add to our Innovation Center, a Digital Art and Design lab;

## Recent Accomplishments (Continued)



**Osterville Public Library Social**

- We continued our world class art exhibits with a private exhibit of Mosaic Wood Art, Sam Barber Collection, a Sailor Valentine Collection, the Printmakers of Cape Cod and the works of local artist Karen Crocker and Sue Ferriman-Jenkins;
- Our “Library of Things” continues to grow. You can check out a Bird, Dog, Bug or Ocean Bingo, Trash Grabbers, Volleyball Set, Xbox, Virtual Realty Kit, Tide Pool kit, plus many more unique items and over 100 puzzles and games;
- The library continues to be a donation center for “Toys for Tots”, each year increasing our collection from the community. This year again, donations exceeded 100 toys. We also were a collection location for gently used coats and winter items to help those in need;
- The library also introduced a program to spearhead a monthly village clean –up with numerous people going through the village and picking up trash;
- We offered free Tax Return Help with the AARP over the winter months;
- The addition of a new tween area makerspace had proven successful as a comfortable place for kids to learn, study and explore with the many coding, circuit, architecture, design and build kits that are available;
- We continue to provide 7 day a week tech help and scheduled help for more 1 on 1 training;
- Again to show support to the businesses in our village the library offered a “Black Friday” Special. Children were entertained in the library, while adults shopped in the village. This event was extremely well received and attended. This will become an annual event at the library;
- The summer reading program was enhanced by the generosity of the Enoch Cobb Trust. Numerous children’s books were added to the collection through this grant;
- OVL remains a safe place when power outages occur in our area;
- We also provided meeting space to several groups including Cape Literacy, Wianno Yacht Club, WellStrong, Osterville Garden Club, Philanthropy Partners of Cape Cod, Girl Scouts and many more;
- The joint event with Osterville Rotary on Halloween brought hundreds of excited treat or treaters as they paraded through the village led by a COMM fire truck. The children ended up on the library lawn and enjoyed treats and a story walk;
- A collection of glass, metal and other unique-material Menorahs were on display in the lobby showcase. The winter Christmas Stroll brought hundreds of people to the library to enjoy the whimsical holiday display on the lawn and have hot chocolate. Mrs. Claus greeted young children, helped them write letters to her husband, Mr. Claus, and posed for pictures; and
- During February, vacation kids enjoyed building an over 6,000-piece Lego replica of the Harry Potter castle.

## **Description of Services Provided**

As we continue to evolve the Osterville Village Library it has served both as a resource for continued learning and as a center for village traditions. Since the new library building opened its doors in 2012, the Library's role in the village and the Town has been growing through its enriched programming and resources. It has become a 21<sup>st</sup> century library as a cultural, social, and intellectual center for the community, while continuing the rich traditions that have always been the hallmark of the library to the village.

The Osterville Village Library is the only Barnstable Library that is open seven days a week throughout the year and offers the following:

- Art exhibits: recent example includes a the works of master sculptor David Lewis, the works of Sam Barber, Karen Crocker and Susan Ferriman-Jenkins;
- Growing our "Library of Things" where patrons can check out a volleyball set, a portable screen, sewing machine, ukulele, watt tester, photo convertor, keyboard, birdwatching kits and many more fun and educational items;
- Programming geared towards educating to deal with life and current issues, numerous programs and interactive events for adults such as dealing with grief, hazards of vaping, genealogy, blood pressure screening, Happy, Healthy Aging to name a few;
- To assist our vision-impaired patrons we have a large assortment of large print books, a Merlin Enhanced Vision machine for desktop magnification. We also provide resources and info to the Perkins School;
- Free books are provided year round at Dowses Beach in our Little Lending Library;
- Offer free preparation and electronic filing of Federal and Massachusetts income tax forms. This is done through AARP Tax-aid. In conjunction with the IRS, certified volunteers help low and middle-income taxpayers;
- Indoor walking in a safe environment on Tuesdays and Thursdays, so popular it runs year round;
- In our expanded Makerspace area children, ages 7 and up, can experiment, problem-solve, and create with STEAM materials. They can use and/or borrow electronic, robotic, coding, drafting and buildings kits, and try out quality apps on the Makerspace iPad. Plus learn American Sign Language, handwriting, all about dinosaurs;
- In addition to a variety of enrichment programs for all ages, our traditional story hours are now STEM Storytime's, where preschoolers engage in stories, crafts, and hands-on STEM activities;
- Our demonstration rain garden continues to attract people to Osterville to see how to responsible landscape around their homes and protect our resources;
- The Friends Bookstore is now open the same hours as the library. The new space allows for easier browsing. Proceeds from the bookstore help to support library services;
- Technology assistance with tablets, phones, e-readers, Mac and PC are computers available on a walk-in 7 day a week. Group training is also available; and
- Databases include Ancestry, Mango Languages and a Small Business Database is available to all users thanks to the Kirkman Trust Fund.

**OSTERVILLE VILLAGE LIBRARY**

**Fundraising is continuous focus:**

- Plein Air Osterville was a huge success in its first year, Over 22 artist painted around the beautiful village and later in the day those pictures were made available during a silent auction with portions of the sales benefits the library;
- The “Experience Osterville” guides in its eighth year and will continue to be a successful mainstay, both in popularity and as a fundraiser for the library. The audience has grown significantly and currently exceeds 34,000 readers in print and over 15,000 online;
- The 45<sup>th</sup> Annual Spring Golf Tournament will be held in September. Golfers will enjoy a picture perfect day of golf on the pristine course at the Wianno Golf Course. Golf will be followed by dinner and silent auction in the Main Dining Room at the Wianno Club—a great evening!;
- The Library will hold annual car raffle for the 29<sup>th</sup> consecutive year;
- The 40th Annual Cape Cod 5K Championship Road Race, to benefit the OVL will attract over 400 runners. Sponsored by Sotheby’s International Realty and Cape Cod Academy, allows runners to start from in front of the library and enjoy running or walking through the picturesque. The Osterville Village Library is fortunate to be the beneficiary of this fundraising event; and
- The 27th Annual Clam Bake will be held after the Fourth of July, 200 attendees are expected at this the event. Having evolved into more of a family-friendly event with the addition of a children’s menu and games. A lovely evening, great food, fun and music. Also during summer celebration week, the library held its 6<sup>th</sup> Annual Mutts and Martinis “Yappy Hour,” a canine and human cocktail event and a signature event for our dog-friendly library. This year we expanded our dog-friendly entertainment to include “Muddy Paws” who conducted agility training, a dog masseur, a dog acupuncturist, pet artist, and authors.

**Summary of Budgets & Positions (FTE’s)**

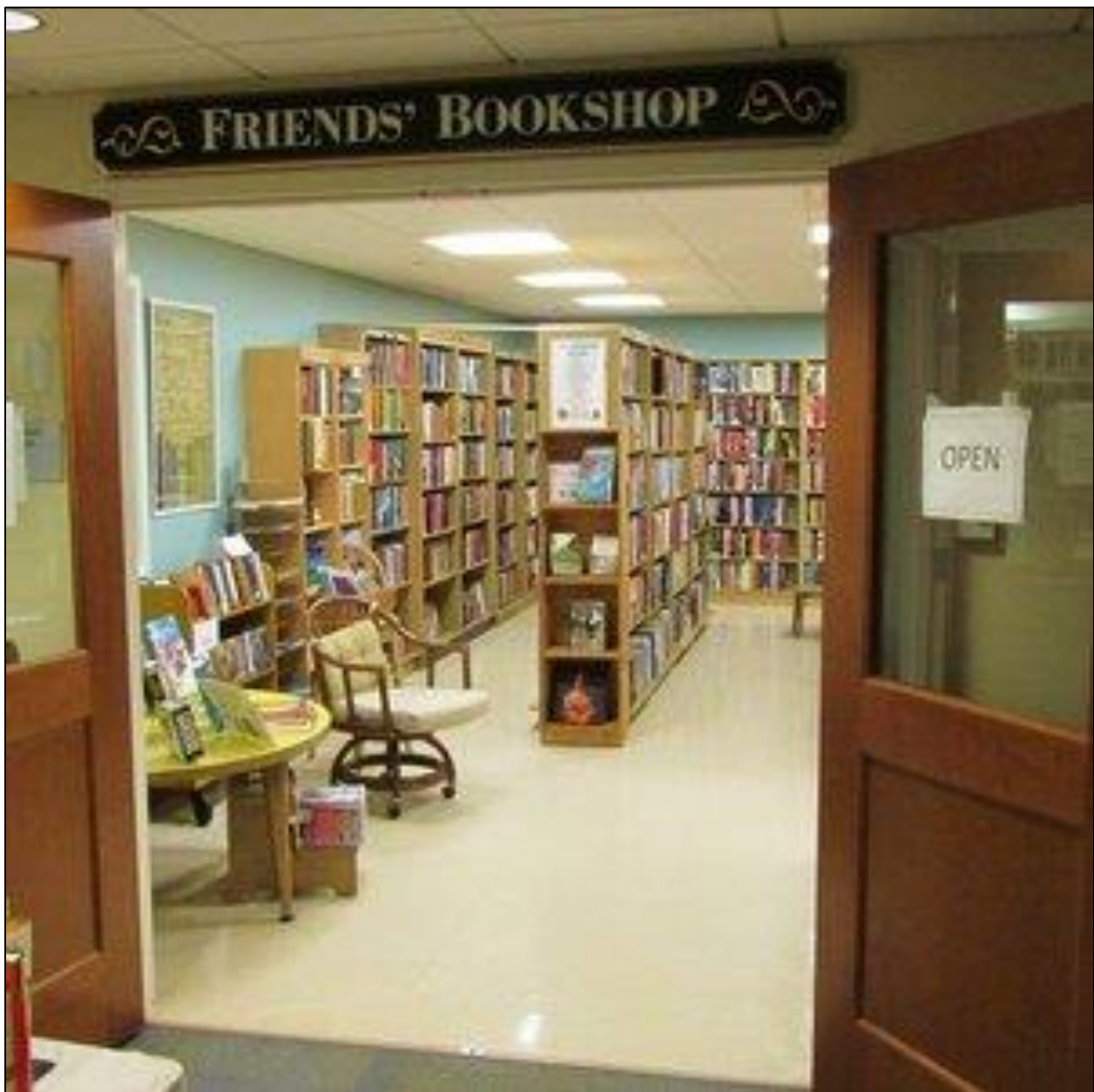
<b>Expenditure Category</b>	<b>Approved FY 2019</b>	<b>Approved FY 2020</b>	<b>Projected FY 2020</b>
Library Funding	\$559,700	\$625,200	TBD
Town of Barnstable	\$269,698	\$276,759	TBD
<b>Total</b>	<b>\$820,500</b>	<b>\$901,959</b>	<b>TBD</b>
<b>Positions</b>	<b>Approved FY 2019</b>	<b>Approved FY 2020</b>	
Full Time	6.00	6.00	
Part Time	7.00	7.00	
<b>Total FTE’s</b>	<b>13.00</b>	<b>13.00</b>	

OSTERVILLE VILLAGE LIBRARY

Osterville Library Workload Indicators

Description	Actual FY 2018	Actual FY 2019	Projected FY 2020
Circulation	93,894	109,254	111,439
Items in Collection	81,441	82,317	84,730
Hours Open	2,687	2,669	2,722
Programs Offered	906	969	972
Volunteer Hours	4,433	3,653	4,450

\*Collection data reflects system-wide e-book holdings





# **STURGIS LIBRARY**

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## **Purpose Statement**

The Sturgis Library, a historic public library in the village of Barnstable, is dedicated to providing services and resources to meet the needs of a contemporary community while preserving and promoting Cape Cod history.



## Sturgis Goals and Objectives – Town Council’s Quality of Life Strategic Plan (SP)

1. To work in cooperation with the six other village libraries in Barnstable to provide comprehensive library services to the residents of the Town of Barnstable, including cooperative resource sharing services, reference and information services, local history and genealogy research services, cooperative planning, programming, and scheduling of events. **(SP: Education, and Communication)**
2. To act as a community gathering place and center for civic, cultural, and other events. **(SP: Education, Communication)**
3. To identify and attract new sources of funding, including support from public and private grant funding agencies, foundations, businesses, and individuals. **(SP: Finance)**
4. To provide increased access to the library’s Special Collections, including our genealogy, maritime, and Cape Cod history collections, and to enhance and preserve the collections. In addition, to provide comprehensive reference service in this area, as well as general reference service to the public. **(SP: Education, Communication)**
5. To offer diverse and comprehensive collections, programs, and services to adults, young adults and children, including curriculum support and lifelong learning opportunities. **(SP: Education, Communication)**

## Recent Accomplishments

- In conjunction with the Dennis and Yarmouth Libraries, we completed a project to digitize of the Barnstable Patriot (1830-2017) and Register (1836-2017) newspapers. We are very grateful to the Community Preservation Committees of the towns of Barnstable, Dennis, and Yarmouth for funding this amazing project. You can search the digital archive at <http://digital.olivesoftware.com/Olive/APA/Sturgis/default.aspx#panel=home>
- The Library established a “[Library of Things](#),” which includes creative kits, musical instruments, toys, learning games, and other non-book items to check out.
- Sturgis Library was awarded a number of special grants to enhance library programs and services to the community. We are grateful for their support.
  - Thanks to generous funding through a federal LSTA grant administered by the Massachusetts Board of Library Commissioners, the Library has embarked a partnership with the Sturgis Charter Public School to integrate digital and preservation copies of its archival materials related to the history curriculum. We received matching funding for this project from The Cooperative Bank of Cape Cod.
  - The Kirkman Trust Fund of the Town of Barnstable granted us funds for the purchase of books, ebooks, and technology.
  - The Cobb Trust granted the Library funding for the purchase of library materials for the Summer Reading Program.
  - The Cape Cod Antique Dealer’s Association awarded us a grant to assist with the framing of our collection of Edward Gorey posters and ephemera.

## Recent Accomplishments (Continued)

- We established a new Corporate Donor program, where businesses pledge to support the Library for at least 3 years. You'll see the framed logos of our business supporters in our foyer;
- We extend our thanks to all who donated to our stone wall project. We have an eroding hill at the rear of the library, and funding will help to build a retaining wall faced by stone to match the other historic stone walls around the property;
- We completed an update to our 5-year [Strategic Long-Range Plan, FY 2020 – FY 2025](#);
- The Library provided notary services to dozens of visitors throughout the year;
- We participated in the Cape-wide Hydrangea Festival again this year, featuring three local gardens. We are grateful to our dedicated gardeners for opening their grounds for us to enjoy;
- We said goodbye to Youth Services Librarian Megan McClelland and Bookkeeper Megan Terrio. We welcomed new Youth Services Librarian Christy Munier and new bookkeeper Polly Brazelton;
- The Library said goodbye to Board member Fred Schilpp, and outgoing President Jeanie Hill;
- Sturgis Library is grateful to its hardworking staff, Board of Trustees, volunteers, and most of all its library patrons and visitors, who support us throughout the year. The success of Sturgis Library is due to the people who enter its doors – to visit, to relax and read, do research, check out library materials, attend events, or to share a part of themselves with us. Many, many thanks; and
- The Library sponsored over 200 programs, exhibits, and events for adults, young adults, and children, including lectures, music and craft programs, art and writing workshops, sales of books, ephemera, music, jewelry, plants and more, a Holiday Tea, Lego Club, storytime, toddler time, and other well-attended programs and events. Together with the six other Barnstable village libraries, the Library participated in the annual collaborative Summer Reading Program.

## Description of Services Provided

### The library:

Sturgis Library, a historic public library in the village of Barnstable, is dedicated to providing services and resources to meet the needs of a contemporary community while preserving and promoting Cape Cod history.

- Supports the lifelong pursuit of personal, vocational, cultural, and intellectual enrichment.
- Offers a gateway to emerging technologies and informational databases, which enhance traditional resources.
- Fosters literacy, curiosity, and creativity in library users of all ages.
- Serves as a regional archive and research center for the study of Barnstable County history, genealogy, and maritime culture.
- Promotes the free exchange of ideas and serves as a community meeting place.

Sturgis Library offers Barnstable and Cape Cod residents and visitors a comprehensive range of library services six days a week throughout the year. The Library's main service roles and priorities are summarized as follows:

## **Description of Services Provided (Continued)**

- Community
- Knowledge
- Historic Preservation
- Technology and Innovation

One of Sturgis Library's primary service roles is to provide specialized research collections, services, and facilities for the study of Cape Cod history, genealogy, and maritime culture. Unique among libraries of the Town and County of Barnstable, the Sturgis Library is distinguished for the scope and depth of its special collections and the services it provides to students, genealogists, historians, and others interested in finding out about the rich history of Cape Cod and the Islands. Access to the Library's historical collections and archives is provided free of charge to all researchers. Another of the Library's important missions is to act as a primary cultural and community center. A full series of special programs, speakers, and exhibits throughout the year adds to the educational and recreational opportunities available to residents of all ages. Groups and organizations from around the community have access to the Library's meeting space, and tourists and visitors come to tour our historic building.

## **Characteristics and Specializations**

The Sturgis Library is a historic public library and research archive located in Barnstable Village. The original historic building was constructed in 1644, which gives the Sturgis Library the distinction of being the oldest library building in the country. The Sturgis Library's special collections include the Lothrop Genealogy & Local History Collection and the Henry Crocker Kittredge Maritime Collection, which are used by researchers around the country. The Library's extensive research archives include ship's logs, whaling journals, manuscripts, family histories and genealogies, diaries, correspondence, photographs, cemetery records, early land deeds, and maps dating back to Barnstable's first settlement. Online services include access to digital archives of photographs, documents, deeds, postcards, and the Barnstable Patriot newspaper from 1830 to 1930. The Sturgis Library also offers in-library access to Ancestry.com Library Edition, and home access to Heritage Quest genealogical databases.

In addition to a wide variety of fiction and nonfiction books for readers of all ages, the Sturgis Library has a large selection of movies on DVD, audiobooks, puzzles, ebooks, and music on CD. There is a circulating collection of books about Cape Cod and by Cape Cod authors, as well as a dynamic selection of materials for young adults and children. We also offer a lending "Library of Things" including a telescope, ukulele, knitting kits, outdoor games, learning toys for children, equipment, and other educational items for the public to borrow.

Special services include free internet and wireless access; service to homebound patrons; and fax, scanning, and photocopying services. We offer extensive research assistance, from homework help to genealogy assistance.

The Library maintains an attractive and busy Book, Gift, and Mini-Thrift Shop year round. Proceeds from the shop go to enhancing library services and programs, and preserving our historic collections and building.

The Library offers an active schedule of special programs, speaker series, exhibits, and displays for all ages. In addition to weekly programs for children and monthly programs for adults, the library hosts a scholarly book discussion group. The library hosts an on-going exhibit of artwork by local artists and crafters, and has monthly displays of collectibles, artifacts, antiques, and other items of local interest.

In addition to the Sturgis Library's busy schedule of events and activities, the library hosts meetings and events sponsored by other area organizations. Our meeting spaces are available to local groups of all kinds. We welcome visits by school and other groups, and are happy to organize special tours of our historic building for groups or individuals.

## STURGIS LIBRARY

### Summary of Budgets & Positions (FTE's)

Expenditure Category	Approved FY 2019	Approved FY 2020	Projected FY 2021
Library Funding	\$296,537	\$316,464	TBD
Town of Barnstable	\$251,280	\$258,817	TBD
<b>Total</b>	<b>\$547,817</b>	<b>\$575,281</b>	<b>TBD</b>

Positions	Approved FY 2019	Approved FY 2020
Full Time	4.1	4.7
Part Time	4.1	2.0
<b>Total FTE's</b>	<b>8.2</b>	<b>6.7</b>

### Sturgis Library Workload Indicators

Description	Actual FY 2018	Actual FY 2019	Projected FY 2020
Circulation	65,672	66,429	70,000
Items in Collection	71,785	74,770	80,000
Hours Open	2,100	2,143	2,124
Programs Offered	184	324	350
Volunteer Hours	1,100	632	800

**\*Collection data reflects system-wide e-book holdings**

# WHELDEN MEMORIAL LIBRARY

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## Purpose Statement

Our mission is to serve West Barnstable Village by providing popular reading materials, reference resources for independent and formal learning, and electronic access to the information network. We work to preserve and promote the heritage of both West Barnstable and Cape Cod. Whelden Memorial Library serves the Village as a meeting place and a forum for civic and cultural events.



**Whelden Goals and Objectives - Town Council's Quality of Life Strategic Plan (SP)**

1. Examine our mission and create a new strategic plan for future development. **(SP: Finance, Communication)**
2. Analyze our fundraising efforts and explore new directions for funding sources. **(SP: Finance)**
3. Investigate new opportunities to build relationships and collaboration with other Village community organizations to enhance services within the community. **(SP: Communication, Education)**
4. Continue to prioritize capital improvements, such as repairing the exterior of the building, replacing flooring, purchasing storage shed, and rectifying an ongoing water drainage problem. **(SP: Finance, Infrastructure)**
5. Increase professional development opportunities for our staff and volunteers. **(SP: Communication, Education)**
6. Expand our services to older adults to support lifelong learning opportunities. **(SP: Communication, Education)**
7. Provide increased access to and preservation of the library's special collection of West Barnstable's history by digitizing the collection. **(SP: Communication, Education)**
8. Support digital literacy in the community by increasing programming in emerging technologies to adults, young adults, and children. **(SP: Communication, Education)**
9. Continue to develop thoughtful and engaging programs of interest for patrons of all ages. **(SP: Communication, Education)**
10. Continue to evaluate the library's entire collection to meet the evolving needs of all patrons and to ensure that diverse and marginalized perspectives are represented. **(SP: Communication, Education)**
11. Continue to revise and improve our homebound delivery program to provide a wider range of services. **(SP: Communication, Education, Finance)**
12. Continue to assess and expand our collection of large print books and audiobooks. **(SP: Communication, Education)**

## Recent Accomplishments

- Increased traffic by focusing on quality programming for adults, young adults, and children. Planned and hosted 329 programs, many of them in collaboration with various Cape entities such as the Mass Audubon Long Pasture Wildlife Sanctuary, Cape Cod Cooperative Extension and WCAI.
- The children's room has enjoyed an increase in the number of families who use the library. We offer a weekly story time for toddlers and above, arts and crafts, STEM events, gardening projects, cookie decorating classes, and occasional evening bedtime/pajama Storytime. With the recent revamping of the West Barnstable ball field and Luke's Love playground, we recognize there are new opportunities available for us to engage with our town's youth.
- Partnered with West Parish Family School to provide a Storytime program for pre-kindergarten students.
- Expanded our social media and digital presence with Constant Contact and Facebook. Currently, 547 patrons receive email notifications about programs, critical fundraisers, and library closings.
- Offered one-on-one tutoring sessions to support the digital literacy goals of the community.
- Created a comprehensive materials collection budget to better meet the needs and preferences of all user groups and expand the range and depth of future acquisitions.
- Collaborated with the six other Barnstable libraries to participate in the Annual Statewide Summer Reading Program. It was a great success; many children enrolled in the program and enjoyed activities and prize incentives.
- Continued to support patrons in need of homebound delivery services through our reorganized and enhanced delivery program.
- Designed and published a new upgraded website. The upgrade provides users with an intuitive design that is more user-friendly.
- Utilized a plan to update and prioritize capital projects. Several building repairs and improvements were made this year, including painting in the interior and reflooring the bathrooms.
- The Board of Trustees and the Friends of the Whelden Memorial Library continued to sponsor essential fundraising events, such as Book Sales, participation in the annual West Barnstable Village Festival, Bake Sales and the bottle and can recycling fundraiser that takes place at the Transfer Station. The funds raised through these efforts contributed critical financial support to the annual operating expenditures of the library.
- Bob Stolte received the 2019 annual "Citizen of the Year" award from the Board of Trustees for his work with the West Barnstable Fire Department and the West Barnstable Civic Association.
- It was with great sadness that the Trustees bade farewell to Victoria Allard, who was Whelden's Director for four years. She was instrumental not only in getting the exterior and interior of the library refurbished, she also worked hard in leading the library processes and procedures into current best practices.



## Characteristics and Specializations

Whelden Memorial Library is a historic building named in honor of Martha Lee Whelden, a schoolteacher in West Barnstable in the 1880s who was renowned for encouraging her students to read. The library is an active gathering place that has a warm and welcoming atmosphere, and the staff is dedicated to serving the residents and visitors of West Barnstable, the Town of Barnstable, Cape Cod, and the Commonwealth of Massachusetts. Information literacy, lifelong learning, and serving West Barnstable Village continue to be our highest priority.

- The devoted staff of the Whelden Memorial Library continue to be our greatest asset. They are knowledgeable and eager to provide our patrons with exemplary and consistent service.
- The library maintains an extensive history of West Barnstable in a well-indexed archival collection. This index is also available online.
- Special collections include books and DVDs on beekeeping, veganism, health and wellness, cookbooks, travel, Cape Cod history, a revived collection of current large print books and audiobooks, and graphic novels for young adults and children. The library also has a growing collection of graphic novels for both children and young adults.
- The fundraising activities of the library are diverse; collective efforts include auctions, annual appeals, wine and food tastings, book and gift sales, raffles, and participation in the West Barnstable Village Festival.
- The Friends of the Whelden Memorial Library have an exceptionally well-organized bookstore that is open from April through November. The store is run by a group of dedicated volunteers, and the proceeds help support the library.
- Whelden Memorial Library has a full complement of Trustees and a supportive and dedicated Friends Group.

## Description of Services Provided

Whelden Memorial Library serves the residents and visitors of West Barnstable, the Town of Barnstable, and Cape Cod. We are the hub of our community and center for village traditions.

- The library offers year-round meeting space for various groups and clubs, hosts events sponsored by other area organizations, and provides tutoring space for young and adult learners.
- The Youth Services Department is very active and offers weekly storytime, family Movie Night, and an array of educational and entertainment activities for all ages.
- The library provides a comprehensive collection of print books, audiobooks, and large print books, digital downloads, periodicals, music CDs, DVDs, and an expansive collection of materials for children and young adults.
- The library has one of the largest circulating collections of materials on beekeeping.
- The library offers access to many databases, including in-library access to Ancestry.com Library Edition and remote access to Heritage Quest genealogical databases.
- The library continues to increase our services to children, young adults, families, and older adults through a renewed commitment to programming and collection development.
- The library offers a wide range of volunteer opportunities for teens and adults.
- Whelden Memorial Library continues to offer homebound book delivery services to our patrons who would not otherwise receive services.

**WHELDEN MEMORIAL LIBRARY**

**Summary of Budgets & Positions (FTE's)**

<b>Expenditure Category</b>	<b>Approved FY 2019</b>	<b>Approved FY 2020</b>	<b>Projected FY 2021</b>
Library Funding	\$62,026	\$59,816	TBD
Town of Barnstable	\$116,854	\$120,360	TBD
<b>Total</b>	<b>\$178,880</b>	<b>\$180,177</b>	<b>TBD</b>
<b>Positions</b>			
<b>Positions</b>	<b>Approved FY 2019</b>	<b>Approved FY 2020</b>	
Full Time	1.0	1.0	
Part Time	1.75	1.75	
<b>Total FTE's</b>	<b>2.75</b>	<b>2.75</b>	

**Whelden Library Workload Indicators**

<b>Description</b>	<b>Actual FY 2018</b>	<b>Actual FY 2019</b>	<b>Projected FY 2020</b>
Circulation	49,620	49,997	50,500
Items in Collection	80,486	59,220	63,000
Hours Open	1,594	1,651	1,604
Programs Offered	265	329	340
Volunteer Hours	1,430	1,946	2,000
<b>*Collection data reflects system-wide e-book holdings</b>			